



MAYOR & COUNCIL COMMUNICATION

DATE: January 13, 2015

CONSENT

ITEM# 2

AGENDA ITEM: Approve Disbursements in the amount of \$725,727.47

SUBMITTED BY: Cathy Bendel, Finance Director

THROUGH: Cathy Bendel, Finance Director

REVIEWED BY: Dean Zuleger, City Administrator

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff..... Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Finance

FISCAL IMPACT: \$725,727.47

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, the City Council is asked to approve disbursements in the amount of \$725,727.47. No specific motion is needed as this is recommended to be part of the *Consent Agenda*.

LEGISLATIVE HISTORY: NA

BACKGROUND INFORMATION/STAFF REPORT: The City of Lake Elmo has the fiduciary responsibility to conduct normal business operations. Below is a summary of current claims to be disbursed and paid in accordance with State law and City policies and procedures.

Claim #	Amount	Description
ACH	\$ 14,734.53	Payroll Taxes to IRS & MN Dept of Revenue 1/08/15
ACH	\$ 6,399.04	Payroll Retirement to PERA 1/08/15
DD6012-DD6061	\$ 42,757.17	Payroll Dated (Direct Deposits) 1/08/15
42255-42297	\$ 178,561.98	Accounts Payable Year End Run 12/31/14
2528-2539	\$ 720.00	Library Card Reimbursement Year End Run 12/31/14
42298-42335	\$ 480,934.75	Accounts Payable 1/13/15
2540-2565	\$ 1,620.00	Library Card Reimbursement 1/13/15
TOTAL	\$ 725,727.47	

RECOMMENDATION: Based on the aforementioned, the staff recommends the City Council approve as part of the Consent Agenda the aforementioned disbursements in the amount of \$725,727.47.

ATTACHMENTS:

1. Accounts Payable – check registers