



MAYOR AND COUNCIL COMMUNICATION

DATE: July 5, 2016
CONSENT
ITEM #: 10
MOTION Resolution 2016-56

TO: Mayor and City Council
FROM: Julie Johnson, City Clerk
REVIEWED BY: Cathy Bendel, Finance Director
AGENDA ITEM: Job Classification for PERA purposes; Part-time Fire Department Administrative Assistant

BACKGROUND:

State statute 353.64 permits governments to allow non full-time employees to participate in the Police and Fire PERA defined benefit Plan, provided the fire service position regularly engages the employee in the hazards of fire-fighting as an employee of a designated fire department.

In 2013 when the part-time Fire Department Administrative Assistant position was proposed and approved, the recommendation from PERA was that this position should be eligible to participate in the Police and Fire PERA defined benefit Plan. This was based on the fact that this position was filled by a fire-fighter who can be called to respond to a fire anytime, in addition to performing many firefighter specific functions as listed in the job description.

As a result, the part-time Fire Department Admin was set up as eligible to participate in the Fire-fighter PERA Plan.

Anytime a non-full-time employee is added to the Police and Fire PERA benefit plan, PERA requires that a resolution must be passed by the City Council and provided to them to initialize the PERA account for the employee.

ISSUE BEFORE COUNCIL:

Should the City make a declaration and approve a resolution which allows for the employee in this part-time Fire Department Administrative position to be eligible to participate in the Police and Fire PERA Benefit plan (EE = 10.8%, ER = 16.2%) rather than the Basic PERA benefit Plan (EE = 6.5%, ER = 7.5%).

PROPOSAL DETAILS/ANALYSIS:

Staff recommends that this part-time fire department position continue to be eligible to participate in the Police and Fire PERA Benefit plan.

FISCAL IMPACT: None – position was budgeted to be participating in the Police and Fire PERA benefit Plan.

RECOMMENDATION:

“Move to approve Resolution 2016-56 declaring that the part-time Fire Department Administrative Assistant, Nick Witter, be eligible to participate in the Police and Fire PERA Benefit Plan effective as of 4/20/16.”