



MAYOR & COUNCIL COMMUNICATION

DATE: July 1, 2014

REGULAR

ITEM # 16

AGENDA ITEM: 2015 Street and Utility Improvements – Authorize Preparation of a Feasibility Report; Approve Task Order No. 1 for Engineering Support Services

SUBMITTED BY: Ryan Stempksi, Assistant Engineer

THROUGH: Dean A. Zuleger, City Administrator

REVIEWED BY: Jack Griffin, City Engineer
Cathy Bendel, Finance Director
Mike Bouthilet, Public Works

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item..... City Engineer
- Report/Presentation..... City Engineer
- Questions from Council to Staff..... Mayor Facilitates
- Public Input, if Appropriate..... Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Engineering

FISCAL IMPACT: \$15,500

If authorized, FOCUS Engineering Inc., together with Hydromethods, LLC will prepare a feasibility report in the not to exceed amount of \$15,500 for the 2015 Street and Utility Improvements. If the improvements are ordered, the report costs will be charged against the project fund and become assessable to the benefiting properties. Should the project not be constructed, the report costs cannot be assessed.

SUMMARY AND ACTION REQUESTED:

The City Council is respectfully requested to consider approving Resolution No. 2014-56, Ordering Preparation of a Feasibility Report; and approving Task Order No. 1 to Hydromethods, LLC. The recommended motions for these actions are as follows:

“Move to approve Resolution No. 2014-56, Ordering preparation of a Feasibility Report for the 2015 Street and Utility Improvements to FOCUS in the not to exceed amount of \$12,300.”

and

“Move to approve a Task Order No. 1 to Hydromethods, LLC. for Engineering Support Services in the not to exceed amount of \$3,192.”

LEGISLATIVE HISTORY/BACKGROUND INFORMATION:

In accordance with the proposed 2014-2018 Street Capital Improvement Plan (Street CIP), the following local streets represent the most essential street improvements for implementation in 2015. The streets programmed for improvement in 2015 include:

- 36th Street North, from Jamaca Avenue to Irwin Avenue,
- 37th Street North, from Jamaca Avenue to Irwin Avenue,
- Irwin Avenue North,
- 38th Street North, from Ideal Avenue to Innsdale Avenue,
- 39th Street North, from Ideal Avenue to Innsdale Avenue,
- Innsdale Avenue North, and
- Kelvin Avenue North, from Trunk Highway 5 to cul-de-sac (including the private drive north of Kelvin Court).

In order to initiate this improvement the Council must direct the preparation of a feasibility report as required by the statutory process for public improvements that are specially assessed. The report will advise on the scope of recommended improvements for each local street; provide estimated project costs of the recommended improvements; identify easement and right-of-way, permits, and other requirements of other local agencies needed to implement the improvements; recommend whether the improvements should be best made as proposed or in connection with some other improvement; and advise if the improvements are necessary, cost effective, and feasible. The Report will also provide a proposed preliminary assessment roll for each of the benefiting properties based upon the City’s Special Assessment Policy for Local Improvements, dated June 2014.

The improvements will likely include full street reconstruction, storm sewer and drainage improvements, and will consider watermain replacement or watermain extension consistent with the City’s 2030 Comprehensive Plan. Water quality improvements will be evaluated and incorporated as necessary to meet VBWD permitting requirements. To assist with storm water management, it is recommended that Hydromethods, LLC. be retained to model the existing and proposed conditions and provide the recommended storm sewer system improvements for the project areas.

A project schedule for the 2015 Street and Utility Improvements is attached and outlines the implementation timeframe necessary to ready the improvements for construction in 2015. The proposed schedule provides the necessary time to address public involvement, acquire project related easements, acquire field survey before snowfall, and to receive contractor bids early in 2015 to promote a competitive bid environment.

RECOMMENDATION:

Staff is recommending that the City Council authorize FOCUS Engineering, Inc. to prepare a Feasibility Report for the 2015 Street and Utility Improvements in the estimated amount of \$12,300. The recommended motion for this action is as follows:

“Move to approve Resolution No. 2014-56, Ordering preparation of a Feasibility Report for the 2015 Street and Utility Improvements to FOCUS in the not to exceed amount of \$12,300.”

Staff is also recommending that the City Council approve Task Order No. 1 to Hydromethods, LLC. to complete a Storm Sewer System Improvement plan for the 2015 Street and Utility Improvements Feasibility Report. The recommended motion for this action is as follows:

“Move to approve a Task Order No. 1 to Hydromethods, LLC. for Engineering Support Services in the not to exceed amount of \$3,192.”

ATTACHMENT(S):

1. Resolution No. 2014-56, Ordering Preparation of a Feasibility Report.
2. 2015 Street and Utility Improvements – Location Map.
3. 2015 Street and Utility Improvements – Project Schedule.
4. Hydromethods,, LLC. Task Order No. 1 – 2015 Street and Utility Improvements: Storm Sewer System Improvments.