



MAYOR & COUNCIL COMMUNICATION

DATE: December 16, 2014

CONSENT

ITEM# 3

AGENDA ITEM: Approve Disbursements in the amount of \$603,802.88

SUBMITTED BY: Cathy Bendel, Finance Director

THROUGH: Cathy Bendel, Finance Director

REVIEWED BY: Dean Zuleger, City Administrator

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff..... Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Finance

FISCAL IMPACT: \$603,802.88

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, the City Council is asked to approve disbursements in the amount of \$603,802.88. No specific motion is needed as this is recommended to be part of the *Consent Agenda*.

LEGISLATIVE HISTORY: NA

BACKGROUND INFORMATION/STAFF REPORT: The City of Lake Elmo has the fiduciary responsibility to conduct normal business operations. Below is a summary of current claims to be disbursed and paid in accordance with State law and City policies and procedures.

Claim #	Amount	Description
ACH	\$ 12,400.77	Payroll Taxes to IRS & MN Dept of Revenue 12/11/14
ACH	\$ 6,211.40	Payroll Retirement to PERA 12/11/14
DD5963-DD6011	\$ 35,365.46	Payroll Dated (Direct Deposits) 12/11/14
42173-42247	\$ 549,405.25	Accounts Payable 12/16/14
2521-2527	\$ 420.00	Library Card Reimbursement 12/16/14
TOTAL	\$ 603,802.88	

RECOMMENDATION: Based on the aforementioned, the staff recommends the City Council approve as part of the Consent Agenda the aforementioned disbursements in the amount of \$603,802.88.

ATTACHMENTS:

1. Accounts Payable – check registers