



# MAYOR & COUNCIL COMMUNICATION

**DATE:** December 2, 2014

**CONSENT**

**ITEM #** 5

**AGENDA ITEM:** Well No. 4 Connecting Watermain Improvements –Change Order No. 1

**SUBMITTED BY:** Chad Isakson, Project Engineer

**THROUGH:** Dean A. Zuleger, City Administrator

**REVIEWED BY:** Jack Griffin, City Engineer  
Cathy Bendel, Finance Director  
Mike Bouthilet, Public Works

**SUGGESTED ORDER OF BUSINESS *if removed from the Consent Agenda*:**

- Questions from Council to Staff..... Mayor Facilitates
- Public Input, if Appropriate.....Mayor Facilitates
- Call for Motion ..... Mayor & City Council
- Discussion ..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

**POLICY RECOMMENDER:** Engineering

**FISCAL IMPACT:** \$1,400.41.

This change order provides compensation to the contractor for additional work completed on the project at the request of the City. The work includes the relocation of a service stub to a home and restocking a hydrant. The work increases the contract amount by \$1,400.41. With approval of this change order the revised contract amount is \$443,884.54. The construction contract therefore remains within the original total project budget as authorized on March 4, 2014.

**SUMMARY AND ACTION REQUESTED:**

The City Council is respectfully requested to consider approving, *as part of the consent agenda*, Change Order No. 1 for the Well No. 4 Connecting Watermain Improvements Project, thereby increasing the Contract amount by \$1,400.41. If removed from the consent agenda, the recommended motion for the action is as follows:

***“Move to approve Change Order No. 1 for the Well No. 4 Connecting Watermain Improvements thereby increasing the contract amount by \$1,400.41.”***

**LEGISLATIVE HISTORY/BACKGROUND INFORMATION:**

This change order provides compensation to the contractor to change the location of an individual water service stub creating the need for the contractor to dig and restore an extra pit not planned for as a part of the original contract. The service stub was relocated at the property owner’s request to better accommodate the property owner's future connection to City water. In addition this change order includes a hydrant restocking fee to return a hydrant that was ordered and delivered to the site but required a different hydrant to better fit the existing rural ditch conditions.

The above described changes were not included in the original contract and result in a contract increase of \$1,400.41. With this change order the total project budget remains within the authorized budget.

**RECOMMENDATION:**

Staff is recommending that the City Council consider, *as part of the Consent Agenda*, approving Change Order No. 1 for the Well No. 4 Connecting Watermain Improvements thereby increasing the contract amount by \$1,400.41. If removed from the consent agenda, the recommended motion for this action is as follows:

***“Move to approve Change Order No. 1 for the Well No. 4 Connecting Watermain Improvements thereby increasing the contract amount by \$1,400.41.”***

**ATTACHMENT(S):**

1. Change Order No. 1