



MAYOR & COUNCIL COMMUNICATION

DATE: December 17, 2013

CONSENT

ITEM # 7

AGENDA ITEM: Approve Ski Trail Grooming Agreement

SUBMITTED BY: Beckie Gumatz, Program Assistant

THROUGH: Dean Zuleger, City Administrator

REVIEWED BY: Adam Bell, City Clerk

SUGGESTED ORDER OF BUSINESS (if removed from the consent agenda):

- Introduction of Item City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff..... Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Staff

FISCAL IMPACT: The 2014 budget includes funds to cover the services of this contract at the seasonal average number of hours.

SUMMARY AND ACTION REQUESTED:

It is recommended that the City Council approve the renewal of the contract with Washington County to provide services for Ski Trail Grooming as outlined in the attached contract. The contract specifies that there is no base fee and the City only pays for services as they are provided. The contract has been reviewed and approved by the City Attorney. As part of its consent agenda, no formal motion is required. Should council decide to remove this item from the consent agenda, the recommended motion is as follows:

“Move to approve the agreement with Washington County for Ski Trail Grooming services.”

LEGISLATIVE HISTORY: Each year the City enters into a contractual agreement with Washington County to provide ski trail grooming services in Sunfish Lake Park.

BACKGROUND INFORMATION (SWOT):

Strengths:

- Strengthens partnership with County. Provides groomed trails for skiing, which helps encourage Sunfish Lake Park be utilized. There is no rate increase from 2013.

Weaknesses:

- City is required to rely on County for services and is subject to the priorities/limitations of the County. The City is not at the top of the County's priority list.

Opportunities:

- Purchasing a City groomer would offer potential to provide increased service and long-term cost savings.

Threats:

- There is no remedy provided for the County's failure to groom trails in time for Park users to actually use the trails. As a contracted party, this is always a risk.

RECOMMENDATION: It is recommended that the City Council approve the renewal of the contract with Washington County to provide services for Ski Trail Grooming as outlined in the attached contract. As part of its consent agenda, no formal motion is required. Should council decide to remove this item from the consent agenda, the recommended motion would be as follows:

“Move to approve the agreement with Washington County for Ski Trail Grooming services.”

ATTACHMENTS:

1. 2014 Ski Grooming Contract with Washington County
2. Map of ski trails to be maintained under the contract
3. Exhibit B. Washington County – Parks Division Accounts Receivable Rates