DATE: July 5, 2016

CONSENT ITEM #2 MOTION

AGENDA ITEM: Approve Disbursements in the amount of \$277,328.96

SUBMITTED BY: Patty Baker, Accountant

THROUGH: Cathy Bendel, Finance Director

REVIEWED BY: Cathy Bendel, Finance Director

SUGGESTED ORDER OF BUSINESS:

POLICY RECOMMENDER: Finance

FISCAL IMPACT: \$277,328.96

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, the City Council is asked to approve disbursements in the amount of \$277,328.96. No specific motion is needed as this is recommended to be part of the *Consent Agenda*.

LEGISLATIVE HISTORY: NA

BACKGROUND INFORMATION/STAFF REPORT: The City of Lake Elmo has the fiduciary responsibility to conduct normal business operations. Below is a summary of current claims to be disbursed and paid in accordance with State law and City policies and procedures.

Claim #	Amount	Description
ACH	\$ 14,818.51	Payroll Taxes to IRS & MN Dept of Revenue 06/23/16
ACH	\$ 7,248.34	Payroll Retirement to PERA 06/23/16
ACH	\$ 1,200.00	Payroll Retirement to ICMA 06/23/16
DD7242-DD7272	\$ 35,476.84	Payroll (Direct Deposits) 06/23/16
44491-44532	\$ 217,745.27	Accounts Payable 07/05/16
2761-2774	\$ 840.00	Library Card Reimbursement 07/05/16
TOTAL	\$ 277,328.96	

RECOMMENDATION: Based on the aforementioned, the staff recommends the City Council approve as part of the Consent Agenda the aforementioned disbursements in the amount of \$277,328.96.

ATTACHMENTS:

1. Accounts Payable – check registers

Accounts Payable To Be Paid Proof List

A Sales

User: PattyB Printed: 06/30/2016 - 11:25 AM Batch: 006-06-2016

BOLTONME Total:	0191106 06/15/2016 Perments 803 000 0000 22010 Perments	002-493-9430-43030 Engineering services 0191105 06/15/2016 803 000 0000 23010 Doubleson Branch	O 60	1426 Total: BEEHIVE Total:	1426 06/17/2016 603-000-0000-15500 Prepaid Items	1426 06/17/2016	1426 06/17/2016 06/17/2016 601 000 0000 15500 Dramoid Heavy	1426 06/17/2016 101-000-0000-15500 Prenaid Items		001-494-9400-45180 Software Support 1426 06/17/2016 602-405-0450-43180 Software Support	\sim	BEEHIVE Bechive Industries LLC 1426 06/17/2016	Invoice# Inv Date
7,912.50 14,357.00	6,222.50 7,912.50	222.00 6,222.50	222.00	13,098.00	1,597.50	1,650.50	1,650.50	1,650.50	1,597.50	1,650.50	1,650.50	1,650.50	Amount
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	Wildflower	Village Preserve	07/05/2016 39th Street - Street and Sewer		Storm water	Sewer	Water	Streets	Storm water Renewal	Wastewater Renewal	Water License Renewal	Streets License Renewal	Description
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Parts	Parts Parts 09-1	Supplies Building codes	Constant Contact Supplies	Holiday Landscape Materials	Sewer Connection -	2016 Street, Drainage Improvements Inwood Trunk Watermain	Description R
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49.30	35.55	17.77	17.77	17.77	4,166.25 112.53	4,166.25	3,521.76 7,104.80	3,583.04 3,521.76	3,583.04	123.75 123.75	123.75	231.98	50.64	181.34	31.64	Amount
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409-480-8000-43030 Engineering Services 2844 06/25/2016 409-480-8000-43030 Engineering Services	517.50	0.00	07/05/2016	Street System Maintenance	ntenance	1			o N	0000
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9	INNOVAT Innovative Office Solutions 1219210 06/16/2016 101-410-1910-42000 Office Sumplies	HOTSY HotsyMinnesota.com LA70150 06/20/2016 101-430-3100-44010 Repairs/Maint Bldg LA70150 Total: HOTSY Total:	F673585 06/16/2016 F675585 06/16/2016 601-494-9400-42400 Small Tools & Minor Equipment F675585 Total: HDSUPPLY Total:	HDSUPPLY HD Supply Waterworks, Ltd. F673694 06/16/2016 601-494-9400-42270 Utility System Maintenance	Total: HANDT Total:	\circ	HANDT Handt Kristina 06/23/2016 101-410-1320-43310 Mileage	GREATAM Great America Financial 18922761 06/15/2016 101-410-1940-44040 Repairs/Maint Contractual Eqpt 18922761 Total: GREATAM Total:	11827760059 Total: 1182771397 06/29/2016 101-430-3100-44170 Uniforms 1182771397 Total: GKSERVIC Total:	Invoice# Inv Date
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TOOLGUY The Tool Guy, LLC 18073 06/21/2016 101-450-5200-42400 Small Tools & Minor Equipment 18073 Total: TOOLGUY Total:	TMOBILE T Mobile 947226095 06/12/2016 601-494-9400-43210 Telephone 947226095 Total: TMOBILE Total:	0020160011419 05/13/2016 002016001419 05/13/2016 409-480-8000-43030 Engineering Services 002016001419 Total: TKDA Total:	<u> </u>	TKDA TKDA, Inc. 002016001184 06/10/2016 601-494-9400-43030 Engineering Services	TENNISRO Tennis Roll Off, LLC 1641343 06/11/2016 101-430-3100-44380 Clean-up Days 1641343 Total: TENNISRO Total:	STATE OF State of MN Dept of Public 8207500132015 06/29/2016 101-430-3100-44010 Repairs/Maint Bldg 8207500132015 Total: STATE OF Total:	SPRINT Total:	Invoice # Inv Date
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Report Total:	Cable 06/20/2016 101-410-1450-43620 Cable Operations Cable 06/29/2016 101-410-1450-43620 Cable Operations Cable Total: Whiteani Total:	89274 06/20/2016 101-420-2220-43230 Radio 89274 Total: WASRADIO Total: Whiteani White Anita	WASRADIO Washington County 89273 06/22/2016 101-430-3100-43230 Radio 89273 Total:	VERIZON Verizon Wireless 9766913574 06/10/2016 101-420-2220-43210 Telephone 9766913574 Total: VERIZON Total:	101-450-5200-42400 Small Lools & Minor Equipment A22071 Total: A22074 06/21/2016 101-450-5200-42400 Small Tools & Minor Equipment A22074 Total: TWINCTYS Total:	TWINCTYS Twin City Saw Co. A22071 06/20/2016	TOWNCTRY Town & Country Cleaning Co 616779 06/01/2016 206-450-5300-44010 Repairs/Maint Bldg 616779 Total: TOWNCTRY Total:	Invoice# Inv Date
210,485.67	55.00 55.00 110.00	3,914.76 3,914.76 4,223.82	309.06 309.06	35.01 35.01 35.01	ment 33.93 14.94 ment 14.94 48.87	33.93	370.00 370.00 370.00	Amount
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Quantity
	07/05/2016 07/05/2016	07/05/2016	07/05/2016	07/05/2016	07/05/2016	07/05/2016	07/05/2016	Pnt Date
	Parks Comm 6.20.16 Special CC meeting 6.29.16	1/4ly user fee for 800 MHz radios	2nd quarter radio usage	Monthly service	Worm gear	Grinding wheel	June cleaning	Description
	6.29.16	00 MHz radios	sage					Reference
			•	•		•	•	2000
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Accounts Payable To Be Paid Proof List

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NCPERS 566200-NCPERS Minnesota 5662216 06/23/2016 101-000-0000-21708 Other Benefits 5662216 Total: NCPERS Total:	LEASSOC Lake Elmo Associates, LLP July 16 07/01/2016 101-410-1940-44120 Rentals - Building July 16 Total: LEASSOC Total:	HUELLER Hueller Andy 06/30/2016 206-450-5300-42500 Library Collection Maintenance Total: HUELLER Total:	HOUSEWR Housewright David 06/30/2016 206-450-5300-42500 Library Collection Maintenance Total: HOUSEWR Total:	DELTA Delta Dental Of Minnesota 6532165 06/16/2016 101-000-0000-21706 Medical Insurance 6532165 Total: DELTA Total:	Invoice # Inv Date
64.00 64.00 64.00	2,461.00 2,461.00 2,461.00	125.00 125.00 125.00	250.00 250.00 250.00	1,414.60 1,414.60 1,414.60	Amount
0.00	0.00	0.00	0.00	0.00	Quantity
07/05/2016	07/05/2016 July Rent	07/05/2016	07/05/2016	07/05/2016	Pmt Date
07/05/2016 July premium	July Rent	Author Presentation 7	Author Presentation 7/19/16	July premium	Description
		on 7/6/16	on 7/19/16		Reference
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ROSEWOOD Rosewood Puppets 06/30/2016 206-450-5300-42500 Library Collection Maintenance Total: ROSEWOOD Total:	RABOUIN RABOUIN, INC July 07/01/2016 101-410-1320-43100 Assessing Services July Total: RABOUIN Total:	Invoice# Inv Date
445.00 ance 445.00 445.00	2,500.00 2,500.00 2,500.00	Amount
0.00	0.00	Quantity
		Pint Date
07/05/2016 Childrens performance 7/13/16	07/05/2016 July 2016 Payment	Amount Quantity Pmt Date Description
mance 7/13/16	ent	Reference
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Report Total:

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