



MAYOR & COUNCIL COMMUNICATION

DATE: **October 7, 2014**
CONSENT
ITEM #5
MOTION

AGENDA ITEM: Approve Disbursements in the amount of \$305,718.29

SUBMITTED BY: Cathy Bendel, Finance Director

THROUGH: Cathy Bendel, Finance Director

REVIEWED BY: Dean Zuleger, City Administrator

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Finance

FISCAL IMPACT: \$305,718.29

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, the City Council is asked to approve disbursements in the amount of \$305,718.29. No specific motion is needed as this is recommended to be part of the *Consent Agenda*.

LEGISLATIVE HISTORY: NA

BACKGROUND INFORMATION/STAFF REPORT: The City of Lake Elmo has the fiduciary responsibility to conduct normal business operations. Below is a summary of current claims to be disbursed and paid in accordance with State law and City policies and procedures.

Claim #	Amount	Description
ACH	\$ 11,212.44	Payroll Taxes to IRS & MN Dept of Revenue 10/2/14
ACH	\$ 5,961.88	Payroll Retirement to PERA 10/2/14
DD5788-DD5810	\$ 29,296.03	Payroll Dated (Direct Deposits) 10/2/14
41875-41881	\$ 9,948.27	Accounts Payable 9/29/14
41882-41937	\$ 248,699.67	Accounts Payable 10/7/14
2486-2495	\$ 600.00	Library Card Reimbursement 10/7/14
TOTAL	\$ 305,718.29	

RECOMMENDATION: Based on the aforementioned, the staff recommends the City Council approve as part of the Consent Agenda the aforementioned disbursements in the amount of \$305,718.29.

ATTACHMENTS:

1. Accounts Payable – check registers