



# MAYOR & COUNCIL COMMUNICATION

**DATE:** May 20, 2014  
**CONSENT**  
**ITEM #** 6

**AGENDA ITEM:** Production Well No. 4 – Pay Request No. 6

**SUBMITTED BY:** Chad Isakson, Project Engineer

**THROUGH:** Dean A. Zuleger, City Administrator

**REVIEWED BY:** Jack Griffin, City Engineer  
Cathy Bendel, Finance Director  
Mike Bouthilet, Public Works

**SUGGESTED ORDER OF BUSINESS *if removed from the Consent Agenda*:**

- Questions from Council to Staff..... Mayor Facilitates
- Public Input, if Appropriate.....Mayor Facilitates
- Call for Motion ..... Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

**POLICY RECOMMENDER:** Engineering

**FISCAL IMPACT:**

None. Partial payment is proposed in accordance with the Contract for the project. Payment remains within the authorized scope and budget.

**SUMMARY AND ACTION REQUESTED:**

The City Council is respectfully requested to consider approving Pay Request No. 6 for the Production Well No. 4 project. If removed from the consent agenda, the recommended motion for the action is as follows:

***“Move to approve Pay Request No. 6 to Keys Well Drilling Company in the amount of \$67,179.25, for the Production Well No. 4 Project”***

**LEGISLATIVE HISTORY/BACKGROUND INFORMATION:**

Keys Well Drilling Co., the Contractor for the project, has submitted Partial Pay Estimate No. 6 in the amount of \$67,179.25. The request has been reviewed and payment is recommended in the amount requested. In accordance with the contract documents, the City has retained 5% of the total work completed. The amount retained is \$12,582.13.

**RECOMMENDATION:**

Staff is recommending that the City Council consider approving, *as part of the Consent Agenda*, Pay Request No. 6 for the Production Well No. 4 project. If removed from the consent agenda, the recommended motion for the action is as follows:

***“Move to approve Pay Request No. 6 to Keys Well Drilling Company in the amount of \$67,179.25, for the Production Well No. 4 Project”***

**ATTACHMENT(S):**

1. Partial Pay Estimate No. 6