



MAYOR & COUNCIL COMMUNICATION

DATE: May 6, 2014
CONSENT
ITEM #2
MOTION

AGENDA ITEM: Approve Disbursements in the amount of \$322,203.89

SUBMITTED BY: Cathy Bendel, Finance Director

THROUGH: Cathy Bendel, Finance Director

REVIEWED BY: Dean Zuleger, City Administrator

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff..... Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Finance

FISCAL IMPACT: \$322,203.89

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, the City Council is asked to approve disbursements in the amount of \$322,203.89. No specific motion is needed as this is recommended to be part of the *Consent Agenda*.

LEGISLATIVE HISTORY: NA

BACKGROUND INFORMATION/STAFF REPORT: The City of Lake Elmo has the fiduciary responsibility to conduct normal business operations. Below is a summary of current claims to be disbursed and paid in accordance with State law and City policies and procedures.

Claim #	Amount	Description
ACH	\$ 10,946.18	Payroll Taxes to IRS & MN Dept of Revenue 5/01/14
ACH	\$ 6,017.83	Payroll Retirement to PERA 5/01/14
DD5457-DD5482	\$ 28,473.86	Payroll Dated (Direct Deposits) 5/01/14
41211-41285	\$ 275,686.02	Accounts Payable 5/06/14
2359-2376	\$ 1,080.00	Library Card Reimbursement 5/06/14
TOTAL	\$ 322,203.89	

RECOMMENDATION: Based on the aforementioned, the staff recommends the City Council approve as part of the Consent Agenda the aforementioned disbursements in the amount of \$322,203.89.

ATTACHMENTS:

1. Accounts Payable – check registers