



MAYOR & COUNCIL COMMUNICATION

DATE: February 24, 2015
CONSENT
ITEM #3
MOTION

AGENDA ITEM: Approve Disbursements in the amount of \$247,751.86

SUBMITTED BY: Cathy Bendel, Finance Director

THROUGH: Cathy Bendel, Finance Director

REVIEWED BY: Dean Zuleger, City Administrator

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff..... Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Finance

FISCAL IMPACT: \$247,751.86

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, the City Council is asked to approve disbursements in the amount of \$247,751.86. No specific motion is needed as this is recommended to be part of the *Consent Agenda*.

LEGISLATIVE HISTORY: NA

BACKGROUND INFORMATION/STAFF REPORT: The City of Lake Elmo has the fiduciary responsibility to conduct normal business operations. Below is a summary of current claims to be disbursed and paid in accordance with State law and City policies and procedures.

Claim #	Amount	Description
ACH	\$ 11,843.64	Payroll Taxes to IRS & MN Dept of Revenue 2/19/2015
ACH	\$ 6,417.85	Payroll Retirement to PERA 2/19/2015
DD6090-DD6111	\$ 30,217.08	Payroll Dated (Direct Deposits) 2/19/2015
42371-43425	\$ 196,933.29	Accounts Payable 2/24/2015
2626-2663	\$ 2,340.00	Library Card Reimbursement 2/24/2015
TOTAL	\$ 247,751.86	

RECOMMENDATION: Based on the aforementioned, the staff recommends the City Council approve as part of the Consent Agenda the aforementioned disbursements in the amount of \$247,751.86.

ATTACHMENTS:

1. Accounts Payable – check registers