



MAYOR & COUNCIL COMMUNICATION

DATE: April 1, 2014
CONSENT
ITEM #2
MOTION

AGENDA ITEM: Approve Disbursements in the amount of \$146,429.29

SUBMITTED BY: Cathy Bendel, Finance Director

THROUGH: Cathy Bendel, Finance Director

REVIEWED BY: Dean Zuleger, City Administrator

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff..... Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Finance

FISCAL IMPACT: \$146,429.29

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, the City Council is asked to approve disbursements in the amount of \$146,429.29. No specific motion is needed as this is recommended to be part of the *Consent Agenda*.

LEGISLATIVE HISTORY: NA

BACKGROUND INFORMATION/STAFF REPORT: The City of Lake Elmo has the fiduciary responsibility to conduct normal business operations. Below is a summary of current claims to be disbursed and paid in accordance with State law and City policies and procedures.

Claim #	Amount	Description
ACH	\$ 9,442.16	Payroll Taxes to IRS & MN Dept of Revenue 3/20/14
ACH	\$ 6,086.04	Payroll Retirement to PERA 3/20/14
DD5406-DD5431	\$ 28,597.70	Payroll Dated (Direct Deposits) 3/20/14
41120-41152	\$ 101,823.39	Accounts Payable 4/01/14
2330-2337	\$ 480.00	Library Card Reimbursement 4/01/14
TOTAL	\$ 146,429.29	

RECOMMENDATION: Based on the aforementioned, the staff recommends the City Council approve as part of the Consent Agenda the aforementioned disbursements in the amount of \$.

ATTACHMENTS:

1. Accounts Payable – check registers