



MAYOR & COUNCIL COMMUNICATION

DATE: July 1, 2014

CONSENT

ITEM # 9

AGENDA ITEM: Village AUAR 5-Year Update

SUBMITTED BY: Kyle Klatt, Community Development Director

THROUGH: Dean Zuleger, City Administrator

REVIEWED BY: Planning Commission

SUGGESTED ORDER OF BUSINESS:

- Introduction of ItemCommunity Development Director
- Report/Presentation.....Community Development Director
- Questions from Council to Staff..... Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECCOMENDER: Staff is preparing a mandatory five-year update to the Village Area Alternative Urban Areawide Review. This update needs to be completed in order to retain the AUAR as a valid form of environmental review for the entire Village planning area.

FISCAL IMPACT: None (other than Staff time) – Staff is preparing a technical memorandum to be submitted to the Environmental Quality Board (EQB), which is the State of Minnesota’s environmental review authority.

SUMMARY AND ACTION REQUESTED: The City Council is being asked to give Staff authorization to submit an update to the Village Area AUAR to the EQB for formal publication and to initiate a mandatory 30-day comment period. The City of Lake Elmo is required to update the Village AUAR if five years after adoption all development anticipated with the AUAR has not yet occurred. Since no development projects in the Village have been approved to date, Staff is working on the required update in accordance with the State’s environmental rules.

Given the large workload of the Planning Commission over the past month, Staff is still working to complete the technical memorandum, and therefore will be bringing an updated document to the meeting. The attached draft includes the introductory and purpose section of the

memorandum, with a rough outline for the remainder of the document (which Staff intends to complete prior to the meeting). Since much of the information is describing planning actions taken by the City over the past five years, the update should be fairly straight-forward and will not include any new information or studies.

Staff will be asking the Council to pull this item from the consent agenda in order to present an updated document at the meeting.

RECOMMENDATION: Staff is recommending that the City Council authorize submission of an update to the Village Area AUAR to the EQB for formal publication pending discussion on the final draft with Staff at the July 1, 2014 Council meeting.

ATTACHMENTS:

1. Village AUAR Update – Initial Draft and Outline