



MAYOR & COUNCIL COMMUNICATION

DATE: 06/17/2014
CONSENT
ITEM # 12
No SWOT Analysis

AGENDA ITEM: City Council Workshop Date Change
SUBMITTED BY: Beckie Gumatz, Deputy Clerk
THROUGH: Dean Zuleger, City Administrator
REVIEWED BY: Adam Bell, Assistant City Administrator/City Clerk

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item..... City Administrator
- Report/Presentation..... City Administrator
- Questions from Council to Staff..... Mayor Facilitates
- Call for Motion..... Mayor & City Council
- Discussion Mayor & City Council
- Action on Motion Mayor Facilitates

POLICY RECOMMENDER: Staff, MN State Law

FISCAL IMPACT: NA

SUMMARY AND ACTION REQUESTED: City Council is respectfully requested to move the City Council workshop from Tuesday, August 12, 2014 to Wednesday, August 13, 2014, due to the State Primary Election. As part of its consent agenda, no specific motion is required. If removed from the consent agenda, the recommended motion is as follows:

“Move to approve moving the Tuesday, August 12, 2014 City Council Workshop Meeting to Wednesday, August 13, 2014, due to the State Primary Election.”

LEGISLATIVE HISTORY: According to Minnesota State Statute 204C.03, no special taxing district governing body, school board, county board of commissioners, city council, or town board of supervisors shall conduct a meeting if there is an election within the boundaries.

When the 2014 meeting calendar was presented and approved at the December 17, 2013 meeting, the date of the State Primary Election was overlooked. As stated above, state law prohibits cities from holding meetings between the hours of 6:00-8:00pm on the date of a State Primary Election. By moving the meeting to Wednesday, it will allow the city to hold its workshop.

RECOMMENDATION: As part of its consent agenda, no specific motion is required. If removed from the consent agenda, the recommended motion is as follows:

“Move to approve moving the Tuesday, August 12, 2014 City Council Workshop Meeting to Wednesday, August 13, 2014, due to the State Primary Election.”