



MAYOR & COUNCIL COMMUNICATION

DATE: April 7, 2015
CONSENT
ITEM #2
MOTION

AGENDA ITEM: Approve Disbursements in the amount of \$164,164.62

SUBMITTED BY: Cathy Bendel, Finance Director

THROUGH: Cathy Bendel, Finance Director

REVIEWED BY: Dean Zuleger, City Administrator

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff..... Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Finance

FISCAL IMPACT: \$164,164.62

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, the City Council is asked to approve disbursements in the amount of \$164,164.62. No specific motion is needed as this is recommended to be part of the *Consent Agenda*.

LEGISLATIVE HISTORY: NA

BACKGROUND INFORMATION/STAFF REPORT: The City of Lake Elmo has the fiduciary responsibility to conduct normal business operations. Below is a summary of current claims to be disbursed and paid in accordance with State law and City policies and procedures.

Claim #	Amount	Description
ACH	\$ 11,362.96	Payroll Taxes to IRS & MN Dept of Revenue 4/02/2015
ACH	\$ 6,365.32	Payroll Retirement to PERA 4/02/2015
DD6141-DD6167	\$ 28,769.61	Payroll Dated (Direct Deposits) 4/02/2015
42588	\$ 2,461.00	Accounts Payable 4/01/2015
42589-42661	\$ 114,245.73	Account Payable 4/07/2015
2692-2707	\$ 960.00	Library Card Reimbursement 4/07/2015
TOTAL	\$ 164,164.62	

RECOMMENDATION: Based on the aforementioned, the staff recommends the City Council approve as part of the Consent Agenda the aforementioned disbursements in the amount of \$164,164.62.

ATTACHMENTS:

1. Accounts Payable – check registers