



MAYOR & COUNCIL COMMUNICATION

DATE: April 15, 2014
CONSENT
ITEM 2
MOTION

AGENDA ITEM: Approve Disbursements in the amount of \$324,183.73

SUBMITTED BY: Cathy Bendel, Finance Director

THROUGH: Cathy Bendel, Finance Director

REVIEWED BY: Dean Zuleger, City Administrator

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff..... Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Finance

FISCAL IMPACT: \$349,074.66

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, the City Council is asked to approve disbursements in the amount of \$349,074.66. No specific motion is needed as this is recommended to be part of the *Consent Agenda*.

LEGISLATIVE HISTORY: NA

BACKGROUND INFORMATION/STAFF REPORT: The City of Lake Elmo has the fiduciary responsibility to conduct normal business operations. Below is a summary of current claims to be disbursed and paid in accordance with State law and City policies and procedures.

Claim #	Amount	Description
ACH	\$ 10,725.73	Payroll Taxes to IRS & MN Dept of Revenue 4/03/14
ACH	\$ 5,904.52	Payroll Retirement to PERA 4/03/14
DD5432-DD54556	\$ 27,843.06	Payroll Dated (Direct Deposits) 4/03/14
41153-41210	\$ 303,341.35	Accounts Payable 4/15/14
2338-2358	\$ 1,260.00	Library Card Reimbursement 4/15/14
TOTAL	\$ 349,074.66	

RECOMMENDATION: Based on the aforementioned, the staff recommends the City Council approve as part of the Consent Agenda the aforementioned disbursements in the amount of \$349,074.66.

ATTACHMENTS:

1. Accounts Payable – check registers