



## MAYOR & COUNCIL COMMUNICATION

**DATE:** November 5, 2014

**CONSENT**

**ITEM#** 4

**AGENDA ITEM:** Approve Disbursements in the amount of \$306,678.83

**SUBMITTED BY:** Cathy Bendel, Finance Director

**THROUGH:** Cathy Bendel, Finance Director

**REVIEWED BY:** Dean Zuleger, City Administrator

**SUGGESTED ORDER OF BUSINESS:**

- Introduction of Item ..... City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff..... Mayor Facilitates
- Call for Motion ..... Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

**POLICY RECOMMENDER:** Finance

**FISCAL IMPACT:** \$306,678.83

**SUMMARY AND ACTION REQUESTED:** As part of its Consent Agenda, the City Council is asked to approve disbursements in the amount of \$306,678.83. No specific motion is needed as this is recommended to be part of the *Consent Agenda*.

**LEGISLATIVE HISTORY:** NA

**BACKGROUND INFORMATION/STAFF REPORT:** The City of Lake Elmo has the fiduciary responsibility to conduct normal business operations. Below is a summary of current claims to be disbursed and paid in accordance with State law and City policies and procedures.

<b>Claim #</b>	<b>Amount</b>	<b>Description</b>
ACH	\$ 11,087.34	Payroll Taxes to IRS & MN Dept of Revenue 10/30/14
ACH	\$ 5,922.66	Payroll Retirement to PERA 10/30/14
DD5860-DD5886	\$ 28,937.07	Payroll Dated (Direct Deposits) 10/30/14
42006	\$ 78,724.80	Accounts Payable 10/29/14
42007-42041	\$ 181,706.96	Accounts Payable 11/05/2014
2502-2506	\$ 300.00	Library Card Reimbursement 11/05/2014
<b>TOTAL</b>	<b>\$ 306,678.83</b>	

**RECOMMENDATION:** Based on the aforementioned, the staff recommends the City Council approve as part of the Consent Agenda the aforementioned disbursements in the amount of \$306,678.83.

**ATTACHMENTS:**

1. Accounts Payable – check registers