



MAYOR & COUNCIL COMMUNICATION

DATE: February 16, 2016
REGULAR
ITEM # 8 *revised 2/16/16*

AGENDA ITEM: Approve Hiring of City Planner

SUBMITTED BY: Interim Administrator, Planning Director, City Clerk

THROUGH: City Clerk, Julie Johnson

REVIEWED BY: City Clerk, Julie Johnson

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item Interim Administrator
- Report/Presentation.....Interim Administrator
- Questions from Council to Staff..... Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMENDER: City Council

FISCAL IMPACT: This is a full time non exempt position with a salary of \$55,000 per year; total impact of \$71,423.70 per year assuming health and dental insurance with single coverage.

SUMMARY AND ACTION REQUESTED: An offer has been extended to Emily Becker to serve as City Planner. Emily has accepted the offer, contingent upon City Council approval and a background check. She is available to start on February 29, 2016.

RECOMMENDATION:

“Motion to approve the City Planner hiring as presented.”