



MAYOR & COUNCIL COMMUNICATION

DATE: August 4, 2015
REGULAR
ITEM # 10

AGENDA ITEM: 2016 Street Improvements – Authorize Preparation of a Feasibility Report

SUBMITTED BY: Ryan Stempski, Assistant City Engineer

THROUGH: Clark Schroeder, Interim City Administrator

REVIEWED BY: Jack Griffin, City Engineer
Cathy Bendel, Finance Director
Mike Bouthilet, Public Works

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item.....City Engineer
- Report/Presentation.....City Engineer
- Questions from Council to Staff..... Mayor Facilitates
- Public Input, if Appropriate.....Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Engineering

FISCAL IMPACT: \$10,800

If authorized, FOCUS Engineering Inc., will prepare a feasibility report in the not to exceed amount of \$10,800 for the 2016 Street Improvements. If the improvements are ordered, the report costs will be charged against the project fund and become assessable to the benefitting properties. Should the project not be constructed, the report costs cannot be assessed.

SUMMARY AND ACTION REQUESTED:

The City Council is respectfully requested to consider approving Resolution No. 2015-62, Ordering Preparation of a Feasibility Report. The recommended motions for these actions area as follows:

“Move to approve Resolution No. 2015-XX, Ordering preparation of a Feasibility Report for the 2016 Street Improvements to FOCUS in the not to exceed amount of \$10,800.”

LEGISLATIVE HISTORY/BACKGROUND INFORMATION:

In accordance with the proposed 2015-2019 Street Capital Improvement Plan (CIP), the following local streets represent the most essential street improvements for implementation in 2016. The streets programmed for improvements in 2016 include:

- Kirkwood Avenue North, from 50th Street North to cul-de-sac,
- Jasmine Avenue North, from 10th Street North to end of Stonegate 1st Addition,
- 9th Street North, from west end cul-de-sac to east end cul-de-sac,
- Jasmine Avenue Place North, from Jasmine Avenue North to cul-de-sac,
- Kelvin Avenue, from Trunk Highway 5 to cul-de-sac (including the private drive north of Kelvin Court).

In order to initiate the improvement the Council must direct the preparation of a feasibility report as required by the statutory process for public improvements that are specially assessed. The report will advise on the scope of recommended improvements for each local street; provide estimated project costs of the recommended improvements; identify easement and right-of-way, permits, and other requirements of other local agencies needed to implement the improvements; recommend whether the improvements should be best made as proposed or in connection with some other improvement; and advise if the improvements are necessary, cost effective, and feasible. The report will also provide a proposed preliminary assessment roll for each of the benefitting properties based upon the City’s Special Assessment Policy for Local Improvements, dated June 2014.

The improvements will likely include full street reconstruction, street reclamation, storm sewer and drainage improvements, and watermain extension consistent with the City’s 2030 Comprehensive Plan. Water quality improvements will be evaluated and incorporated as necessary to meet VBWD permitting requirements.

A project schedule for the 2016 Street Improvements is attached and outlines the implementation timeframe necessary to ready the improvements for construction in 2016. The proposed schedule provides the necessary time to address public involvement, acquire project related easements, acquire field survey before snowfall, and to receive contractor bids early in 2016 to promote a competitive bid environment.

RECOMMENDATION:

Staff is recommending that the City Council authorize FOCUS Engineering, Inc. to prepare a Feasibility Report for the 2016 Street Improvements in the estimated amount of \$10,800. The recommended motion for this action is as follows:

“Move to approve Resolution No. 2015-62, Ordering preparation of a Feasibility Report for the 2016 Street Improvements to FOCUS in the not to exceed amount of \$10,800.”

ATTACHMENT(S):

1. Resolution No. 2015-62, Ordering Preparation of a Feasibility Report.
2. 2016 Street and Utility Improvements – Location Map.
3. 2016 Street and Utility Improvements – Project Schedule.