



## MAYOR & COUNCIL COMMUNICATION

**DATE:** July 1, 2014  
**CONSENT**  
**ITEM #3**  
**MOTION**

**AGENDA ITEM:** Approve Disbursements in the amount of \$261,831.97

**SUBMITTED BY:** Cathy Bendel, Finance Director

**THROUGH:** Cathy Bendel, Finance Director

**REVIEWED BY:** Dean Zuleger, City Administrator

### **SUGGESTED ORDER OF BUSINESS:**

- Introduction of Item ..... City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff..... Mayor Facilitates
- Call for Motion ..... Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

**POLICY RECOMMENDER:** Finance

**FISCAL IMPACT:** \$261,831.97

**SUMMARY AND ACTION REQUESTED:** As part of its Consent Agenda, the City Council is asked to approve disbursements in the amount of \$261,831.97. No specific motion is needed as this is recommended to be part of the *Consent Agenda*.

**LEGISLATIVE HISTORY:** NA

**BACKGROUND INFORMATION/STAFF REPORT:** The City of Lake Elmo has the fiduciary responsibility to conduct normal business operations. Below is a summary of current claims to be disbursed and paid in accordance with State law and City policies and procedures.

<b>Claim #</b>	<b>Amount</b>	<b>Description</b>
ACH	\$ 12,016.85	Payroll Taxes to IRS & MN Dept of Revenue 6/26/14
ACH	\$ 6,072.56	Payroll Retirement to PERA 6/26/14
DD5606-DD5636	\$ 31,606.94	Payroll Dated (Direct Deposits) 6/24/14
41461-41518	\$ 211,235.62	Accounts Payable 7/01/14
2406-2420	\$ 900.00	Library Card Reimbursement 7/01/14
<b>TOTAL</b>	<b>\$ 261,831.97</b>	

**RECOMMENDATION:** Based on the aforementioned, the staff recommends the City Council approve as part of the Consent Agenda the aforementioned disbursements in the amount of \$261,831.97.

**ATTACHMENTS:**

1. Accounts Payable – check registers