



# MAYOR & COUNCIL COMMUNICATION

**DATE:** September 1, 2015  
**CONSENT**  
**ITEM #4**  
**MOTION**

**AGENDA ITEM:** Approve Setting the Truth in Taxation Public Hearing Date for the 2016 Budget and Tax Levy

**SUBMITTED BY:** Cathy Bendel, Finance Director

**THROUGH:** Cathy Bendel, Finance Director

**REVIEWED BY:** Julie Johnson, City Clerk

**SUGGESTED ORDER OF BUSINESS:**

- Introduction of Item ..... City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff ..... Mayor Facilitates
- Call for Motion ..... Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

**POLICY RECOMMENDER:** Finance

**FISCAL IMPACT:** NA

**SUMMARY AND ACTION REQUESTED:** As part of its Consent Agenda, the City Council is respectfully asked to consider setting the Truth in Taxation Public Meeting date as required by State law for December 1, 2015. No specific motion is needed as this is recommended to be part of the overall approval of the *Consent Agenda*.

**BACKGROUND INFORMATION:** Each year the City Council is responsible for choosing the date of the meeting where the annual budget and levy will be discussed and where the public will be allowed to speak.

**STAFF REPORT:** The City is required to conduct a meeting where the budget and levy will be discussed and the public will be allowed to speak at a regular scheduled City Council meeting. Staff recommends the fulfillment of this requirement on December 1, 2015 at 7:00 p.m. as part of the regularly scheduled City Council meeting.

**RECOMMENDATION:** It is recommended that the City Council approve the date of December 1, 2015 for the meeting to discuss the 2016 budget and levy.

**ATTACHMENT:**

1. Resolution 2015-66

**CITY OF LAKE ELMO  
WASHINGTON COUNTY  
STATE OF MINNESOTA**

**RESOLUTION 2015-66**

**A RESOLUTION SETTING THE TRUTH IN TAXATION PUBLIC HEARING DATE  
FOR THE 2016 BUDGET AND TAX LEVY**

**WHEREAS**, the City of Lake Elmo is required to set a single meeting for discussion and final approval of the 2016 budget and tax levy; and

**WHEREAS**, the City will publish the date, time and location for the public meeting; and

**WHEREAS**, the public will be given the opportunity to speak.

**NOW THEREFORE BE IT RESOLVED**, that the City of Lake Elmo has set December 1, 2015 at 7:00 p.m. as the public meeting date for the final adoption of the 2016 budget and tax levy.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF LAKE ELMO THIS FIRST  
DAY OF SEPTEMBER 2015.**

**CITY COUNCIL  
CITY OF LAKE ELMO**

By: \_\_\_\_\_

Mike Pearson  
Mayor

ATTEST:

\_\_\_\_\_  
Julie Johnson  
City Clerk