



MAYOR & COUNCIL COMMUNICATION

DATE: October 20, 2015
REGULAR
ITEM #12
MOTION

AGENDA ITEM: Human Resources Committee Applications

SUBMITTED BY: Clark Schroeder, Interim City Administrator

THROUGH: Julie Johnson, City Clerk

REVIEWED BY: Interim Administrator and City Clerk

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff..... Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Interim Administrator

FISCAL IMPACT: None

SUMMARY AND ACTION REQUESTED:

The Human Resources Committee has a vacancy to fill and announcements for citizens to apply has been posted in the weekly FRESH email. Two applications have been received so far and a third resident has expressed interest in applying.

BACKGROUND INFORMATION (SWOT):

Strengths – The Human Resources Committee has need to fill a vacancy for a citizen representative

Weaknesses – None

Opportunities – Two candidates have applied to serve on the Committee

Threats – None identified.

RECOMMENDATION: Based on the outcome of the discussion concerning the process for considering committee and commission appointments, the Council may choose to appoint one or both of the applicants, or refer the applications to the committee for consideration.