



MAYOR & COUNCIL COMMUNICATION

DATE: January 21, 2014
CONSENT
ITEM #3
MOTION

AGENDA ITEM: Approve Disbursements in the amount of \$1,282,261.76

SUBMITTED BY: Cathy Bendel, Finance Director

THROUGH: Cathy Bendel, Finance Director

REVIEWED BY: Dean Zuleger, City Administrator

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff..... Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Finance

FISCAL IMPACT: \$1,282,261.76

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, the City Council is asked to approve disbursements in the amount of \$1,282,261.76. No specific motion is needed as this is recommended to be part of the *Consent Agenda*.

LEGISLATIVE HISTORY: NA

BACKGROUND INFORMATION/STAFF REPORT: The City of Lake Elmo has the fiduciary responsibility to conduct normal business operations. Below is a summary of current claims to be disbursed and paid in accordance with State law and City policies and procedures.

Claim #	Amount	Description
ACH	\$ 14,275.20	Payroll Taxes to IRS & MN Dept of Revenue 1/9/14
ACH	\$ 6,359.56	Payroll Retirement to PERA 1/9/14
DD5225-DD5274	\$ 41,848.34	Payroll Dated (Direct Deposits) 1/9/14
40826 - 40827	\$ 8,768.50	Accounts Payable Manual 1/3/14 & 1/10/14
40828 - 40900	\$ 1,206,150.16	Accounts Payable 1/21/14
2146-2226	\$ 4,860.00	Library Card Reimbursement 1/21/14
TOTAL	\$ 1,282,261.76	

RECOMMENDATION: Based on the aforementioned, the staff recommends the City Council approve as part of the Consent Agenda the aforementioned disbursements in the amount of \$1,282,261.76

ATTACHMENTS:

1. Accounts Payable – check registers