



**MAYOR AND COUNCIL COMMUNICATION**

DATE: 1/5/16  
**CONSENT**  
ITEM #: 9  
**MOTION**

**AGENDA ITEM:** Approve Planning Department Staffing Proposal  
**SUBMITTED BY:** Clark Schroeder  
**THROUGH:** Clark Schroeder  
**REVIEWED BY:** **Julie Johnson**

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**SUGGESTED ORDER OF BUSINESS:**

- Introduction of Item.....Staff
- Report/Presentation .....Staff
- Questions from Council to Staff..... Mayor Facilitates
- Public Input, if Appropriate..... Mayor Facilitates
- Call for Motion..... Mayor & City Council
- Discussion ..... Mayor & City Council
- Action on Motion ..... Mayor Facilitates

**SUMMARY AND ACTION REQUESTED:** Hire Stephen Wensman for Community Development Director/Planning Director at a salary of \$72,000 per year with benefits. By default, this creates a vacancy for a city planner. Staff recommends that we advertise, interview, and recommend for employment a new City Planner.

**BACKGROUND AND STAFF REPORT:** City Council authorized the Interim City Administrator to advertise, recruit, and recommend for employment a Community Development Director. Interviews were had and staff is recommending Mr. Stephen Wensman be promoted to this position at the above stated salary and that the city council direct staff to advertise, interview and recommend for employment a new city planner. There was a suggestion by two city council members to change the title of the Community Development Director to Planning Director. If the responsibilities, oversight, job description, and salary are not changed, staff have no objections concerning this possible title change.

**RECOMMENDATION:** *If removed from consent the following motions should be made.*

**If council so pleases, a motion could be made as followed.**

**“Motion to change the title of Community Development Director to Planning Director with no change in the responsibilities, oversight, job description, or salary”**

**“Motion to promote Stephen Wensman to Planning Director at a salary of \$72,000 per year.”**

**“Motion to direct city staff to advertise, interview, and recommend for employment a new City Planner.”**