



# MAYOR & COUNCIL COMMUNICATION

**DATE:** October 20, 2015  
**REGULAR**  
**ITEM #13**  
**MOTION**

**AGENDA ITEM:** Planning Commission Application

**SUBMITTED BY:** Clark Schroeder, Interim City Administrator

**THROUGH:** Julie Johnson, City Clerk

**REVIEWED BY:** Interim Administrator and City Clerk

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## **SUGGESTED ORDER OF BUSINESS:**

- Introduction of Item ..... City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff..... Mayor Facilitates
- Call for Motion ..... Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

**POLICY RECOMMENDER:** Interim Administrator

**FISCAL IMPACT:** None

## **SUMMARY AND ACTION REQUESTED:**

The Planning Commission has a vacancy for a second alternate and one application has been received for consideration.

## **BACKGROUND INFORMATION (SWOT):**

**Strengths** – The 2<sup>nd</sup> alternate vacancy could be filled

**Weaknesses** – None

**Opportunities** – One candidate has applied to serve on the Commission

**Threats** – None identified.

**RECOMMENDATION:** Based on the outcome of the discussion concerning the process for considering committee and commission appointments, the Council may choose to appoint the application or refer the applicant to the commission for further discussion.