



# MAYOR & COUNCIL COMMUNICATION

**DATE:** September 15, 2015  
**REGULAR**  
**ITEM #** 22

**AGENDA ITEM:** Phase 1 and 2 Downtown Street, Drainage, and Utility Improvements:  
Approve Streetscape and Landscape Plans.

**SUBMITTED BY:** Chad Isakson, Project Engineer

**THROUGH:** Clark Schroeder, Interim City Administrator

**REVIEWED BY:** Jack Griffin, City Engineer

**SUGGESTED ORDER OF BUSINESS:**

- Introduction of Item..... City Engineer
- Report/Presentation..... City Engineer
- Questions from Council to Staff..... Mayor Facilitates
- Public Input, if Appropriate..... Mayor Facilitates
- Call for Motion ..... Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

**POLICY RECOMMENDER:** City staff and Design Team.

**FISCAL IMPACT:** No additional fiscal impact. The City Council is being asked to direct Washington County and its consultants in regards to the scope of improvements to be incorporated into the Final Design for the Phase 1 and Phase 2 Downtown streetscape and landscape improvements. The proposed improvements and associated costs have been previously presented and incorporated into the City CIP and options being considered hereon are a reduced scope. Detailed financial considerations and assessable costs related to these improvements will be further addressed as directed by council for the Phase 2 Feasibility Report to be completed early in 2016.

**SUMMARY AND ACTION REQUESTED:**

The City Council is respectfully requested to approve the streetscape and landscape scope of improvements for the Phase 1 and Phase 2 Downtown Street, Drainage, and Utility Improvements. The recommended motion for the action is as follows:

***“Move to approve the streetscape and landscape scope of improvements for the Phase 1 and Phase 2 Downtown Street, Drainage, and Utility Improvements.”***

**LEGISLATIVE HISTORY/BACKGROUND INFORMATION:**

The Phase 1 Downtown Street, Drainage, and Utility Improvements project is in construction and the Final Design for Phase 2 is in progress, scheduled for construction in 2016. In order to maintain the design and construction schedules and to position the City to receive favorable contractor prices on the project, the City Council is being asked to approve the scope of improvements for the streetscape and landscape design elements to be incorporated into the projects.

Design workshops were held for the Council on August 11, 2015 and again on September 8, 2015 to review the proposed scope of improvements. Staff will present additional information at the meeting as requested by council at these workshops to assist with the various decisions. Key design elements will be presented for council consideration as follows:

- Consideration to bury overhead utilities along Lake Elmo Avenue from the UPRR to Old TH 5, owned by Xcel Energy and Comcast.
- Street lighting plan including location, spacing, and fixture style. Street light accessories (banner poles, hanging baskets) have been removed to be added by the City outside the scope of this project.
- Hardscape plan including sidewalks, concrete border, pedestrian crossings, concrete permeable pavers, and concrete seating/retaining wall adjacent to Lake Elmo Inn.
- Landscaping plan including overstory trees (reduced tree plan) and ornamental trees. Planting beds and irrigation have been removed to be addressed by the City outside the scope of this project.
- Site elements and furnishings have been removed to be addressed by the City outside the scope of this project.

**RECOMMENDATION:**

Staff is recommending that the City Council approve the streetscape and landscape scope of improvements for the Phase 1 and Phase 2 Downtown Street, Drainage, and Utility Improvements. The recommended motion for the action is as follows:

***“Move to approve the streetscape and landscape scope of improvements for the Phase 1 and Phase 2 Downtown Street, Drainage, and Utility Improvements.”***

**ATTACHMENT(S):**

1. Exhibits – Phase 1 and 2 Streetscape and Landscape scope of improvements for the Downtown Street, Drainage, and Utility Improvements to be presented at the meeting.