

# MAYOR & COUNCIL COMMUNICATION

**DATE: 8/13/15**  
**CONSENT**  
**ITEM # 10**

**AGENDA ITEM:** Expansion of Lake Elmo Public Library Meeting Room

**SUBMITTED BY:** Nate Deprey, Library Director

**THROUGH:** Clark Schroeder, Interim City Administrator

**REVIEWED BY:** City Council / Staff

**SUGGESTED ORDER OF BUSINESS:**

- Introduction of Item ..... City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff ..... Mayor Facilitates
- Call for Motion..... Mayor & City Council
- Discussion ..... Mayor & City Council
- Action on Motion ..... Mayor Facilitates

**POLICY RECOMMENDER:** (Council, Commission, Committee, Citizen Group, Staff)  
Lake Elmo Library Board

**FISCAL IMPACT:** (Include Labor and Time Costs) Not counting the cost of a new projector and sound system for the meeting room the project has a cost of between \$13,242.00 and \$17,726.00 and will be paid out of the library’s general operating fund.

**SUMMARY AND ACTION REQUESTED:** \_Allowing the wall separating the meeting room and suite 170 within the Lake Elmo Public Library to be removed. This would expand the size of our meeting room significantly. Additionally, the partition we hope to include in this project would allow the library the flexibility to have two small meetings at the same time as well as provide a larger space for library and community programs.

**LEGISLATIVE HISTORY:** (How we got here) The Lake Elmo Library Board has long wanted to expand the meeting room and when the tenant renting suite 170 vacated at the end of July freeing up the space. The board quickly moved to declare suite 170 library space and we sought a bid for the project.

**BACKGROUND INFORMATION (SWOT):**

<b>Strengths</b>	(Should Include Options for Improvement & Best Practices)
<b>Weaknesses</b>	(Should Include Identification of Waste / Inefficiency)
<b>Opportunities</b>	(Should Include Areas for Reduction in Bureaucracy / Obsolescence)
<b>Threats</b>	(Should Include Any Major Pitfall / Potholes)

**RECOMMENDATION:** Based on the aforementioned, the staff recommends and appropriate guiding motion.

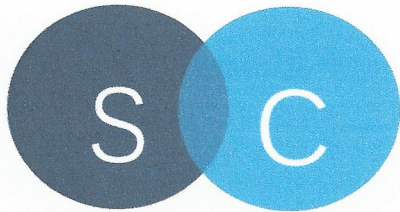
This project will improve the services we are able provide the community and will expand the types of programs we are able to offer. I believe the project is an excellent use of library funds and city building space.

Nate Deprey

Director

Lake Elmo Public Library





Commercial Construction

ShaneCon Inc.  
 8483 27<sup>th</sup> St. North  
 Lake Elmo, MN 55042  
 License # BC694940  
 Direct (651) 493-4643  
 Mobile (651) 747-7507  
 shaneweis@shanecon.com

Project: **Lake Elmo Library**  
**Meeting Room Partition with Hall Closet**  
**8/11/2015**

CSI	Description	Budget
00-700	General Conditions	\$570
00-890	Permit	incl
00-895	Door Support Engineering	By Lumber Yard
01-310	Contractor Fee	\$621
01-315	Superintendent and Misc. Labor	\$390
01-535	Dumpster	Use Owners
01-540	Small Tools	\$35
01-740	Finish Clean	By Owner
02-110	Abatement	NIC
06-052	Labor - Demolition	\$910
06-100	Rough Carpentry/Structural Framing	\$1,235
06-110	Lumber	\$503
06-200	Millwork Labor	\$390
06-220	Millwork and Shelving Material	\$160
06-225	Shelving Labor at Hall Side of Closet	\$195
08-102	Misc. Hardware	\$110
08-103	Accordion Door with STC 35	\$4,879
09-001	Sheetrock Material	\$206
09-250	Sheetrock (frame/hang) Labor	\$1,040
09-251	Sheetrock (finish) Labor	\$780
09-310	Carpet (\$25/YD Allowance)	\$1,511
09-510	Acoustical Ceiling	\$455
09-910	Paint	By Owner
10-440	Signage Exterior	By Owner
11-450	Projector Equipment	By Owner
11-450	Projector Shelf	\$260
16-050	Electric (Demo/Projector Outlet)	\$435
	<b>Totals</b>	<b>\$14,685</b>

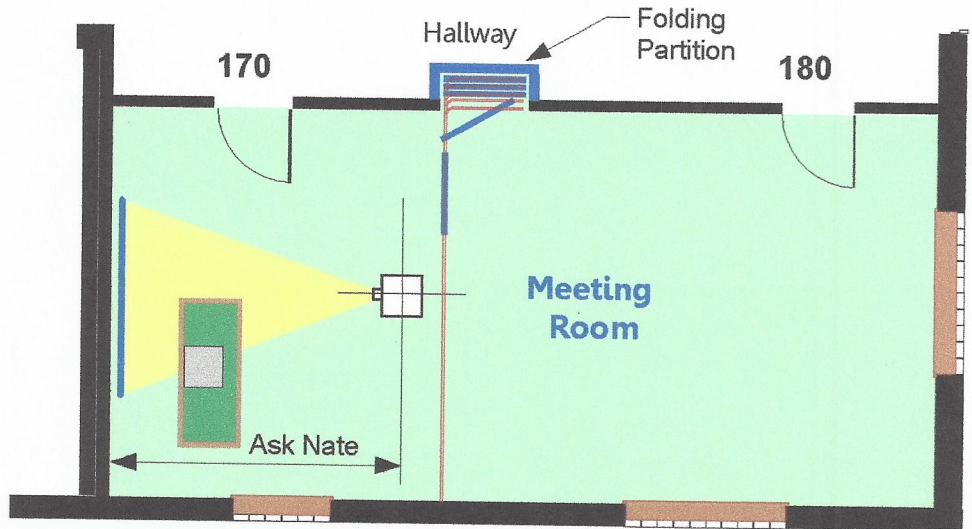
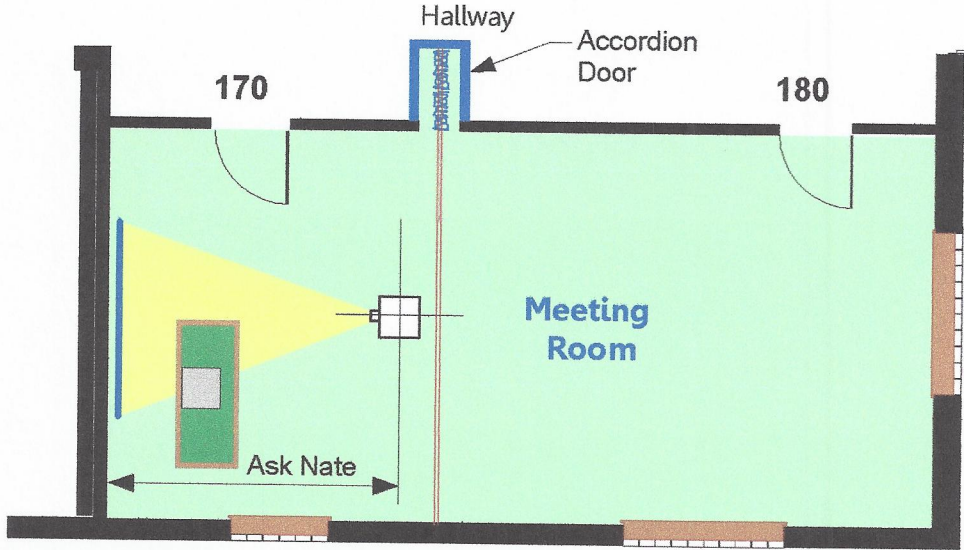
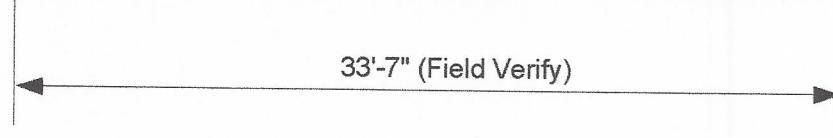
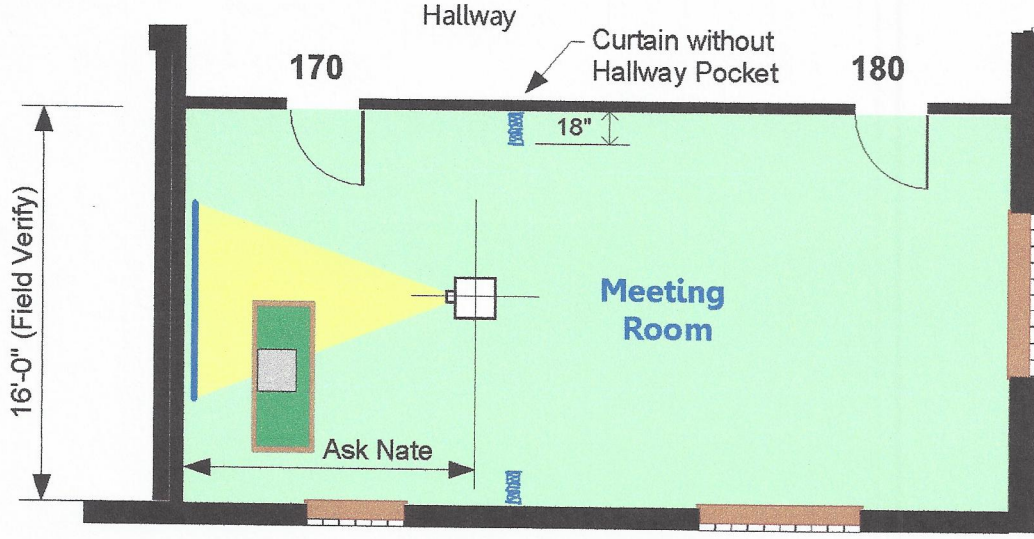
**Alternates:**

1	Non Sound Rated 10' Accordion Door (Deduct)	(\$1,443)
2	Folding Operable Partition with STC 45 (Add)	\$1,901
3	Install 6 LED Cans & Dimmer (Add)	\$1,140

Accordion Manufacturer Priced as kwikwall/Curtition  
 Operable Partition Manufacturer Priced as Kwikwall

See <http://www.acousticsassociates.com/> for more information





Lake Elmo Public Library  
 Expanded Community Mtg. Room  
 3 Options by Shane

