



MAYOR & COUNCIL COMMUNICATION

DATE: August 18, 2015
CONSENT
ITEM #2
MOTION

AGENDA ITEM: Approve Disbursements in the amount of \$178,946.58

SUBMITTED BY: Patty Baker, Accountant

THROUGH: Cathy Bendel, Finance Director

REVIEWED BY: Cathy Bendel, Finance Director

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Finance

FISCAL IMPACT: \$178,946.58

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, the City Council is asked to approve disbursements in the amount of \$178,946.58. No specific motion is needed as this is recommended to be part of the *Consent Agenda*.

LEGISLATIVE HISTORY: NA

BACKGROUND INFORMATION/STAFF REPORT: The City of Lake Elmo has the fiduciary responsibility to conduct normal business operations. Below is a summary of current claims to be disbursed and paid in accordance with State law and City policies and procedures.

Claim #	Amount	Description
ACH	\$ 11,744.78	Payroll Taxes to IRS & MN Dept of Revenue 8/06/15
ACH	\$ 5,173.94	Payroll Retirement to PERA 8/06/15
DD6509-DD6537	\$ 30,118.53	Payroll Dated (Direct Deposits) 8/06/15
43187-43247	\$ 131,729.33	Accounts Payable 8/18/15
2742-2744	\$ 180.00	Library Card Reimbursement 8/18/15
TOTAL	\$ 178,946.58	

RECOMMENDATION: Based on the aforementioned, the staff recommends the City Council approve as part of the Consent Agenda the aforementioned disbursements in the amount of \$178,946.58.

ATTACHMENTS:

1. Accounts Payable – check registers