



WASHINGTON  
CONSERVATION  
DISTRICT

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April 22, 2013

Germaine Ross  
St. Croix Valley Landscaping  
389 280<sup>th</sup> St.  
Osceola, WI 54020

Dear Ms. Ross,

In 2012 St. Croix Valley Landscaping (SCVL) built seventeen Lake Elmo raingardens. The one year maintenance warranty period began November 14, 2012 and ends November 14, 2013 (See attached bid). Now that spring is here I wanted to follow up on what needs to be complete in order to receive final approval and payment.

- (1.) 2013 maintenance must be addressed per the August 29<sup>th</sup>, 2012 estimate provided by SCVL. The following items will need to be completed as necessary to maintain all raingardens:
- Provide maintenance twice yearly. Weeding and cleaning inlets including haul away of debris and adding preen.
  - Watering. Water raingardens assuming use of city water supply through fire hydrants not to exceed 5 times.
  - Mulch installed. Top dress mulch 1" with delivery.

Suggested timing for the above maintenance tasks is to first visit raingardens in May to weed and clean inlets if not earlier. The second visit recommended for weeding and cleaning inlets is early July. Mulch can be added at the second visit in July. We recommend watering take place on an as needed basis in between rain events. Watering will be highly important for July through August adding an inch per week if there is no rain forecasted.

**Please give me a 48 hour notice each time you plan to visit the 2012 Lake Elmo raingardens. I will be inspecting each visit. For scheduling purposes, please send me estimated dates SCVL will be performing the above maintenance.**

- (2.) A one-year warranty walk-through will need to be scheduled to identify any defective work or issues related to the construction of the raingardens. In August 2013 I will schedule a time with SCVL to walk through the project and develop a list of corrective items as necessary. Once the maintenance items have been completed and all one-year warranty corrective items addressed, I will write a recommendation for final approval and payment to the City of Lake Elmo.



Please let me know if you have any questions.

Sincerely,  
Tara Kline  
Natural Resource BMP Senior Technician  
Washington Conservation District  
651-275-1136 x. 28

Cc: Ryan Stempki, P.E., Lake Elmo Assistant City Engineer