



# MAYOR & COUNCIL COMMUNICATION

**DATE:** October 6, 2015  
**CONSENT**  
**ITEM** #3  
**MOTION** Resolution 2015-77

**AGENDA ITEM:** Authorize Certification to Washington County Auditor for the Unpaid Surface Water Utility Bills

**SUBMITTED BY:** Cathy Bendel, Finance Director

**THROUGH:** Cathy Bendel, Finance Director

**REVIEWED BY:** Patty Baker, Accountant

**SUGGESTED ORDER OF BUSINESS:**

- Introduction of Item ..... City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff ..... Mayor Facilitates
- Call for Motion ..... Mayor & City Council
- Discussion ..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

**POLICY RECOMMENDER:** Finance

**FISCAL IMPACT:** Up to \$30,857.15 in cash flow to the storm water fund in 2016

**SUMMARY AND ACTION REQUESTED:** As part of its Consent Agenda, the City Council is respectfully asked to approve the certification of the delinquent Surface Water Bills to the Washington County Auditor. No specific motion is needed as this is recommended to be part of the overall approval of the *Consent Agenda*.

**BACKGROUND INFORMATION:** The City of Lake Elmo has authority by Minnesota State statute 444.075, subd.3 to assess property owners for unpaid surface water utilities and services. Affected homeowners with past due balances were sent notification of the proposed assessment. Property owners have until October 9<sup>th</sup> to pay these amounts to be removed from the final assessment list.

**STAFF REPORT:** The City operates the water, sewer and surface water under its Enterprise funds. Enterprise funds account for specific City operations that are financed and operated

similar to a private business. Generally, the services are provided to identifiable beneficiaries, as well as the general public, and all or most of the costs come from user fees. All parcels in the City are charged for this fee.

The user fees collected are utilized to operate the City's respective water, sewer and surface water systems. Assessing the property owners listed on Exhibit A (attached) for unpaid services will assure collection of charged fees. The deadline to certify the unpaid surface water utility to Washington County is October 15, 2015.

**RECOMMENDATION:** It is recommended that the City Council authorize the certification of the delinquent surface water accounts to the Washington County Auditor.

**ATTACHMENTS:**

1. Resolution 2015-77
2. Exhibit A