



## MAYOR & COUNCIL COMMUNICATION

**DATE:** March 18, 2014  
**CONSENT**  
**ITEM #2**  
**MOTION**

**AGENDA ITEM:** Approve Disbursements in the amount of \$343,339.53

**SUBMITTED BY:** Cathy Bendel, Finance Director

**THROUGH:** Cathy Bendel, Finance Director

**REVIEWED BY:** Dean Zuleger, City Administrator

### **SUGGESTED ORDER OF BUSINESS:**

- Introduction of Item ..... City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff..... Mayor Facilitates
- Call for Motion ..... Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

**POLICY RECOMMENDER:** Finance

**FISCAL IMPACT:** \$343,339.53

**SUMMARY AND ACTION REQUESTED:** As part of its Consent Agenda, the City Council is asked to approve disbursements in the amount of \$343,339.53. No specific motion is needed as this is recommended to be part of the *Consent Agenda*.

**LEGISLATIVE HISTORY:** NA

**BACKGROUND INFORMATION/STAFF REPORT:** The City of Lake Elmo has the fiduciary responsibility to conduct normal business operations. Below is a summary of current claims to be disbursed and paid in accordance with State law and City policies and procedures.

<b>Claim #</b>	<b>Amount</b>	<b>Description</b>
ACH	\$ 13,665.46	Payroll Taxes to IRS & MN Dept of Revenue 3/06/14
ACH	\$ 6,636.10	Payroll Retirement to PERA 3/06/14
DD5365-DD5405	\$ 38,441.25	Payroll Dated (Direct Deposits) 3/06/14
41058-41119	\$ 283,756.72	Accounts Payable 3/18/14
2300-2314	\$ 840.00	Library Card Reimbursement 3/18/14
<b>TOTAL</b>	<b>\$ 343,339.53</b>	

**RECOMMENDATION:** Based on the aforementioned, the staff recommends the City Council approve as part of the Consent Agenda the aforementioned disbursements in the amount of \$343,339.53.

**ATTACHMENTS:**

1. Accounts Payable – check registers