



MAYOR & COUNCIL COMMUNICATION

DATE: July 21, 2015
CONSENT
ITEM #6
MOTION

AGENDA ITEM: Approve Disbursements in the amount of \$273,965.36

SUBMITTED BY: Patty Baker, Accountant

THROUGH: Cathy Bendel, Finance Director

REVIEWED BY: Cathy Bendel, Finance Director

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion Mayor & City Council
- Action on Motion Mayor Facilitates

POLICY RECOMMENDER: Finance

FISCAL IMPACT: \$273,965.36

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, the City Council is asked to approve disbursements in the amount of \$273,965.36. No specific motion is needed as this is recommended to be part of the *Consent Agenda*.

LEGISLATIVE HISTORY: NA

BACKGROUND INFORMATION/STAFF REPORT: The City of Lake Elmo has the fiduciary responsibility to conduct normal business operations. Below is a summary of current claims to be disbursed and paid in accordance with State law and City policies and procedures.

Claim #	Amount	Description
ACH	\$ 12,966.80	Payroll Taxes to IRS & MN Dept of Revenue 7/09/15
ACH	\$ 5,802.63	Payroll Retirement to PERA 7/09/15
DD6429-DD6477	\$ 36,092.79	Payroll Dated (Direct Deposits) 7/09/15
43059-43127	\$ 218,923.14	Accounts Payable 7/21/15
2738-2740	\$ 180.00	Library Card Reimbursement 7/21/15
TOTAL	\$ 273,965.36	

RECOMMENDATION: Based on the aforementioned, the staff recommends the City Council approve as part of the Consent Agenda the aforementioned disbursements in the amount of \$273,965.36.

ATTACHMENTS:

1. Accounts Payable – check registers