



## **MAYOR & COUNCIL COMMUNICATION**

**DATE:** August 18, 2015  
**CONSENT**  
**ITEM** #5  
**MOTION**

**AGENDA ITEM:** Approve Purchase of Park Equipment

**SUBMITTED BY:** Mike Bouthilet, Director of Public Works

**THROUGH:** Mike Bouthilet, Director of Public Works

**REVIEWED BY:** Parks Commission  
Maintenance Advisory Committee  
Finance Committee  
Cathy Bendel, Finance Director

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### **SUGGESTED ORDER OF BUSINESS:**

- Introduction of Item ..... City Administrator
- Report/Presentation.....Director of Public Works
- Questions from Council to Staff ..... Mayor Facilitates
- Call for Motion ..... Mayor & City Council
- Discussion ..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

**POLICY RECOMMENDER:** Director of Public Works

**FISCAL IMPACT:** The 2015 CIP budget included the purchase of a mower for \$50,000 and field maintenance equipment for \$30,000 from the Parks Fund.

It is being proposed to purchase three smaller mowers at a cost of \$34,052 rather than the one large mower as initially proposed at budget time. The Public Works/Parks staff believes it would be more efficient for park maintenance with the summer staff to have multiple mowers available.

It is also being proposed to purchase a new Toolcat at a net cost after trade in of \$29,602.87.

Both items being proposed are less than budgeted and would be funded from the Parks Fund.

**SUMMARY AND ACTION REQUESTED:** As part of the 2015 budget process, the Parks Commission identified the need to purchase new mowing equipment and a new field

maintenance machine. At that time, there was varying opinions on what would best serve the needs of the parks, so \$50,000 was budgeted for mowers and \$30k for the field maintenance equipment.

After numerous discussions and review by the Maintenance Advisory Committee, it was decided that multiple mowers would better serve the needs for the Park maintenance and that a Toolcat would be the best field maintenance equipment. The plan was to trade in the current 2005 Toolcat to try to keep the net expense as low as possible and a trade in allowance of \$15,000 was offset toward the purchase of the new Toolcat.

Please note that Tri-State Bobcat is a participating vendor in the state purchasing program so no other bids were sought. Multiple bids were obtained for the Mowers and Century Power was willing to price match the lowest bid and our preference was to keep the supplier local if at all possible.

**BACKGROUND INFORMATION (SWOT):**

<b>Strengths</b>	Upgraded machinery will allow for timely maintenance of the City parks. New machinery will also alleviate repair expenses to older machiner
<b>Weaknesses</b>	Age of machine with no warranty
<b>Opportunities</b>	Unlimited use of the machine if City owned
<b>Threats</b>	Cost of repairs to existing machinery

**RECOMMENDATION:** Based on the aforementioned, and the support of the MAC (voted 3-0), the staff recommends the following motion be made:

“Move to approve the purchase of the 3 mowers from Century Power for \$34,052 and the new Toolcat from Tri-State Bobcat at a net cost of \$29,602.87 to be funded by the Park Fund”

**ATTACHMENT:**

1. Century Power Equipment Quote for 3 mowers
2. Tri-State Bobcat Quote for Toolcat 5600 G-Series