



MAYOR & COUNCIL COMMUNICATION

DATE: May 3, 2016
CONSENT
ITEM # 4

AGENDA ITEM: Inwood Water Tower (No. 4) - Change Order No. 1

SUBMITTED BY: Chad Isakson, Project Engineer

THROUGH: Kristina Handt, City Administrator

REVIEWED BY: Jack Griffin, City Engineer
Cathy Bendel, Finance Director

SUGGESTED ORDER OF BUSINESS (if removed from the Consent Agenda):

- Questions from Council to Staff Mayor Facilitates
- Public Input, if Appropriate.....Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Engineering.

FISCAL IMPACT: None. There is no change to the contract price for this change order.

SUMMARY AND ACTION REQUESTED:

The City Council is respectfully requested to consider approving, *as part of the consent agenda*, Change Order No. 1 for the Inwood Water Tower (No. 4) Improvements, thereby amending the construction contract to include SEH, Inc. as an additional insured party.

LEGISLATIVE HISTORY/BACKGROUND INFORMATION:

This change order amends the construction contract with CBI (the water tower contractor) to require the contractor to include the Design Engineer, SEH, as an additional insured party under the Contractor's insurance policy. This is a standard requirement for public improvement projects and the change order corrects a contract language oversight. The Contractor's insurance policy already includes City of Lake Elmo and FOCUS Engineering as additional insured parties.

RECOMMENDATION:

Staff is recommending that the City Council approve, *as part of the consent agenda*, Change Order No. 1 for the Inwood Water Tower (No. 4) Improvements, thereby amending the construction contract to require the Contractor, CBI, to add SEH, Inc. as an additional insured party. If removed from the consent agenda, the recommended motion for the action is as follows:

“Move to approve Change Order No. 1 for the Inwood Water Tower (No. 4) Improvements.”

ATTACHMENT(S):

1. Change Order No. 1