



MAYOR & COUNCIL COMMUNICATION

DATE: September 2, 2014
CONSENT
ITEM #3
MOTION

AGENDA ITEM: Approve Disbursements in the amount of \$84,870.86

SUBMITTED BY: Cathy Bendel, Finance Director

THROUGH: Cathy Bendel, Finance Director

REVIEWED BY: Dean Zuleger, City Administrator

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff..... Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Finance

FISCAL IMPACT: \$84,870.86

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, the City Council is asked to approve disbursements in the amount of \$84,870.86. No specific motion is needed as this is recommended to be part of the *Consent Agenda*.

LEGISLATIVE HISTORY: NA

BACKGROUND INFORMATION/STAFF REPORT: The City of Lake Elmo has the fiduciary responsibility to conduct normal business operations. Below is a summary of current claims to be disbursed and paid in accordance with State law and City policies and procedures.

Claim #	Amount	Description
ACH	\$ 11,172.80	Payroll Taxes to IRS & MN Dept of Revenue 8/21/14
ACH	\$ 5,636.87	Payroll Retirement to PERA 8/21/14
DD5710-DD5757	\$ 29,090.95	Payroll Dated (Direct Deposits) 8/21/14
41717	\$ 378.17	Payroll (Check) 8/21/14
41718-41795	\$ 38,112.07	Accounts Payable 9/02/14
2454-2453	\$ 480.00	Library Card Reimbursement 9/02/14
TOTAL	\$ 84,870.86	

RECOMMENDATION: Based on the aforementioned, the staff recommends the City Council approve as part of the Consent Agenda the aforementioned disbursements in the amount of \$84,870.86.

ATTACHMENTS:

1. Accounts Payable – check registers