



MAYOR & COUNCIL COMMUNICATION

DATE: February 3, 2015
CONSENT
ITEM #: 10

AGENDA ITEM: Amend City Facility Use Policy
SUBMITTED BY: Mayor
THROUGH: City Council
REVIEWED BY: City Administrator / City Clerk

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item Mayor
- Report/Presentation.....City Administrator
- Questions from Council to Staff Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECCOMENDER: Mayor Mike Pearson

FISCAL IMPACT: Negligible...cost of DVDs

SUMMARY AND ACTION REQUESTED: The City Council is asked to consider amending the City facility use policy to include a requirement that all statutorily created public bodies using the City of Lake Elmo facilities video record their proceedings in the interest of public transparency. As part of its consent agenda, no formal motion is required. If Council chooses to pull this item for discussion, the recommended motion is as follows:

“Move to amend the City of Lake Elmo Public Facility Use Policy to include a provision that all statutory created public bodies and taxing authorities using the City’s meeting facilities video record their proceedings in the interest of public transparency.”

BACKGROUND INFORMATION:

In 2013, the City Council adopted an ad hoc policy of video recording all public meetings including but not limited to City Council, Commissions, Committees and work groups that officially act on behalf of the residents of Lake Elmo via authority granted by state statutes. In 2014, the City acquired, via its cable franchise agreement, state of the art portable video equipment that extends the City's recording capabilities to parks, the administrative annex and the library.

This policy would formalize the video recording requirement for all statutory public bodies and

taxing authorities using City of Lake Elmo meeting facilities for the purpose of public transparency, Council education, and public information via broadcast on the City's public access channel.

RECOMMENDATION: Based on the aforementioned, the Mayor recommends the following motion:

“Move to amend the City of Lake Elmo Public Facility Use Policy to include a provision that all statutory created public bodies and taxing authorities using the City’s meeting facilities video record their proceedings in the interest of public transparency.”