



MAYOR & COUNCIL COMMUNICATION

DATE: January 13, 2015

REGULAR

ITEM # 13

AGENDA ITEM: Appointment of Required Officials to Fire Relief Association Board of Trustees

SUBMITTED BY: Adam Bell, Assistant City Administrator/City Clerk

THROUGH: Dean Zuleger, City Administrator

REVIEWED BY: Beckie Gumatz, Deputy Clerk

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff..... Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Staff

FISCAL IMPACT: N/A

SUMMARY AND ACTION REQUESTED: The by-laws of the Lake Elmo Firefighters Relief Association provide that there be two officials of the City that serve on its Board of Trustees. One must be an elected official and the other may be an elected or appointed official. The Council should select one of its members (as required) and one other official (either a councilmember by name or a staff position by title) to the Firefighters Relief Association Board of Trustees. The recommended motion for this action is as follows:

“Move to appoint Fire Chief Malmquist, Finance Director Bendel, and Council Member _____ to the Fire Relief Association Board of Trustees for 2015.”

LEGISLATIVE HISTORY: The practice in the past regarding City membership on the Board of Trustees has been that the Fire Chief, the Finance Director, and one Council Member have filled these positions. These positions were held in 2014 by Fire Chief Malmquist, Finance Director Bendel, and Council Member Nelson.

BACKGROUND INFORMATION (SWOT):

Strengths Appointing the Finance Director provides the Board with a valuable set of financial management skills.
Weaknesses There are no specific identifiable weaknesses.
Opportunities Unknown at this time.
Threats There are no specific identifiable threats.

RECOMMENDATION: The by-laws of the Lake Elmo Firefighters Relief Association provide that there be two officials of the City that serve on its Board of Trustees. One must be an elected official and the other may be an elected or appointed official. The Council should select one of its members (as required) and one other official (either a councilmember by name or a staff position by title) to the Firefighters Relief Association Board of Trustees. The recommended motion for this action is as follows:

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