



NOTICE OF MEETING

City Council Meeting

Tuesday, July 19, 2016 7:00 P.M.

City of Lake Elmo | 3800 Laverne Avenue North

Agenda

A. Call to Order/Pledge of Allegiance

B. Approval of Agenda

C. Approval of Minutes

1. June 21, 2016; July 5, 2016; July 5, 2016 Special Meeting

D. Public Comments/Inquiries

E. Presentations

2. Recognition of Mike Bouthliet's Years of Service to the City of Lake Elmo

F. Consent Agenda

3. Approve Payment of Disbursements
4. Accept June 2016 Financial Statements
5. Accept June 2016 Assessor's Report
6. Accept June 2016 Building Department Report
7. Approval for Tax Abatement Payment for Valley Cartage
8. Approve Ordinance to Amend Building Regulations – *Ordinance #08-147; Resolution 2016-60*
9. Approve Paid on Call Firefighter Pay Increases
10. Approve Resolution Authorizing Condemnation Proceedings – *Resolution 2016-61*
11. 2016 Street, Drainage, and Utility Improvements – Pay Request No. 2.
12. Inwood Trunk Watermain Improvements – Approve Pay Request No. 3.
13. Inwood Booster Station – Approve Pay Request No. 2.
14. Inwood Water Tower (No. 4) – Approve Pay Request No. 2.
15. Approve Agreement with Property Owner of 8004 50th Street for Repairs Related to Hazardous Building Abatement Orders
16. Approve Resolution Authorizing 3M Litigation – *Resolution 2016-62*

G. Regular Agenda

17. CSAH 13 (Ideal Avenue/Olson Lake Trail) Phase 1 Improvements – Resolution for Municipal Support
18. Northland Proforma
19. Street Naming Policy – *Ordinance #08-144*
20. Hunting Ordinance – *Ordinance #08-142*
21. Rain Garden Maintenance
22. Censure of Council Member Bloyer

H. Council Reports

I. Staff Reports and Announcements

J. Adjourn

**CITY OF LAKE ELMO
CITY COUNCIL MINUTES
JUNE 21, 2016**

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Pearson called the meeting to order at 7:00 pm.

PRESENT: Mayor Mike Pearson and Councilmembers Julie Fliflet, Anne Smith, Justin Bloyer, and Jill Lundgren.

Staff present: Administrator Handt, City Attorney Sonsalla, City Engineer Griffin, City Engineer Stempksi, Finance Director Bendel, Planning Director Wensman, Building Official Bent, and City Clerk Johnson.

Others present: Parliamentarian Wendt.

APPROVAL OF AGENDA

Councilmember Bloyer, seconded by Councilmember Smith, moved TO MOVE ITEM 26 TO FOLLOW APPROVAL OF THE AGENDA. Motion passed 5 – 0.

Councilmember Bloyer, seconded by Mayor Pearson, moved TO MOVE ITEM 32 TO FOLLOW ITEM 25. Motion failed 2 – 3. (Fliflet, Lundgren, Smith – nay)

Councilmember Smith, seconded by Councilmember Fliflet, moved TO REMOVE ITEM 32 FROM THE AGENDA. Motion passed 3 – 2. (Pearson, Bloyer – nay)

Mayor Pearson urged the Council to consider the Library item due to the July 1st deadline for shifting the levy to the county for 2017 and joining the county system as a branch library.

Planning Director Wensman postponed item 17 to a future date.

Councilmember Fliflet, seconded by Councilmember Smith, moved TO REMOVE ITEM 6 TO ALLOW FOR DISCUSSION AT AN EXECUTIVE SESSION. Motion passed 3 – 2. (Pearson, Bloyer – nay)

Councilmember Fliflet, seconded by Councilmember Smith, moved TO REMOVE ITEM 23 FROM THE AGENDA. Motion passed 3 – 2. (Pearson, Bloyer – nay)

Councilmember Fliflet, seconded by Councilmember Smith, moved TO MOVE ITEMS 30 AND 33 TO FOLLOW ITEM 25. Motion passed 5 – 0.

Councilmember Lundgren, seconded by Councilmember Smith, moved TO MOVE ITEM 15 TO FOLLOW ITEM 25. Motion passed 5 – 0.

Amended agenda approved by unanimous consensus.

ITEM 26: Parliamentarian Contract

City Attorney Sonsalla reiterated her position previously stated to the Council that state statute dictates that the mayor or acting mayor shall preside over meetings.

Councilmember Fliflet, seconded by Councilmember Lundgren, moved TO DISCONTINUE THE PARLIAMENTARIAN CONTRACT. Motion passed 5 – 0.

ACCEPT MINUTES

Minutes of the May 3, 2016 Regular Meeting and June 14, 2016 Special Meeting were accepted as presented.

PUBLIC COMMENTS/INQUIRIES

Virginia Pleban, 8245 59th Street North, expressed disappointment in the Environmental Committee not helping with rain garden maintenance.

Christine Nelson, 2871 Legion Avenue North, commented on the Finance Committee review of Parks Commission projects and asked that the Library Board hold meetings at times that are accessible to residents who work during the day.

Dana Nelson, 2871 Legion Avenue North, urged the Council to support Parks Commission plans to improve Lions Park and keep it in its current location.

PRESENTATIONS

None

CONSENT AGENDA

- 2. Approve Payment of Disbursements**
- 3. Accept May 2016 Financial Statements**
- 4. Accept May 2016 Assessor's Report**
- 5. Accept May 2016 Building Department Report**
- 7. Downtown Phase 1 Improvements – Approve Cooperative Agreement Payment No. 2**
- 8. Downtown Phase 2 Improvements – Approve CO#1 Sewer Alignment Revisions Along Lake Elmo Avenue**
- 9. CSAH 15 & 10th Street Intersection – Approve Cooperative Agreement Payment No. 1**
- 10. 2016 Street, Drainage, and Utility Improvements – Pay Request No. 1**
- 11. Inwood Trunk Watermain Improvements – Pay Request No. 2**
- 12. Inwood Booster Station – Pay Request No. 1**
- 14. Full Depth Patching – Accept Bids and Award Contract**
- 16. Approve Exception to Accessory Structures in Front Yard – Resolution 2016-43**
- 18. Section 34 Water Pressure Investigation – Approve Task Order No. 7**
- 19. Hazardous Building Order, 8004 50th St. – Adopt Resolution 2016-48**
- 20. Nuisance Property Abatement Order, 8139 38th St. – Adopt Resolution 2016-49**
- 21. Authorize RFP for Information Technology Services**
- 22. Amend Budget Schedule**

24. Amending the Wastewater Treatment System Ordinance to Extend the Time for Connection

Mayor Pearson, seconded by Councilmember Smith, moved TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED 5-0.

ITEM 25: Presentation and Acceptance of 2015 Comprehensive Annual Financial Report

Jason Miller of Smith Schafer presented the Comprehensive Annual Financial Report. The report issued the highest opinion possible as a result of audit review of the City's current financial status.

Councilmember Bloyer, seconded by Councilmember Lundgren, moved TO ACCEPT THE 2015 COMPREHENSIVE ANNUAL FINANCIAL REPORT. Motion passed 5 – 0.

ITEM 30: Call for Public Hearing on Moratorium

Planning Director Wensman reported that the current moratorium expires July 22, 2016 and presented options for extending the moratorium or allowing it to expire.

Councilmember Fliflet, seconded by Councilmember Smith, moved TO DIRECT STAFF TO CALL A PUBLIC HEARING ON THE EXTENSION OF THE INTERIM ORDINANCE TO BE CONDUCTED BY THE CITY COUNCIL AT ITS REGULAR MEETING ON JULY 5, 2016. Motion passed 5 – 0.

ITEM 33: Wastewater Incentive Program

Administrator Handt reviewed the information provided to the City Council and recommendations from the Finance Committee for an incentive of a 50% reduction in the SAC and connection fees to encourage residents to connect to municipal sewer.

Councilmember Fliflet, seconded by Councilmember Smith, moved TO ADOPT THE CONNECTION FEE AND SAC INCENTIVE OF 50% DISCOUNT FOR THOSE PROPERTIES WITH EXISTING ON-SITE SEWAGE TREATMENT SYSTEMS WHO CONNECT TO MUNICIPAL SEWER WITHIN ONE YEAR FROM THE DATE THE MAIN IS AVAILABLE TO THEIR PROPERTY. Motion passed

ITEM 15: Approve Fish House Ordinance

City Planner Wensman reviewed three amendments in the proposed ordinance update related to accessory structures to allow for fish houses to be placed on lake lots prior to a permanent structure being constructed.

Councilmember Fliflet, seconded by Councilmember Smith, moved TO APPROVE THREE AMENDMENTS TO THE ACCESSORY STRUCTURE ORDINANCE: ALLOWING AN EXCEPTION FOR FISH HOUSES THAT MEET CERTAIN STANDARDS FROM THE

REQUIREMENT THAT A BUILDING PERMIT FOR A PRINCIPAL STRUCTURE BE ISSUED BEFORE AN ACCESSORY STRUCTURE CAN EXIST ON A LOT; STRIKING LANGUAGE IN SECTION 154.406, SUBD. D OF THE ZONING CODE THAT ALLOWS AN ACCESSORY STRUCTURE TO BE LOCATED NEARER A FRONT LOT LINE THAN THE PRINCIPAL STRUCTURE BY RESOLUTION OF THE CITY COUNCIL; AMENDING THE DEFINITION OF STORAGE OR TOOL SHED IN SECTION 154.213, SUBD. B BY INCREASING SQUARE FOOTAGE REQUIREMENT FOR A BUILDING PERMIT AND ADDING CLARIFYING LANGUAGE. Motion passed 4 – 1. (Pearson – nay)

Mayor Pearson, seconded by Councilmember Bloyer, moved TO ADOPT RESOLUTION 2016-47 AUTHORIZING SUMMARY PUBLICATION OF ORDINANCE 08-138. Motion passed 5 – 0.

ITEM 27: Tablyn Park Improvements

Administrator Handt reviewed the Parks Commission proposed improvements for Tablyn Park.

Councilmember Bloyer, seconded by Mayor Pearson, moved TO APPROVE THE RECOMMENDED IMPROVEMENTS TO TABLYN PARK SO THAT STAFF MAY OBTAIN QUOTES.

Dave Moore, 8680 Stillwater Boulevard, stated he lives across the street from Tablyn Park and there is no parking there in the winter due to heavy use of the park. Mr. Moore also stated that the neighbors would like to see lighting installed and suggested a guard rail at the entrance to prevent cars from sliding into the culvert.

Brian Butler, 3631 Laverne Avenue North, stated he takes his daughter to sled at Tablyn Park in the winter and the parking lot is packed. Mr. Butler suggested the Councilmembers visit the park to see that more parking is needed and the park is not conducive to baseball use.

Councilmember Smith, seconded by Councilmember Fliflet, moved TO AMEND THE PRIMARY MOTION BY ADDING: “APPROVE AN EXPENDITURE OF UP TO \$46,000 FOR STAIRS TO THE PARKING LOT, ADA COMPLIANT SWITCHBACK TRAIL AND ENTRANCE LIGHTING SO STAFF MAY OBTAIN QUOTES.” Motion passed 5 – 0.

Primary passed as amended 4 – 1. (Pearson – nay).

ITEM 28: 5th Street Irrigation Requirements

Planning Director Wensman stated that staff is seeking clarification on standards for commercial irrigation standards. Stephen Mastey, consulting landscape architect, and Tim Malooly of Water in Motion provided detailed information on sprinkler systems and standards. Wensman reported that staff would continue to work with the consultants to separate public and private systems and bring revised standards back for Council consideration.

ITEM 29: MS4 Program – Public Meeting and Approve Annual Report

City Engineer Stempski presented the highlights of the MS4 Annual Report for 2015 and reviewed 2016 key work plan tasks. Public hearing was held with no comments from the public.

Councilmember Lundgren, seconded by Councilmember Fliflet, moved TO ACCEPT THE MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) ANNUAL REPORT FOR 2015, AND AUTHORIZE STAFF TO SUBMIT THIS REPORT TO THE MPCA BY JUNE 30, 2016. Motion passed 5 – 0.

ITEM 31: Lot Coverage Requirements as They Relate to Pools

Planning Director Wensman reviewed the lot coverage requirements for swimming pools as it relates to impervious surfaces.

Councilmember Fliflet, seconded by Councilmember Lundgren, moved TO TABLE TO THE NEXT MEETING AND DIRECT STAFF TO LOOK FOR PAST RECORDS OF THE ISSUE. Motion passed 4 – 0 – 1. (Pearson – abstain)

COUNCIL REPORTS

Mayor Pearson: Expressed sadness over the passing of former employee Tom Bouthilet and acknowledged his work for the City.

Councilmember Fliflet: Recognized volunteers' efforts at the Arts Center building, thanked volunteers and staff for their hard work during Clean Up Day. Attended two Finance Committee meetings, took calls from Village residents.

Councilmember Smith: Thanked volunteers for assisting with Clean Up Day, attended Finance Committee meeting. Condolences to the family of Tom Bouthilet.

Councilmember Lundgren: Farmers Market season begins Saturday, June 25th. Reported that the Clean Up Day was very well attended.

Councilmember Bloyer: Met with residents to discuss lake issues.

STAFF REPORTS AND ANNOUNCEMENTS

Administrator Handt: Worked with Planning Staff on a railroad crossing in the village, attended part of the LMC conference. Received five bids in response to the Lions Park RFP. Noted a special closed session meeting will be held on June 30th at 5:00 as that was the most workable time and day for the majority of the City Councilmembers.

Finance Director Bendel: Reminded the Council of the July 19th Finance Committee meeting from 5:00 – 7:00 p.m. to review department budgets.

City Attorney Sonsalla: Reported on current projects and stated that the photo of three Councilmembers together after adjournment of a Council meeting that has been circulating on the internet does not necessarily represent an open meeting law violation.

LAKE ELMO CITY COUNCIL MINUTES
June 21, 2016

Planning Director Wensman: Working on development review and landscaping/irrigation issues.

City Engineer Griffin: Reported that City construction projects are moving along smoothly.

Meeting adjourned at 11:39 pm.

LAKE ELMO CITY COUNCIL

ATTEST:

Mike Pearson, Mayor

Julie Johnson, City Clerk

**CITY OF LAKE ELMO
CITY COUNCIL SPECIAL MEETING MINUTES
JULY 5, 2016**

CALL TO ORDER

Mayor Pearson called the meeting to order at 6:00 p.m.

PRESENT: Mayor Mike Pearson and Councilmembers Justin Bloyer, Julie Fliflet, Anne Smith, and Jill Lundgren.

Staff present: Administrator Handt, City Attorney Sonsalla, and City Clerk Johnson.

Mayor Pearson, seconded by Councilmember Lundgren, moved TO ENTER CLOSED SESSION. Motion passed 5 – 0.

Councilmember Fliflet, seconded by Mayor Pearson, moved TO RETURN TO OPEN SESSION AT 6:35 P.M. Motion passed 5 – 0.

Administrator Handt stated for the record that the performance and proposed raises for the Building Inspector, Finance Director and City Clerk were discussed during the closed session.

The City Council received information from Administrator Handt regarding the performance review of the Fire Chief in open session. Chief Malmquist provided input to the City Council as well.

Councilmember Bloyer, seconded by Mayor Pearson, moved TO APPROVE PAY INCREASES RECOMMENDED BY THE CITY ADMINISTRATOR.

Councilmember Fliflet, seconded by Councilmember Lundgren, moved A SUBSTITUTE MOTION TO CHANGE THE PROPOSED RAISES FOR THREE STAFF MEMBERS (FINANCE DIRECTOR – 5.5%; CITY CLERK – 4%; BUILDING INSPECTOR – 4%) AND UPHOLD THE CITY ADMINISTRATOR’S RECOMMENDATION FOR THE FIRE CHIEF. Motion passed 3 – 0 – 2. (Pearson, Bloyer – present/not voting)

Primary motion as substituted passed 3 – 0 – 2. (Pearson, Bloyer – present/not voting)

Meeting adjourned at 6:55 p.m.

LAKE ELMO CITY COUNCIL

ATTEST:

Mike Pearson, Mayor

Julie Johnson, City Clerk

**CITY OF LAKE ELMO
CITY COUNCIL MINUTES
JULY 5, 2016**

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Pearson called the meeting to order at 7:00 pm.

PRESENT: Mayor Mike Pearson and Councilmembers Julie Fliflet, Anne Smith, Justin Bloyer, and Jill Lundgren.

Staff present: Administrator Handt, City Attorney Sonsalla, City Engineer Griffin, Planning Director Wensman, and City Clerk Johnson.

APPROVAL OF AGENDA

Items 5, 6 and 7 were moved to the Regular Agenda. Items 8 and 14 were postponed to the next meeting.

Councilmember Lundgren, seconded by Councilmember Bloyer, moved TO APPROVE THE AGENDA AS AMENDED. Motion passed 5 – 0.

ACCEPT MINUTES

Minutes of the May 17, 2016 Regular Meeting were accepted as presented and June 28, 2015 Special Meeting were accepted with a correction in the call to order time.

PUBLIC COMMENTS/INQUIRIES

Virginia Pleban, 8245 59th Street North, spoke about courtesy and the City to show more interest in the maintenance of the rain gardens.

Pat Dean, 8028 Hill Trail North, commented on the history of Lake Demontreville and Lake Olson lake levels and no wake ordinances.

PRESENTATIONS

None

CONSENT AGENDA

2. Approve Payment of Disbursements
3. Accept Fire Department Report
4. Approve Vacating Watermain Easements on Property Located at 8574 Eagle Point Circle North, Lake Elmo, Washington County, MN PID #33.029.21.43.0004
9. Approve Appointment of Election Judges for 2016 Primary and General Elections – *Resolution 2016-52*
10. [Approve Resolution](#) Declaring the PT Fire Department Administrative Assistant Position a Firefighter Position – *Resolution 2016-56*
11. 2016 Street, Drainage and Utility Improvements – Change Order No. 1
12. Inwood Trunk Watermain Improvements – Change Order No. 1

Councilmember Smith, seconded by Councilmember Lundgren, moved TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED 5-0.

ITEM 5: Approve Ordinance to Amend Article XV: Land Usage; Chapter 154: Zoning Code; Section 205: Fencing Regulations; Subd. 6.: Easement Encroachment of the Lake Elmo Code of Ordinances to Allow Administrative Approval of Encroachment Agreements – Ordinance 08-140; Resolution 2016-57

Planning Director Wensman explained that the purpose of the proposed ordinance is to streamline the process and reduce the cost to homeowners.

Mayor Pearson, seconded by Councilmember Lundgren, moved TO APPROVE THE ORDINANCE AMENDMENT TO CHAPTER 154: ZONING CODE; SECTION 205: FENCING REGULATIONS; SUBD. (D)(6), TO ALLOW APPROVAL OF A FENCE EASEMENT ENCROACHMENT AGREEMENT BY THE PLANNING DIRECTOR OR HIS/HER DESIGNEE AND DIRECT STAFF TO REVIEW THE FEE AND BRING BACK A RECOMMENDATION FOR REDUCING THE FEE AS SOON AS PRACTICAL. Motion passed 5 – 0.

Councilmember Smith, seconded by Councilmember Lundgren, moved TO ADOPT RESOLUTION 2016-57 AUTHORIZING SUMMARY PUBLICATION OF ORDINANCE 08-140. Motion passed 5 – 0.

ITEM 6: Approve Ordinance to Amend Section 10.99 Penalties of the Lake Elmo Code of Ordinances

City Attorney Sonsalla reported on recent changes made by the legislature related to fees.

Councilmember Lundgren, seconded by Councilmember Fliflet, moved TO ADOPT ORDINANCE 08-141, AMENDING THE CITY OF LAKE ELMO ORDINANCES PERTAINING TO ADMINISTRATIVE CITATIONS AND CIVIL PENALTIES. Motion passed 5 – 0.

ITEM 7: Approve Renaming Layton Avenue to Wildflower Drive

Council received clarification on the specific location of the street to be renamed.

Councilmember Fliflet, seconded by Councilmember Smith, moved TO APPROVE RENAMING OF LAYTON AVENUE NORTH, WEST OF 39TH STREET TO CONNECTION OF WILDFLOWER DRIVE, TO WILDFLOWER DRIVE. Motion passed 5 – 0.

ITEM 13: Approve Amending the Comprehensive Land Use Plan Planned Land Use Category for Rural Single Family Such That the City Council Can Allow Connection to the Sanitary Sewer System Where Practical

Planning Director Wensman presented his report and maps depicting the location of properties that would be affected.

Mayor Pearson, seconded by Councilmember Fliflet, moved TO APPROVE RESOLUTION 2016-50 AMENDING THE CITY OF LAKE ELMO COMPREHENSIVE LAND USE PLAN

AMENDING THE RURAL SINGLE FAMILY LAND USE CATEGORY TO FIX INCORRECT ZONING CODE REFERENCES, CREATING A NEW LAND USE CATEGORY CALLED RURAL SINGLE FAMILY – SEWERED, AND REGUIDING OF AREAS CURRENTLY GUIDED AS RURAL SINGLE FAMILY THAT ARE WITHIN A MUSA TO RURAL SINGLE FAMILY – SEWERED. Motion passed 4 – 1. (Lundgren – nay)

ITEM 15: Public Hearing on Moratorium Extension

Planning Director Wensman presented background information on the existing residential development moratorium, noting that it is due to expire on July 22, 2016.

Councilmember Smith, seconded by Councilmember Fliflet, moved TO OPEN THE PUBLIC HEARING AT 7:56 P.M. Motion passed 5 – 0.

Administrator Handt noted correspondence received from attorney Bradley Gunn.

Councilmember Smith, seconded by Councilmember Lundgren, moved TO CLOSE THE PUBLIC HEARING AT 7:57 P.M. Motion passed 5 – 0.

Councilmember Smith, seconded by Councilmember Lundgren, moved TO ADOPT ORDINANCE 08-146, AN INTERIM ORDINANCE EXTENDING THE MORATORIUM ON RESIDENTIAL DEVELOPMENT WITHIN THE STAGE ONE DEVELOPMENT AREA AND ALL DEVELOPMENT ACTIVITY WITHIN THE STAGE TWO AND THREE DEVELOPMENT AREAS AS DESCRIBED BY THE LAKE ELMO COMPREHENSIVE PLAN. Motion passed 3 – 2. (Pearson, Bloyer – nay)

Mayor Pearson stated he is not pro-development but is looking out for the taxpayers. Councilmember Bloyer stated that he is opposed to limiting a land owner's opportunities to develop their property when many people count on that investment for retirement.

Councilmember Smith, seconded by Mayor Pearson, moved TO APPROVE RESOLUTION 2016-59 AUTHORIZING SUMMARY PUBLICATION OF ORDINANCE 08-146. Motion passed 5 – 0.

ITEM 16: Funding Request for Fishing with Deputies Event

Administrator Handt presented the request for funding assistance for an event to be conducted by the Washington County Sheriff's Department. City Attorney Sonsalla stated she believes it would be an acceptable expenditure.

Councilmember Smith, seconded by Councilmember Lundgren, moved TO APPROVE UP TO \$1,000 FOR THE WASHINGTON COUNTY SHERIFF'S OFFICE KIDS FISHING EVENT. Motion passed 5 – 0.

ITEM 17: Stormwater Ordinance Amendment – Consideration to Reinstate the 1% Rule Provisions

City Engineer Griffin provided an overview of the 1% rule for stormwater regulation and the Minimal Impact Design Standards performance goals. Griffin recommended that the Council take no action or refer the issue a professional consultant for analysis.

Councilmember Fliflet, seconded by Councilmember Lundgren, moved TO REFER THE 1% RULE TO THE ENVIRONMENTAL COMMITTEE FOR REVIEW AND RECOMMENDATIONS TO THE CITY COUNCIL. Motion passed 5 – 0.

ITEM 18: Ordinance 08-143, An Ordinance Amending the Lake Elmo City Code of Ordinance by Amending the City’s Provisions Related to the City Council

Administrator Handt presented minor changes recommended correct some conflicting provisions.

Councilmember Lundgren, seconded by Mayor Pearson, moved TO ADOPT ORDINANCE 08-143 AMENDING CHAPTER 31 OF THE CITY CODE OF ORDINANCES. Motion passed 5 – 0.

Mayor Pearson, seconded by Councilmember Lundgren, moved TO ADOPT RESOLUTION 2016-54 AUTHORIZING SUMMARY PUBLICATION OF ORDINANCE 08-143. Motion passed 5 – 0.

ITEM 19: Direct Parks Commission to Work on Plans for a Neighborhood Park in the Savona Neighborhood and Include This Project in the 2017 CIP

Administrator Handt reviewed the parkland dedication area and reported that a resident has requested the City install a neighborhood park.

Councilmember Fliflet, seconded by Councilmember Lundgren, moved TO DIRECT THE PARKS COMMISSION TO WORK ON PLANS FOR A NEIGHBORHOOD PARK IN THE SAVONA NEIGHBORHOOD THIS FALL TO BE BUILD NEXT YEAR. Motion passed 3 – 1 – 1. (Pearson – nay; Bloyer – present/not voting)

Mayor Pearson stated that the Parks Commission should be allowed to work on this without direction from the City Council.

ITEM 20: Consideration Regarding Whether Any Action Needs to be Taken Regarding Employee Complaint Against Councilmember Bloyer That Was Found to be Unsustained by the City Attorney

City Attorney Sonsalla summarized her findings of the complaint made against Councilmember Bloyer.

Christine Nelson, 2871 Legion Avenue North, stated that the repeated unfounded complaints are wasting taxpayer money.

Dick Weir, 3645 Laverne Avenue North, stated that the conduct of another Councilmember has been similar to what Councilmember Bloyer is being accused of.

Barry Weeks, 3647 Lake Elmo Avenue North, stated that he didn't see anything at the meeting referenced in the complaint that is worthy of a complaint.

Councilmember Bloyer read a statement commenting on the complaint.

Councilmember Fliflet, seconded by Councilmember Lundgren, moved TO ADOPT A RESOLUTION CENSURING COUNCILMEMBER BLOYER. Motion passed 3 – 1 – 1. (Pearson – nay; Bloyer – abstain)

COUNCIL REPORTS

Mayor Pearson: Thanked the Lake Elmo Rotary for providing ice cream at the 4th of July Kids Parade.

Councilmember Fliflet: Thanked Steve Johnson and the Lake Elmo Rotary for organizing the Lake Elmo 4th of July Kids Parade. There is a request in the Fresh weekly email for kids to volunteer to help with rain gardens. Thanked Councilmember Lundgren for her work on the Farmers Market.

Councilmember Smith: No report.

Councilmember Lundgren: Farmers Market is held Saturdays 8:00 – 11:30 a.m. and is seeing a good turnout.

Councilmember Bloyer: Met with resident Virginia Pleban to discuss rain gardens, expressed sadness over the library vote and warned that lake issues may be brought up again, urging that residents be given plenty of notice.

STAFF REPORTS AND ANNOUNCEMENTS

Administrator Handt: Thanked Neil and Deb Krueger for a tour of their business. Working on budget drafts and announced the new Public Works Director has started on July 1st.

City Clerk Johnson: Attended Washington County election training and completed Secretary of State training to administer the City's elections.

City Attorney Sonsalla: Drafted the moratorium extension and revisions to other documents.

Planning Director Wensman: No report.

City Engineer Griffin: Construction will be starting in front of the Lake Elmo Inn while it is closed and noted that the county has installed a webcam to allow the public to view the progress.

Meeting adjourned at 10:33 pm.

LAKE ELMO CITY COUNCIL

ATTEST:

Mike Pearson, Mayor

Julie Johnson, City Clerk



CITY OF LAKE ELMO

PROCLAMATION

WHEREAS: Mike Bouthilet joined the City of Lake Elmo on November 22, 1985 as a General Maintenance Operator, and

WHEREAS: During the course of his 30+ years of service, Mike was promoted to Public Works Superintendent; and

WHEREAS: Mike has guided his department through the expansion of miles of City streets and large public infrastructure projects; and

WHEREAS: Mike has given his own personal time on many occasions to assist with projects and events in the City's parks; and

NOW, THEREFORE BE IT RESOLVED, in recognition of his 30 years of service to the citizens of Lake Elmo, the Lake Elmo City Council and the Lake Elmo Parks Commission, we offer our sincerest congratulations to **Mike Bouthilet** and extend our heartfelt thanks, and our fondest wishes for a happy, healthy and extremely long retirement.

Signed this 19th day of July, 2016.

Mike Pearson
Mayor



MAYOR & COUNCIL COMMUNICATION

DATE: July 19, 2016
CONSENT
ITEM #3
MOTION

AGENDA ITEM: Approve Disbursements in the amount of
\$1,770,637.86

SUBMITTED BY: Patty Baker, Accountant

THROUGH: Cathy Bendel, Finance Director

REVIEWED BY: Cathy Bendel, Finance Director

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff..... Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Finance

FISCAL IMPACT: \$1,770,637.86

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, the City Council is asked to approve disbursements in the amount of \$1,770,637.86. No specific motion is needed as this is recommended to be part of the *Consent Agenda*.

LEGISLATIVE HISTORY: NA

BACKGROUND INFORMATION/STAFF REPORT: The City of Lake Elmo has the fiduciary responsibility to conduct normal business operations. Below is a summary of current claims to be disbursed and paid in accordance with State law and City policies and procedures.

Claim #	Amount	Description
ACH	\$ 15,648.56	Payroll Taxes to IRS & MN Dept of Revenue 07/07/16
ACH	\$ 7,198.40	Payroll Retirement to PERA 07/07/16
ACH	\$ 1,200.00	Payroll Retirement to ICMA 07/07/16
DD7273- DD7328	\$ 40,921.41	Payroll (Direct Deposits) 07/07/16
44540-44600	\$ 1,181,434.77	Account Payable 07/19/16

2775-2777	\$ 180.00	Library Card Reimbursement 07/19/16
ACH	\$ 3,781.25	Bond Payment, 2009B 07/15/16
ACH	\$ 383,185.00	Bond Payment, 2013A 07/15/16
ACH	\$ 75,538.75	Bond Payment, 2014A 07/15/16
ACH	\$ 61,549.72	Bond Payment, 2015A 07/15/16
TOTAL	\$ 1,770,637.86	

RECOMMENDATION: Based on the aforementioned, the staff recommends the City Council approve as part of the Consent Agenda the aforementioned disbursements in the amount of \$1,770,637.86.

ATTACHMENTS:

1. Accounts Payable – check registers

K. Hunt

Accounts Payable To Be Paid Proof List

User: PattyB

Printed: 07/14/2016 - 10:39 AM

Batch: 010-07-2016

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
ACEHARD Ace Hardware , Inc										
177587	06/15/2016	11.94	0.00	07/19/2016	Shop supplies		-			0000
101-450-5200-42150	Shop Materials									
	177587 Total:	11.94								
	ACEHARD Total:	11.94								
ALEXAIR Alex Air Apparatus, Inc										
30106	06/23/2016	575.00	0.00	07/19/2016	Annual Compressor Services		-			0000
101-420-2220-44040	Repairs/Maint Eqpt									
	30106 Total:	575.00								
	ALEXAIR Total:	575.00								
AMERICAN American Eng and Testing, Inc.										
92283	06/30/2016	3,229.10	0.00	07/19/2016	Inwood Booster Station		-			0000
601-494-9400-43030	Engineering Services									
	92283 Total:	3,229.10								
	AMERICAN Total:	3,229.10								
ANIMALHU Animal Humane Society										
8712	07/06/2016	600.00	0.00	07/19/2016	Animal Impound Fees 4/1-6/30/16		-			0000
101-420-2700-43150	Contract Services									
	8712 Total:	600.00								
	ANIMALHU Total:	600.00								
BATBULBS Batteries Plus Bulbs										
032-855410	07/06/2016	136.57	0.00	07/19/2016	Replacement battery for Ranger		-			0000
101-420-2220-44040	Repairs/Maint Eqpt									
	032-855410 Total:	136.57								
	BATBULBS Total:	136.57								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
BERTELSON Bertelson's										
WO-210811-1	07/01/2016	75.20	0.00	07/19/2016	Paper supplies		-	No		0000
101-410-1940-44300	Miscellaneous									
	WO-210811-1 Total:	75.20								
	BERTELSON Total:	75.20								
BEUTEL Beutel Bruce										
07/14/2016		1,500.00	0.00	07/19/2016	Refund Sewer Access		-	No		0000
602-000-0000-37240	Sewer Connection Fee Revenue									
07/14/2016		500.00	0.00	07/19/2016	Refund Sewer Connection		-	No		0000
602-000-0000-37260	Sewer Connection Fees Municipa									
	Total:	2,000.00								
	BEUTEL Total:	2,000.00								
BIFFS Biffs Inc.										
W599431-599440	06/22/2016	755.74	0.00	07/19/2016	Portable Restrooms - Parks		-	No		0000
101-450-5200-44120	Rentals - Buildings									
	W599431-599440 Total:	755.74								
	BIFFS Total:	755.74								
BJORKMAN Bjorkman Barb										
07/14/2016		1,500.00	0.00	07/19/2016	Refund Sewer Access		-	No		0000
602-000-0000-37240	Sewer Connection Fee Revenue									
07/14/2016		500.00	0.00	07/19/2016	Refund Sewer Connection		-	No		0000
602-000-0000-37260	Sewer Connection Fees Municipa									
	Total:	2,000.00								
	BJORKMAN Total:	2,000.00								
BUBERL Buberl Black Dirt, Inc										
18469	07/06/2016	40.00	0.00	07/19/2016	Mulch		-	No		0000
101-450-5200-42250	Landscaping Materials									
	18469 Total:	40.00								
	BUBERL Total:	40.00								
CB & I CB & I Constructors, Inc.										
Pay Request 2	07/12/2016	175,788.00	0.00	07/19/2016	Inwood Water Tower		-	No		0000
601-494-9400-43030	Engineering Services									
	Pay Request 2 Total:	175,788.00								
	CB & I Total:	175,788.00								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
CDW CDW Government Inc.										
DLJ5020	06/21/2016	362.00	0.00	07/19/2016	Monitors		-		No	0000
101-420-2400-42000	Office Supplies									
	DLJ5020 Total:	362.00								
	CDW Total:	362.00								
CENTPOW Century Power Equipment										
692688	06/30/2016	11.95	0.00	07/19/2016	Parts		-		No	0000
101-450-5200-44040	Repairs/Maint Eqpt									
	692688 Total:	11.95								
693087	07/06/2016	55.00	0.00	07/19/2016	Parts		-		No	0000
101-450-5200-44040	Repairs/Maint Eqpt									
	693087 Total:	55.00								
	CENTPOW Total:	66.95								
COMCAST Comcast										
	06/27/2016	7.93	0.00	07/19/2016	Monthly Service		-		No	0000
101-420-2220-44300	Miscellaneous									
	Total:	7.93								
	COMCAST Total:	7.93								
CTYBLOOM City of Bloomington										
Jun - 16	06/30/2016	42.00	0.00	07/19/2016	Lab Bacteria Testing - June		-		No	0000
601-494-9400-42270	Utility System Maintenance									
	Jun - 16 Total:	42.00								
	CTYBLOOM Total:	42.00								
CTYOAKDA City of Oakdale										
June 2016	06/30/2016	4,000.00	0.00	07/19/2016	New connections - water - June 2016		-		No	0000
601-000-0000-20803	WAC due Oakdale									
	June 2016 Total:	4,000.00								
	CTYOAKDA Total:	4,000.00								
CTYOAKDP City of Oakdale										
10000460-01 -	06/30/2016	26,199.63	0.00	07/19/2016	Water Meter - South Pit 6/1/16-6/30/16		-		No	0000
601-494-9400-43820	Water Utility									
	10000460-01 - Total:	26,199.63								
	CTYOAKDP Total:	26,199.63								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
DADASHEV Dadashev Dennis	07/14/2016	34.00	0.00	07/19/2016	Refund Mileage		-	No		0000
101-410-1320-43310	Mileage									
	Total:	34.00								
DADASHEV Total:		34.00								
DWINC D.W. INC.	07/08/2016	70.45	0.00	07/19/2016	Repair vent saw		-	No		0000
2969620	Repairs/Maint Eqpt									
101-420-2220-44040	2969620 Total:	70.45								
	DWINC Total:	70.45								
ELAMMERS Eckberg Lammers, P.C.	06/30/2016	3,567.47	0.00	07/19/2016	Prosecution		-	No		0000
06 2016	Attorney Criminal									
101-420-2150-43045	06 2016 Total:	3,567.47								
	ELAMMERS Total:	3,567.47								
FAINT Faint David	07/14/2016	1,500.00	0.00	07/19/2016	Refund Sewer Access		-	No		0000
602-000-0000-37240	Sewer Connection Fee Revenue									
602-000-0000-37260	Sewer Connection Fees Municipa	500.00	0.00	07/19/2016	Refund Sewer Connection		-	No		0000
	Total:	2,000.00								
	FAINT Total:	2,000.00								
FASTENAL Fastenal Company	06/30/2016	10.38	0.00	07/19/2016	Parts		-	No		0000
MNOAK14513	Equipment Parts									
101-430-3120-42210	MNOAK14513 Total:	10.38								
	FASTENAL Total:	10.38								
FURYDODG Fury Dodge Chrysler Lake Elmo	06/27/2016	77.41	0.00	07/19/2016	Repairs		-	No		0000
101-430-3120-44040	Repairs/Maint Eqpt									
	Total:	77.41								
	FURYDODG Total:	77.41								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close	POLine #
GRAPHICR Graphic Resources Inc 55646 101-410-1520-42030 Printed Forms 55646 Total: GRAPHICR Total:	07/05/2016	214.00	0.00	07/19/2016	Envelopes		-	No			0000
HARDDRIV Hardrives, Inc. Pay Request 2 409-480-8000-43030 Engineering Services Pay Request 2 Total: HARDDRIV Total:	07/12/2016	322,633.40	0.00	07/19/2016	2016 Street, Drainage & Utility		-	No			0000
HOWARD Howard Tim 3515 LE Ave 602-000-0000-37240 Sewer Connection Fee Revenue 3515 LE Ave Total: 3515 LE Ave - 602-000-0000-37260 Sewer Connection Fees Municipa 3515 LE Ave - Total: HOWARD Total:	07/14/2016	1,500.00	0.00	07/19/2016	Refund Sewer Access		-	No			0000
INNOVAT Innovative Office Solutions 1237487 101-410-1320-42000 Office Supplies 1237487 Total: 1237801 101-410-1320-42000 Office Supplies 1237801 101-410-1910-42000 Office Supplies 1237801 Total: INNOVAT Total:	07/05/2016	134.10	0.00	07/19/2016	Supplies		-	No			0000
JANIKING Jani-King of Minnesota, Inc MIN07160378 101-410-1940-44010 Repairs/Maint Contractual Bldg MIN07160378 Total: JANIKING Total:	07/01/2016	326.65	0.00	07/19/2016	Cleaning Services - City Hall		-	No			0000
kathfuel Kath Fuel Oil Service Co 559327 101-430-3100-42120 Fuel, Oil and Fluids	06/28/2016	756.40	0.00	07/19/2016	Fuel		-	No			0000

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
	59327 Total:	756.40								
	kathfuel Total:	756.40								
<hr/>										
KROMSCHR Kromschroeder Jerry	07/14/2016	500.00	0.00	07/19/2016	Refund Sewer Access		-	No		0000
602-000-0000-37260	Sewer Connection Fees Municipa	500.00								
	Total:	500.00								
	KROMSCHR Total:	500.00								
<hr/>										
KWIK Kwik Trip Inc	07/02/2016	66.54	0.00	07/19/2016	Fuel		-	No		0000
101-420-2220-42120	Fuel, Oil and Fluids	66.54								
	Total:	66.54								
	KWIK Total:	66.54								
<hr/>										
Landscape Architecture, Inc	07/05/2016	220.00	0.00	07/19/2016	Savona 4th		-	No		0000
TO 21	Developer Payments	220.00								
803-000-0000-22910	TO 21 Total:	497.50								
TO 24	Developer Payments	497.50								
803-000-0000-22910	TO 24 Total:	664.80								
TO 30	Developer Payments	664.80								
803-000-0000-22910	TO 30 Total:	121.60								
TO 31	Developer Payments	121.60								
803-000-0000-22910	TO 31 Total:	1,503.90								
	Landscape Total:	1,503.90								
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LEASSOC Lake Elmo Associates, LLP	07/14/2016	7,500.00	0.00	07/19/2016	Refund Sewer Access		-	No		0000
602-000-0000-37240	Sewer Connecton Fee Revenue	2,500.00								
602-000-0000-37260	07/14/2016 Sewer Connection Fees Municipa	10,000.00								
	Total:	10,000.00								
	LEASSOC Total:	10,000.00								
<hr/>										
LEOIL Lake Elmo Oil, Inc.	06/30/2016	77.25	0.00	07/19/2016	Fuel		-	No		0000
101-420-2220-42120	Fuel, Oil and Fluids	77.25								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
	Total:	77.25								
	LEOIL Total:	77.25								
Lillie Newspapers Inc. Lillie Suburban										
Acct 007148	06/30/2016	179.55	0.00	07/19/2016	Notices		-	No		0000
101-410-1320-43510	Legal Publishing	179.55								
	Acct 007148 Total:	179.55								
	Lillie Total:	179.55								
LOFF Loffler Companies, Inc.										
2271019	07/01/2016	391.28	0.00	07/19/2016	Copy machines overages and base		-	No		0000
101-410-1940-44040	Repairs/Maint Contractual Eqpt	391.28								
	2271019 Total:	391.28								
	LOFF Total:	391.28								
MAGNEY Magney Construction, Inc										
Pay Request 2	07/08/2016	85,823.00	0.00	07/19/2016	Inwood Booster Station		-	No		0000
601-494-9400-43030	Engineering Services	85,823.00								
	Pay Request 2 Total:	85,823.00								
	MAGNEY Total:	85,823.00								
MARONEYS Maroney's Sanitation, Inc										
631744	07/07/2016	112.94	0.00	07/19/2016	Trash Services - City Hall		-	No		0000
101-410-1940-43840	Refuse	49.71								
631744	07/07/2016	49.71	0.00	07/19/2016	Trash Services - Fire		-	No		0000
101-420-2220-43840	Refuse	216.67								
631744	07/07/2016	216.67	0.00	07/19/2016	Trash Services - PW		-	No		0000
101-430-3100-43840	Refuse	216.67								
631744	07/07/2016	216.67	0.00	07/19/2016	Trash Services - Fire		-	No		0000
101-420-2220-43840	Refuse	49.89								
631744	07/07/2016	49.89	0.00	07/19/2016	Trash Services - Library		-	No		0000
206-450-5300-43840	Refuse	645.88								
	631744 Total:	645.88								
	MARONEYS Total:	645.88								
MENARDSO Menards - Oakdale										
7894	07/05/2016	23.99	0.00	07/19/2016	Station Supplies		-	No		0000
101-420-2220-44010	Repairs/Maint Bldg	23.99								
	7894 Total:	23.99								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
MENARDSO Total:		23.99								
MENARDST Menards - Stillwater 90146 06/30/2016		53.71	0.00	07/19/2016	Landscape supplies		-	No		0000
101-450-5200-42250 Landscaping Materials 90146 Total:		53.71								
MENARDST Total:		53.71								
METCOU Metropolitan Council										
1057529 07/06/2016		1,289.58	0.00	07/19/2016	Waste water services		-	No		0000
602-495-9450-43820 Sewer Utility - Met Council 1057529 Total:		1,289.58								
METCOU Total:		1,289.58								
METSAC Metropolitan Council										
Discount 07/14/2016		-571.55	0.00	07/19/2016	SAC Charges - Early Pay discount		-	No		0000
602-000-0000-37220 SAC Early Pay discount/revenue Discount Total:		-571.55								
June 2016 07/14/2016		57,155.00	0.00	07/19/2016	SAC Charges June 2016		-	No		0000
602-000-0000-20802 SAC due Met Council June 2016 Total:		57,155.00								
METSAC Total:		56,583.45								
NORMAN Norman James, LLC										
07/14/2016		3,376.34	0.00	07/19/2016	Tax Abatement		-	No		0000
101-000-0000-31010 Current Ad Valorem Taxes Total:		3,376.34								
NORMAN Total:		3,376.34								
NORTHDAL Northdale Construction Co, INC										
Pay Request 3 07/08/2016		362,750.77	0.00	07/19/2016	Inwood Trunk Watermain		-	No		0000
601-494-9400-43030 Engineering Services Pay Request 3 Total:		362,750.77								
NORTHDAL Total:		362,750.77								
ONECALL Gopher State One Call										
6060487 06/30/2016		688.50	0.00	07/19/2016	Monthly tickets		-	No		0000
101-430-3100-43150 Contract Services 6060487 Total:		688.50								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
	ONECALL Total:	688.50								
PINKY Pinky's Sewer Service, Inc.										
72706	07/06/2016	100.00	0.00	07/19/2016	Pump 2 tanks		-	No		0000
206-450-5300-44010	Repairs/Maint Bldg									
	72706 Total:	100.00								
	PINKY Total:	100.00								
PIONEERI Pioneer Rim & Wheel Company										
1-340647	06/29/2016	9.56	0.00	07/19/2016	Parts		-	No		0000
101-430-3120-42210	Equipment Parts									
	1-340647 Total:	9.56								
	PIONEERI Total:	9.56								
REGIONS Regions Hospital										
7613144	06/30/2016	2,100.00	0.00	07/19/2016	EMS Training contract renewal		-	No		0000
101-420-2220-44370	Conferences & Training									
	7613144 Total:	2,100.00								
	REGIONS Total:	2,100.00								
RIVRCOOP River Country Cooperative										
06/30/2016		284.10	0.00	07/19/2016	fuel		-	No		0000
101-420-2220-42120	Fuel, Oil and Fluids									
	Total:	284.10								
	RIVRCOOP Total:	284.10								
RYLAND Ryland Homes										
Escrow Refund	07/14/2016	65,000.00	0.00	07/19/2016	Hunter's Crossing - multiple		-	No		0000
803-000-0000-22900	Deposits Payable									
	Escrow Refund Total:	65,000.00								
	RYLAND Total:	65,000.00								
SAMBATEK Sambatek, Inc										
7849-7850	06/23/2016	977.46	0.00	07/19/2016	General Services		-	No		0000
101-410-1910-43150	Contract Services									
7849-7850	06/23/2016	750.00	0.00	07/19/2016	OP ordinances		-	No		0000
101-410-1910-43150	Contract Services									
	7849-7850 Total:	1,727.46								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
SAMBATEK Total:		1,727.46								
SMITHSCH Smith Schafer & Associates,LTD										
39575	06/29/2016	2,675.00	0.00	07/19/2016	Final Billing		-	No		0000
101-410-1520-43010	Audit Services									
39575 Total:		2,675.00								
SMITHSCH Total:		2,675.00								
SPACECO Spaceco, Inc										
803-000-0000-22910	07/08/2016 Developer Payments	5,868.42	0.00	07/19/2016	Refund Developer Escrow - Meijer		-	No		0000
Total:		5,868.42								
SPACECO Total:		5,868.42								
SQUADRIT Squadrito Frank										
602-000-0000-37260	07/14/2016 Sewer Connection Fees Municipa	500.00	0.00	07/19/2016	Refund Sewer Connection		-	No		0000
Total:		500.00								
SQUADRIT Total:		500.00								
TKDA TKDA, Inc.										
002016001184	07/06/2016 Engineering Services	585.50	0.00	07/19/2016	Water & Sanitary Sewer		-	No		0000
601-494-9400-43030	Engineering Services									
002016001184	07/06/2016 Engineering Services	585.50	0.00	07/19/2016	Water & Sanitary Sewer		-	No		0000
602-495-9450-43030	Engineering Services									
002016001184	07/06/2016 Engineering Services	292.74	0.00	07/19/2016	Water & Sanitary Sewer		-	No		0000
603-496-9500-43030	Engineering Services									
002016001184 Total:		1,463.74								
002016001937	06/29/2016 Engineering Services	1,322.05	0.00	07/19/2016	Water Pressure Investigation		-	No		0000
601-494-9400-43030	Engineering Services									
002016001937 Total:		1,322.05								
002016002045	07/05/2016 Engineering Services	119.33	0.00	07/19/2016	Eagle Point Blvd		-	No		0000
409-480-8000-43030	Engineering Services									
002016002045 Total:		119.33								
TKDA Total:		2,905.12								
TOWNCTRY Town & Country Cleaning Co										
716965	07/01/2016 Repairs/Maint Bldg	370.00	0.00	07/19/2016	July Cleaning		-	No		0000
206-450-5300-44010	Repairs/Maint Bldg									
716965 Total:		370.00								

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
TOWNCTRY Total:		370.00								
VOLFIRE Volunteer Firefighter's Assn										
101-420-2220-44330	07/08/2016 Dues & Subscriptions	275.00	0.00	07/19/2016	Renewals		-	No		0000
Total:		275.00								
101-420-2220-44330	07/08/2016 Dues & Subscriptions	11.00	0.00	07/19/2016	New Member		-	No		0000
New Member Total:		11.00								
VOLFIRE Total:		286.00								
WASH-REC Washington County										
101-410-1320-43150	07/06/2016 Contract Services	368.00	0.00	07/19/2016	Recordings		-	No		0000
803-000-0000-22910	07/06/2016 Developer Payments	230.00	0.00	07/19/2016	Recordings		-	No		0000
Total:		598.00								
WASH-REC Total:		598.00								
WENSMAN Wensman Stephen										
101-410-1910-44330	07/07/2016 Dues & Subscriptions	122.00	0.00	07/19/2016	Certificate renewal		-	No		0000
Total:		122.00								
WENSMAN Total:		122.00								
XCEL Xcel Energy										
101-450-5200-43810	07/05/2016 Electric Utility	42.12	0.00	07/19/2016	Utility Services		-	No		0000
602-495-9450-43810	07/05/2016 Electric Utility	223.40	0.00	07/19/2016	Utility Services		-	No		0000
101-430-3160-43810	07/05/2016 Street Lighting	41.14	0.00	07/19/2016	Utility Services		-	No		0000
101-430-3160-43810	07/05/2016 Street Lighting	26.91	0.00	07/19/2016	Utility Services		-	No		0000
101-420-2220-43810	07/05/2016 Electric Utility	331.39	0.00	07/19/2016	Utility Services		-	No		0000
101-410-1940-43810	07/05/2016 Electric Utility	397.51	0.00	07/19/2016	Utility Services		-	No		0000
101-430-3160-43810	07/05/2016 Street Lighting	36.12	0.00	07/19/2016	Utility Services		-	No		0000
101-450-5200-43810	07/05/2016 Electric Utility	11.99	0.00	07/19/2016	Utility Services		-	No		0000

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
101-450-5200-43810	07/05/2016 Electric Utility	40.60	0.00	07/19/2016	Utility Services		-	No		0000
101-450-5200-43810	07/05/2016 Electric Utility	35.97	0.00	07/19/2016	Utility Services		-	No		0000
601-494-9400-43810	07/05/2016 Electric Utility	2,314.65	0.00	07/19/2016	Utility Services		-	No		0000
101-430-3160-43810	07/05/2016 Street Lighting	47.88	0.00	07/19/2016	Utility Services		-	No		0000
101-450-5200-43810	07/05/2016 Electric Utility	97.25	0.00	07/19/2016	Utility Services		-	No		0000
602-495-9450-43810	07/05/2016 Electric Utility	19.94	0.00	07/19/2016	Utility Services		-	No		0000
602-495-9450-43810	07/05/2016 Electric Utility	17.71	0.00	07/19/2016	Utility Services		-	No		0000
101-420-2220-43810	07/05/2016 Electric Utility	319.38	0.00	07/19/2016	Utility Services		-	No		0000
101-450-5200-43810	07/05/2016 Electric Utility	45.07	0.00	07/19/2016	Utility Services		-	No		0000
101-430-3160-43810	07/05/2016 Street Lighting	1,893.10	0.00	07/19/2016	Utility Services		-	No		0000
101-430-3160-43810	07/05/2016 Street Lighting	33.73	0.00	07/19/2016	Utility Services		-	No		0000
101-450-5200-43810	07/05/2016 Electric Utility	17.64	0.00	07/19/2016	Utility Services		-	No		0000
101-450-5200-43810	07/05/2016 Electric Utility	759.33	0.00	07/19/2016	Utility Services		-	No		0000
101-430-3100-43810	07/05/2016 Electric Utility	610.56	0.00	07/19/2016	Utility Services		-	No		0000
601-494-9400-43810	07/05/2016 Electric Utility	28.95	0.00	07/19/2016	Utility Services		-	No		0000
101-430-3160-43810	07/05/2016 Street Lighting	13.23	0.00	07/19/2016	Utility Services		-	No		0000
206-450-5300-43810	07/05/2016 Electric Utility	545.80	0.00	07/19/2016	Utility Services		-	No		0000
602-495-9450-43810	07/05/2016 Electric Utility	168.37	0.00	07/19/2016	Utility Services		-	No		0000
601-494-9400-43810	07/05/2016 Electric Utility	122.97	0.00	07/19/2016	Utility Services		-	No		0000
101-450-5200-43810	07/05/2016 Electric Utility	14.42	0.00	07/19/2016	Utility Services		-	No		0000
101-430-3160-43810	07/05/2016 Street Lighting	47.44	0.00	07/19/2016	Utility Services		-	No		0000
101-430-3160-43810	07/05/2016 Street Lighting	40.58	0.00	07/19/2016	Utility Services		-	No		0000

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
601-494-9400-43810	07/05/2016	1,551.70	0.00	07/19/2016	Utility Services		-			0000
	Electric Utility									No
	Total:	9,896.85								
	XCEL Total:	9,896.85								
	Report Total:	1,164,136.77								

Accounts Payable To Be Paid Proof List

User: PattyB
 Printed: 07/14/2016 - 11:19 AM
 Batch: 011-07-2016

Invoice #	Inv Date	Amount	Quantity	Pmt Date	Description	Reference	Task	Type	PO #	Close POLine #
SW/WC SW/WC Service Cooperatives										
101-000-0000-21706	06/28/2016	17,298.00	0.00	07/19/2016	August Premium		-			No 0000
	Medical Insurance									
	Total:	17,298.00								
	SW/WC Total:	17,298.00								
	Report Total:	17,298.00								



MAYOR & COUNCIL COMMUNICATION

DATE: July 19, 2016
CONSENT
ITEM #4
MOTION

AGENDA ITEM: June 2016 Financial Reporting
SUBMITTED BY: Cathy Bendel, Finance Director
THROUGH: Cathy Bendel, Finance Director
REVIEWED BY: Kristina Handt, City Administrator

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item.....City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Finance

FISCAL IMPACT: NA

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, the City Council is asked to accept the June 2016 Financial Reporting Packet. No specific motion is needed as this is recommended to be part of the overall approval of the *Consent Agenda*.

BACKGROUND INFORMATION: The City of Lake Elmo has fiduciary authority and responsibility to conduct normal business operations and report the financial (unaudited) statement to the City Council. City guidelines suggest the Council be updated on a regular basis.

STAFF REPORT: Attached please find the comparative financial statements for the month of June 2016 reflecting the monthly and year to date detail, comparing the actual results to the 2016 Budget.

GENERAL FUND:

Revenues:

Total revenue for the month was 93.2% above budget for the month bringing the year to date to 55.2% better than budget. The most significant budget to actual revenue variances are as follows:

- The annual recycling grant proceeds of \$15.7k were received in June but were budgeted to be received later in the year.
- Cable Franchise revenue was 118.3% above the budgeted amount due to the Cities increased share of the franchise revenue.

Expenses:

Total expenses for the month were 72.8% below budget for June bringing the year to date expenses to 31.1% lower than budget.

The following summarizes variances of note:

General:

- General Government expenses were 16.9% higher than budget for the month bringing the year to date expenses to 26.1% higher than budget. This was primarily due legal expenses far exceeding budget and the 3M litigation costs were the cause.
- Total Public Safety expenses were 85.0% lower than budget for the month bringing the year to date expenses to 52.6% lower than budget. This was primarily due to not yet having received the billing from WA Cty for Policing Services for the first half of the year. .
- Public Works – The total Public Works expenses were 84.7% lower than budget for the month bringing year to date expenses to 54.5% better than budget. This is primarily due to the Seal Coating and Cracking filling to not yet having received the progress billings as anticipated in the budget. The project is on schedule and costs will be within the budgeted amounts. This is just a timing issue.

In summary, the June revenues were 93.2% better than budget and the expenses were 72.8% lower than budget resulting in a net income of 103.3% better than budget. On a year to date basis, the revenues are 26.1% above budget and the expenses were 31.1% less than budget resulting in a net income of 75.7% better than budget year to date.

LIBRARY FUND:

The net income for the Library Fund for the month of June was \$1.6k over budget (10.7%) bringing the year to date to \$54.9 better than budget. The ending cash balance as of the end of June is \$150.6k.

RECOMMENDATION: Based on the aforementioned, the staff recommends the City Council accept the attached June Financial Report.

ATTACHMENT:

1. June Financial Reports

Budget to Actual Comparative
For the month ending June 30, 2016
101-General Fund Summary
By Department

	Full Year BUDGET 2016	% to date	MONTH				YTD						
			BUDGET Month	ACTUAL Month	Variance (\$) Month	Variance (%) Month	BUDGET YTD	ACTUAL YTD	Variance (\$) YTD	Variance (%) YTD			
DEPT 410 - GEN'L GOV'T													
REVENUE													
Total Revenue	3,485,514.32	27.76%	127,435.00	246,176.95	118,741.95	93.18%	585,848.00	967,640.71	381,792.71	65.17%			
EXPENSE													
Total Mayor & Council	45,955.32	47.66%	1,675.00	2,312.58	(637.58)	-38.06%	12,050.00	21,903.84	(9,853.84)	-81.77%			
Total Administration	360,997.50	93.18%	27,443.66	48,487.91	(21,044.25)	-76.68%	197,023.75	336,367.36	(139,343.61)	-70.72%			
Total Elections	15,800.00	7.59%	0.00	0.00	0.00	0.00%	950.00	1,200.00	(250.00)	-26.32%			
Total Finance	124,835.30	56.32%	8,673.28	8,495.09	178.19	2.05%	74,413.81	70,301.62	4,112.19	5.53%			
Total Planning & Zoning	284,682.35	43.84%	34,606.72	21,578.51	13,028.21	37.65%	142,851.18	124,793.97	18,057.21	12.64%			
Total Engineering Services	48,000.00	38.67%	4,000.00	6,348.32	(2,348.32)	-58.71%	24,000.00	18,559.55	5,440.45	22.67%			
Total City Hall	55,082.00	55.64%	4,461.00	7,336.73	(2,875.73)	-64.46%	27,541.00	30,645.62	(3,104.62)	-11.27%			
Total General Government	935,352.47	64.55%	80,859.66	94,559.14	(13,699.48)	-16.94%	478,829.74	603,771.96	(124,942.22)	-26.09%			
DEPT 420 - PUBLIC SAFETY													
Total Police	527,060.47	0.12%	263,530.24	0.00	163,530.24	100.00%	263,530.24	634.22	262,896.02	99.76%			
Total Prosecution	54,700.00	41.19%	4,500.00	3,570.58	929.42	20.65%	27,300.00	22,530.76	4,769.24	17.47%			
Total Fire	377,231.71	43.00%	33,071.45	23,983.30	9,088.15	27.48%	203,640.85	162,202.42	41,438.43	20.35%			
Total Fire Relief	37,323.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%			
Total Building Inspections	260,765.91	40.83%	20,665.08	16,151.94	4,513.14	21.84%	130,605.45	106,470.76	24,134.69	18.48%			
Total Emergency Communications	7,400.00	50.61%	1,850.00	3,745.00	(1,895.00)	-102.43%	3,700.00	3,745.00	(45.00)	-1.22%			
Total Animal Control	7,550.00	54.97%	650.00	1,195.00	(545.00)	-83.85%	3,650.00	4,150.00	(500.00)	-13.70%			
Total Public Safety	1,272,031.09	23.56%	324,266.77	48,645.82	175,620.95	54.16%	632,426.54	299,733.16	332,693.38	52.61%			

	MONTH				YTD				
	BUDGET Month	ACTUAL Month	Variance (\$) Month	Variance (%) Month	BUDGET YTD	ACTUAL YTD	Variance (\$) YTD	Variance (%) YTD	
DEPT 430 - PUBLIC WORKS									
Total Public Works	411,284.53	34,746.50	(3,966.89)	-11.42%	234,494.76	235,583.76	(1,089.00)	-0.46%	
Total Streets	413,000.00	376,760.00	22,536.09	94.02%	391,060.00	58,573.30	332,486.70	85.02%	
Total Ice & Snow Removal	87,250.00	1,250.00	1,250.00	100.00%	43,750.00	4,655.87	39,094.13	89.36%	
Total Street Lighting	26,400.00	2,200.00	2,133.27	66.73	13,200.00	12,575.96	624.04	4.73%	
Total Recycling	5,900.00	200.00	200.00	100.00%	2,950.00	0.00	2,950.00	100.00%	
Total Tree Program	1,000.00	500.00	500.00	100.00%	500.00	614.50	(114.50)	-22.90%	
Total Public Works	944,834.53	415,656.50	63,382.75	352,273.75	84.75%	685,954.76	312,003.39	373,951.37	54.52%
DEPT 450 - CULTURE, RECREATION									
Total Parks & Recreation	231,320.23	17,349.09	15,728.41	1,620.68	9.34%	119,626.12	91,148.44	28,477.68	23.81%
IT & Telephone	81,976.00	7,400.00	5,834.68	1,565.32	21.15%	45,056.00	41,398.66	3,657.34	8.12%
GRAND TOTAL ALL EXPENSES	3,465,514.32	845,532.02	222,316.12	615,815.90	72.83%	1,961,893.16	1,306,656.95	610,180.21	31.10%
SUB TOTAL NET INC OVER EXP	20,000.00	(718,097.02)	23,860.83	734,557.85	102.29%	(1,376,045.16)	(339,016.24)	991,972.92	-72.09%
DEPT 460 - COMP ADJ	20,000.00	0.00	0.00	0.00	0.00%	20,000.00	0.00	20,000.00	100.00%
DEPT 490 - CONTINGENCY FUND	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
Debt Service Increase	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
DEPT 493 - OTH FINANCING	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
GRAND TOTAL ALL DEPTS	3,485,514.32	845,532.02	222,316.12	615,815.90	72.83%	1,981,893.16	1,306,656.95	630,180.21	31.80%
Net Income over Expenses	0.00	(718,097.02)	23,860.83	741,957.85	103.32%	(1,396,045.16)	(339,016.24)	1,057,028.92	75.72%

City of Lake Elmo
 Budget to Actual Comparative
 For the month ending June 30, 2016
 101-General Fund Detail
 By Department

DEPT 410 - GEN'L GOV'T	Full Year BUDGET 2016	% to date	MONTH						YTD						YTD variance notes					
			BUDGET		ACTUAL		Variance (\$)		Variance (%)		BUDGET		ACTUAL			Variance (\$)		Variance (%)		
			Month	Month	Month	Month	Month	Month	Month	Month	Month	Month	Month	Month		Month	Month	Month	Month	
REVENUE																				
Current Ad Valorem Taxes	2,033,198.00	0.11%	0.00	0.00	0.00	0.00	0.00%	0.00	2,139.46	2,139.46	100.00%									
Delinquent Ad Valorem Taxes	15,000.00	0.00%	0.00	0.00	0.00	0.00%			0.00	0.00	0.00%								Pmt from WA City related to a tax forfeit parcel	
Mobile Home Tax	12,000.00	0.00%	0.00	0.00	0.00	0.00%			0.00	0.00	0.00%									
Fiscal Disparities	157,508.00	0.00%	0.00	0.00	0.00	0.00%			0.00	0.00	0.00%									
Penalty & Interest on Taxes	700.00	0.00%	0.00	0.00	0.00	0.00%			0.00	0.00	0.00%									
Liquor License	11,000.00	61.82%	0.00	0.00	0.00	0.00%			6,800.00	(1,200.00)	-15.00%									
Wastehauler License	1,680.00	64.29%	0.00	1,080.00	1,080.00	100.00%			8,400.00	240.00	28.57%									
General Contractor License	0.00	100.00%	0.00	0.00	0.00	0.00%			0.00	150.00	100.00%									
Heating Contractor License	2,500.00	84.00%	200.00	300.00	100.00	50.00%			1,300.00	2,100.00	61.54%									
Building Permits	508,200.00	71.41%	60,000.00	59,963.42	(36.58)	-0.06%			235,000.00	362,900.30	127.900.30	54.43%							Reflects fees from 112 new homes and 11 new commercial units	
Building Re-inspect Fees	0.00	0.00%	0.00	0.00	0.00	0.00%			0.00	0.00	0.00%									
Heating Permits	38,000.00	180.14%	4,000.00	9,166.30	5,166.30	129.16%			16,000.00	68,451.72	52.451.72	327.82%								
Plumbing Permits	46,800.00	88.13%	5,400.00	9,605.00	4,205.00	77.87%			20,900.00	41,247.00	20,347.00	97.35%								
Animal License	2,500.00	58.80%	40.00	120.00	80.00	200.00%			2,260.00	1,470.00	(790.00)	-34.96%								
Utility Permits (ROW)	25,000.00	141.58%	5,000.00	11,547.20	6,547.20	130.94%			9,500.00	35,394.40	25,894.40	272.57%								
Burning Permit	2,750.00	55.09%	500.00	0.00	(500.00)	-100.00%			1,000.00	1,515.00	515.00	51.50%								
Massage Therapy Licenses	150.00	0.00%	75.00	0.00	(75.00)	-100.00%			75.00	0.00	(75.00)	-100.00%								
MSA-Maintenance	101,696.00	0.00%	0.00	0.00	0.00	0.00%			0.00	0.00	0.00%									
State Fire Aid	41,500.00	0.00%	0.00	0.00	0.00	0.00%			0.00	0.00	0.00%									
PERA Aid	2,749.00	0.00%	0.00	0.00	0.00	0.00%			0.00	0.00	0.00%									
Recycling Grant	15,500.00	101.21%	0.00	15,688.00	15,688.00	100.00%			0.00	15,688.00	15,688.00	100.00%								
Misc State Grant/Surcharge Rev	5,064.00	1292.10%	250.00	0.00	(250.00)	-100.00%			51,348.00	65,432.09	14,084.09	27.43%							Actual greater than budget due to an increased share of market	
Cable Franchise Revenue	45,000.00	218.26%	0.00	98,218.41	98,218.41	100.00%			45,000.00	98,218.41	53,218.41	118.26%								
Zoning & Subdivision Fees	27,500.00	38.64%	3,000.00	1,475.00	(1,525.00)	-50.83%			10,000.00	10,625.00	625.00	6.25%								
Plan Check Fees	278,129.00	75.91%	29,000.00	34,343.47	5,343.47	18.43%			131,000.00	211,117.97	80,117.97	61.16%							Reflects fees from 112 new homes and 11 new commercial units	
Sale of Copies, Books, Maps	175.00	67.05%	20.00	15.50	(4.50)	-22.50%			55.00	117.34	62.34	113.35%								
Assessment Searches	1,215.00	145.68%	150.00	300.00	150.00	100.00%			370.00	1,770.00	1,400.00	378.38%								
Clean Up Days	2,000.00	0.00%	2,000.00	0.00	(2,000.00)	-100.00%			2,000.00	0.00	(2,000.00)	-100.00%								
Cable Operation Reimbursement	4,000.00	27.63%	1,000.00	0.00	(1,000.00)	-100.00%			2,000.00	1,105.00	(895.00)	-44.75%								
Fines	45,000.00	58.85%	4,000.00	3,854.65	(145.35)	-3.63%			22,500.00	26,481.80	3,981.80	17.70%								
Miscellaneous Permits	0.00	0.00%	0.00	0.00	0.00	0.00%			0.00	0.00	0.00%									
Fire Billable Revenue	500.00	0.00%	0.00	500.00	500.00	100.00%			0.00	500.00	500.00	100.00%								
Miscellaneous Revenue	3,500.00	95.35%	300.00	0.00	(300.00)	-100.00%			1,700.00	3,337.22	1,637.22	96.31%								
Interest Earnings	55,000.00	0.00%	12,500.00	0.00	(12,500.00)	-100.00%			25,000.00	0.00	(25,000.00)	-100.00%								
Donations	0.00	100.00%	0.00	0.00	0.00	0.00%			0.00	10,000.00	10,000.00	100.00%								
Total Revenue	3,485,514.00	27.76%	127,435.00	246,176.95	118,741.95	93.18%			585,848.00	967,640.71	381,792.71	65.17%								

EXPENSE	Full Year		MONTH					YTD				
	BUDGET	% to date	BUDGET	ACTUAL	Variance (\$)	Variance (%)	BUDGET	ACTUAL	Variance (\$)	Variance (%)		
	2016		Month	Month	Month	Month	YTD	YTD	YTD	YTD		
1110 - Mayor & Council												
PT Salaries	25,690.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
FICA Contributions	1,592.78	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
Medicare Contributions	372.54	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
Workers Compensation	300.00	2.63%	300.00	0.00	300.00	100.00%	300.00	7.90	292.10	97.37%		
Mileage	500.00	0.00%	125.00	0.00	125.00	100.00%	250.00	0.00	250.00	100.00%		
Miscellaneous	5,000.00	182.64%	0.00	1,630.00	(1,630.00)	-100.00%	5,000.00	9,132.06	(4,132.06)	-82.64%		2016 share of LMC annual Pmt made in Sept 2015 plus Metro
Dues & Subscriptions	11,500.00	110.99%	1,000.00	682.58	317.42	31.74%	6,000.00	12,763.88	(6,763.88)	-112.73%		Cities annual membership of \$3.7k & YSB for \$5k which was
Conferences & Training	1,000.00	0.00%	250.00	0.00	250.00	100.00%	500.00	0.00	500.00	100.00%		budgeted later in the year
Total Mayor & Council	45,955.33	47.66%	1,675.00	2,312.58	(637.58)	-38.06%	12,050.00	21,903.84	(9,853.84)	-81.77%		
1320 - Administration												
FT Salaries	145,000.00	68.83%	11,153.85	15,911.75	(4,757.90)	-42.66%	72,500.00	99,805.30	(27,305.30)	-37.66%		
PT Salaries	0.00	0.00%	0.00	1,812.00	(1,812.00)	-100.00%	0.00	1,812.00	(1,812.00)	-100.00%		
PERA Contributions	10,875.00	63.74%	836.54	1,193.39	(356.85)	-42.66%	5,437.50	6,931.84	(1,494.34)	-27.48%		
ICMA Contributions	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
FICA Contributions	8,990.00	66.88%	691.54	1,042.71	(351.17)	-50.78%	4,495.00	6,012.88	(1,517.88)	-33.77%		
Medicare Contributions	2,102.50	66.87%	161.73	243.85	(82.12)	-50.78%	1,051.25	1,405.88	(354.63)	-33.73%		
Health/Dental Insurance	30,550.00	46.30%	2,350.00	2,176.00	174.00	7.40%	15,275.00	14,144.00	1,131.00	7.40%		
Unemployment Benefits	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
Workers Compensation	1,140.00	548.44%	0.00	0.00	0.00	0.00%	1,140.00	6,252.24	(5,112.24)	-448.44%		
Office Supplies	5,800.00	48.07%	475.00	353.13	121.87	25.66%	2,850.00	2,788.19	61.81	2.17%		
Printed Forms	0.00	100.00%	0.00	0.00	0.00	0.00%	0.00	771.32	(771.32)	-100.00%		
Legal Services	60,000.00	230.44%	5,000.00	15,984.07	(10,984.07)	-219.68%	30,000.00	138,264.78	(108,264.78)	-360.88%		YTD includes \$46k related to 3M litigation
Newsletter/Website	8,000.00	0.00%	2,000.00	0.00	2,000.00	100.00%	4,000.00	0.00	4,000.00	100.00%		
Assessing Services	38,000.00	56.03%	2,500.00	8,792.95	(6,292.95)	-251.72%	21,000.00	21,292.95	(292.95)	-1.40%		June includes annual fee for Assessor svcs from WA Cty
Contract Services	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
Postage	2,000.00	77.04%	500.00	0.00	500.00	100.00%	1,000.00	1,540.75	(540.75)	-54.08%		
Mileage	550.00	28.34%	75.00	106.76	(31.76)	-42.35%	275.00	155.88	119.12	43.32%		
Legal Publishing	10,040.00	43.34%	900.00	263.40	636.60	70.73%	4,850.00	4,351.77	498.23	10.27%		
Insurance	28,000.00	93.29%	0.00	0.00	0.00	0.00%	28,000.00	26,121.00	1,879.00	6.71%		
Cable Operation Expense	4,800.00	41.67%	400.00	325.00	75.00	18.75%	2,400.00	2,000.00	400.00	16.67%		
Miscellaneous	600.00	28.21%	50.00	32.90	17.10	34.20%	300.00	169.26	130.74	43.58%		
Dues & Subscriptions	1,200.00	156.44%	100.00	0.00	100.00	100.00%	600.00	1,877.32	(1,277.32)	-212.89%		
Books	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
Conferences & Training	3,350.00	20.00%	250.00	250.00	0.00	0.00%	1,850.00	670.00	1,180.00	63.78%		
Staff Development	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
Total Administration	360,997.50	93.18%	27,443.66	48,487.91	(21,044.25)	-76.68%	197,023.75	336,367.36	(139,343.61)	-70.72%		

	MONTH					YTD				
	BUDGET	ACTUAL	Variance (\$)	Variance (%)		BUDGET	ACTUAL	Variance (\$)	Variance (%)	
	Month	Month	Month	Month	Month	YTD	YTD	YTD	YTD	
1410 - Elections										
PT Salaries	12,000.00	0.00	0.00	0.00%		0.00	0.00	0.00	0.00%	
Office Supplies	500.00	0.00	0.00	0.00%		0.00	0.00	0.00	0.00%	
Legal Publications/Notification	500.00	0.00	0.00	0.00%		0.00	0.00	0.00	0.00%	
Equipment Repair	500.00	0.00	0.00	0.00%		0.00	0.00	0.00	0.00%	
County Election Fees	950.00	0.00	0.00	0.00%		950.00	1,200.00	(250.00)	-26.32%	
Printed Forms	350.00	0.00	0.00	0.00%		0.00	0.00	0.00	0.00%	
Miscellaneous	1,000.00	0.00	0.00	0.00%		0.00	0.00	0.00	0.00%	
Total Elections	15,800.00	0.00	0.00	0.00%		950.00	1,200.00	(250.00)	-26.32%	
1520 - Finance										
FT Salaries	60,630.46	4,653.35	21.02	0.45%		30,246.76	31,055.43	(808.67)	-2.67%	
PT Salaries	4,550.00	350.00	(1,740.24)	-497.21%		2,275.00	4,582.44	(2,307.44)	-101.43%	
PERA Contributions	4,888.53	375.25	(1,424)	-3.79%		2,439.13	2,551.60	(112.47)	-4.61%	
FICA Contributions	4,041.19	310.21	(91.54)	-29.51%		2,016.35	2,111.45	(95.10)	-4.72%	
Medicare Contributions	945.12	72.55	(21.40)	-29.50%		471.57	493.78	(22.21)	-4.71%	
Health/Dental Insurance	10,880.00	836.92	(33.48)	-4.00%		5,440.00	5,657.60	(217.60)	-4.00%	
Unemployment Benefits	0.00	0.00	0.00	0.00%		0.00	0.00	0.00	0.00%	
Workers Compensation	550.00	0.00	0.00	0.00%		550.00	237.16	312.84	56.88%	
Office Supplies	1,000.00	225.00	216.51	96.23%		850.00	171.52	678.48	79.82%	
Printed Forms	500.00	0.00	125.00	100.00%		250.00	0.00	250.00	100.00%	
Audit Services	28,650.00	1,150.00	1,150.00	100.00%		26,150.00	23,150.00	3,000.00	11.47%	
Contract Services	6,700.00	525.00	516.56	98.39%		3,375.00	50.64	3,324.36	98.50%	
Mileage	50.00	0.00	0.00	0.00%		0.00	0.00	0.00	0.00%	
Miscellaneous	200.00	50.00	50.00	100.00%		100.00	70.00	30.00	30.00%	
Dues & Subscriptions	750.00	0.00	0.00	0.00%		250.00	170.00	80.00	32.00%	
Conferences & Training	500.00	0.00	0.00	0.00%		0.00	0.00	0.00	0.00%	
Total Finance	124,835.50	8,673.28	178.19	2.05%		74,413.81	70,301.62	4,112.19	5.53%	

YTD variance is a timing issue

	Full Year BUDGET 2016	% to date	MONTH					YTD					YTD variance notes	
			BUDGET	ACTUAL	Variance (\$)	Variance (%)	BUDGET	ACTUAL	Variance (\$)	Variance (%)				
			Month	Month	Month	Month	YTD	YTD	YTD	YTD				
1910 - Planning & Zoning														
FT Salaries	137,098.00	53.89%	10,546.00	12,983.75	(2,437.75)	-23.12%	68,549.00	73,887.07	(5,338.07)	-7.79%				
PT Salaries	4,800.00	35.19%	1,200.00	1,689.00	(489.00)	-40.75%	2,400.00	1,689.00	711.00	29.63%				
PERA Contributions	10,282.35	53.89%	790.95	973.78	(182.83)	-23.12%	5,141.18	5,541.53	(400.35)	-7.79%				
FICA Contributions	8,500.08	52.12%	653.85	866.43	(212.58)	-32.51%	4,250.04	4,430.62	(180.58)	-4.25%				
Medicare Contributions	1,987.92	52.12%	152.92	202.64	(49.72)	-32.51%	993.96	1,036.17	(42.21)	-4.25%				
Health/Dental Insurance	34,814.00	34.54%	2,678.00	1,850.00	828.00	30.92%	17,407.00	12,025.00	5,382.00	30.92%				
Workers Compensation	800.00	60.24%	0.00	0.00	800.00	0.00%	800.00	481.91	318.09	39.76%				
Developer escrow offset cost recovery	0.00	-100.00%	0.00	(972.51)	972.51	100.00%	0.00	(6,537.51)	6,537.51	100.00%				
Office Supplies	1,800.00	31.33%	150.00	98.97	51.03	34.02%	900.00	563.99	336.01	37.33%				
Printed Forms	750.00	0.00%	250.00	0.00	250.00	100.00%	500.00	0.00	500.00	100.00%				
Engineering Services	20,000.00	33.71%	2,500.00	780.00	1,720.00	68.80%	10,000.00	6,741.26	3,258.74	32.59%				
Contract Services	60,000.00	40.41%	15,000.00	2,500.00	12,500.00	83.33%	30,000.00	24,248.48	5,751.52	19.17%	YTD includes East Metro Strong analysis costs related to potential BRT line			
Postage	200.00	3.23%	50.00	6.45	43.55	87.10%	100.00	6.45	93.55	93.55%				
Mileage	250.00	0.00%	20.00	0.00	20.00	100.00%	120.00	0.00	120.00	100.00%				
Miscellaneous	500.00	0.00%	40.00	0.00	40.00	100.00%	240.00	0.00	240.00	100.00%				
Dues & Subscriptions	600.00	3.33%	50.00	0.00	50.00	100.00%	300.00	20.00	280.00	93.33%				
Books	300.00	0.00%	25.00	0.00	25.00	100.00%	150.00	0.00	150.00	100.00%				
Conferences & Training	2,000.00	33.00%	500.00	600.00	(100.00)	-20.00%	1,000.00	660.00	340.00	34.00%				
Total Planning & Zoning	284,683.35	43.84%	34,606.72	21,578.51	13,028.21	37.65%	142,851.18	124,793.97	18,057.21	12.64%				
1930 - Engineering Services														
Engineering Services	48,000.00	38.67%	4,000.00	6,348.32	(2,348.32)	-58.71%	24,000.00	18,559.55	5,440.45	22.67%	June includes work on 3M litigation and meetings			
Total Engineering Services	48,000.00	38.67%	4,000.00	6,348.32	(2,348.32)	-58.71%	24,000.00	18,559.55	5,440.45	22.67%				
1940 - City Hall														
Cleaning Supplies	50.00	0.00%	0.00	0.00	0.00	0.00%	25.00	0.00	25.00	100.00%				
Building Repair Supplies	300.00	0.00%	25.00	0.00	25.00	100.00%	150.00	0.00	150.00	100.00%				
Utilities	7,500.00	30.14%	500.00	285.73	214.27	42.85%	3,750.00	2,260.62	1,489.38	39.72%				
Refuse	600.00	94.12%	50.00	112.94	(62.94)	-125.88%	300.00	564.70	(264.70)	-88.23%				
Repairs/Maint Contractual Bldg	6,000.00	117.19%	500.00	3,471.67	(2,971.67)	-594.33%	3,000.00	7,031.54	(4,031.54)	-134.38%	June includes \$3.2k bill to Capra for City Hall Sewer connection work			
Repairs/Maint Contractual Equip	10,800.00	45.32%	900.00	718.26	181.74	20.19%	5,400.00	4,894.38	505.62	9.36%				
Facility Lease	29,532.00	50.00%	2,461.00	2,461.00	0.00	0.00%	14,766.00	14,766.00	0.00	0.00%				
Miscellaneous	300.00	376.13%	25.00	287.13	(262.13)	-1048.52%	150.00	1,128.38	(978.38)	-652.25%				
Total City Hall	55,082.00	55.64%	4,461.00	7,336.73	(2,875.73)	-64.46%	27,541.00	30,645.62	(3,104.62)	-11.27%				
Total General Government	935,352.47	64.55%	80,859.66	94,559.14	(13,699.48)	-16.94%	478,829.74	603,771.96	(124,942.22)	-26.09%				

DEPT 420 - PUBLIC SAFETY

	Full Year BUDGET 2016	% to date	MONTH						YTD									
			BUDGET		ACTUAL		Variance (\$)		Variance (%)		BUDGET		ACTUAL		Variance (\$)		Variance (%)	
			Month	Month	Month	Month	Month	Month	Month	Month	Month	Month	Month	Month	Month	Month	Month	Month
2100 - Police																		
Law Enforcement Contract	527,060.47	0.12%	263,530.24	0.00	263,530.24	100.00%	263,530.24	100.00%	263,530.24	100.00%	263,530.24	634.22	262,896.02	99.76%	262,896.02	99.76%	262,896.02	99.76%
Total Police	527,060.47	0.12%	263,530.24	0.00	263,530.24	100.00%	263,530.24	100.00%	263,530.24	100.00%	263,530.24	634.22	262,896.02	99.76%	262,896.02	99.76%	262,896.02	99.76%
2150 - Prosecution																		
Attorney Criminal	54,700.00	41.19%	4,500.00	3,570.58	929.42	20.65%	929.42	20.65%	929.42	20.65%	929.42	22,530.76	4,769.24	17.47%	4,769.24	17.47%	4,769.24	17.47%
Total Prosecution	54,700.00	41.19%	4,500.00	3,570.58	929.42	20.65%	929.42	20.65%	929.42	20.65%	929.42	22,530.76	4,769.24	17.47%	4,769.24	17.47%	4,769.24	17.47%
2220 - Fire																		
FT Salaries	70,300.00	50.02%	5,407.69	5,409.63	(1.94)	-0.04%	(1.94)	-0.04%	(1.94)	-0.04%	(1.94)	35,162.85	(12.85)	-0.04%	(12.85)	-0.04%	(12.85)	-0.04%
PT Salaries	110,000.00	36.25%	9,166.67	7,670.64	1,496.03	16.32%	1,496.03	16.32%	1,496.03	16.32%	1,496.03	39,877.41	15,122.59	27.50%	15,122.59	27.50%	15,122.59	27.50%
PERA Contributions	11,388.60	55.88%	876.05	1,132.86	(256.81)	-29.31%	(256.81)	-29.31%	(256.81)	-29.31%	(256.81)	6,363.70	(669.40)	-11.76%	(669.40)	-11.76%	(669.40)	-11.76%
FICA Contributions	7,388.33	40.24%	568.33	475.58	92.75	16.32%	92.75	16.32%	92.75	16.32%	92.75	2,973.06	721.11	19.52%	721.11	19.52%	721.11	19.52%
Medicare Contributions	2,747.27	42.69%	211.33	182.64	28.69	13.58%	28.69	13.58%	28.69	13.58%	28.69	1,172.73	200.90	14.63%	200.90	14.63%	200.90	14.63%
Health/Dental Insurance	14,846.00	7.22%	1,142.00	1,088.00	54.00	4.73%	54.00	4.73%	54.00	4.73%	54.00	1,072.00	6,351.00	85.56%	6,351.00	85.56%	6,351.00	85.56%
Unemployment Benefits	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00%
Workers Compensation	18,500.00	80.89%	0.00	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00%
Office Supplies	850.00	114.05%	70.00	182.00	(112.00)	-160.00%	(112.00)	-160.00%	(112.00)	-160.00%	(112.00)	14,965.50	3,534.50	19.11%	3,534.50	19.11%	3,534.50	19.11%
EMS Supplies	3,400.00	15.25%	280.00	0.00	280.00	100.00%	280.00	100.00%	280.00	100.00%	280.00	969.46	(549.46)	-130.82%	(549.46)	-130.82%	(549.46)	-130.82%
Fire Prevention	3,000.00	2.07%	250.00	0.00	250.00	100.00%	250.00	100.00%	250.00	100.00%	250.00	518.56	1,161.44	69.13%	1,161.44	69.13%	1,161.44	69.13%
Fuel, Oil & Fluids	13,000.00	24.88%	1,075.00	638.11	436.89	40.64%	436.89	40.64%	436.89	40.64%	436.89	62.00	1,438.00	95.87%	1,438.00	95.87%	1,438.00	95.87%
Small Tools & Equip	12,000.00	20.20%	1,000.00	75.27	924.73	92.47%	924.73	92.47%	924.73	92.47%	924.73	3,234.89	3,215.11	49.85%	3,215.11	49.85%	3,215.11	49.85%
Physicals	3,904.00	18.29%	350.00	115.00	235.00	67.14%	235.00	67.14%	235.00	67.14%	235.00	2,423.40	3,576.60	59.61%	3,576.60	59.61%	3,576.60	59.61%
Radio	18,097.51	60.67%	4,524.38	3,914.76	609.62	13.47%	609.62	13.47%	609.62	13.47%	609.62	714.00	1,386.00	66.00%	1,386.00	66.00%	1,386.00	66.00%
Mileage	500.00	128.84%	40.00	0.00	40.00	100.00%	40.00	100.00%	40.00	100.00%	40.00	10,980.52	(1,931.77)	-21.35%	(1,931.77)	-21.35%	(1,931.77)	-21.35%
Insurance	8,307.00	87.76%	0.00	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	644.22	(384.22)	-147.78%	(384.22)	-147.78%	(384.22)	-147.78%
Electric Utility	15,500.00	41.89%	1,300.00	613.67	686.33	52.79%	686.33	52.79%	686.33	52.79%	686.33	7,290.00	1,017.00	12.24%	1,017.00	12.24%	1,017.00	12.24%
Refuse	1,200.00	119.33%	100.00	266.38	(166.38)	-166.38%	(166.38)	-166.38%	(166.38)	-166.38%	(166.38)	1,935.79	1,507.13	18.84%	1,507.13	18.84%	1,507.13	18.84%
Repair/Maint Bldg	15,250.00	29.36%	1,000.00	1,092.18	(92.18)	-9.22%	(92.18)	-9.22%	(92.18)	-9.22%	(92.18)	6,442.22	1,507.13	12.24%	1,507.13	12.24%	1,507.13	12.24%
Repair/Maint Equip	25,650.00	46.53%	2,200.00	822.84	1,377.16	62.60%	1,377.16	62.60%	1,377.16	62.60%	1,377.16	4,477.83	4,522.17	50.25%	4,522.17	50.25%	4,522.17	50.25%
Uniforms	4,100.00	2.68%	450.00	0.00	450.00	100.00%	450.00	100.00%	450.00	100.00%	450.00	1,935.79	1,264.21	9.58%	1,264.21	9.58%	1,264.21	9.58%
Miscellaneous	2,000.00	78.82%	200.00	303.74	(103.74)	-51.87%	(103.74)	-51.87%	(103.74)	-51.87%	(103.74)	1,576.37	(576.37)	-57.64%	(576.37)	-57.64%	(576.37)	-57.64%
Dues & Subscriptions	3,863.00	60.29%	320.00	0.00	320.00	100.00%	320.00	100.00%	320.00	100.00%	320.00	2,329.00	(409.00)	-21.30%	(409.00)	-21.30%	(409.00)	-21.30%
Books	440.00	0.00%	40.00	0.00	40.00	100.00%	40.00	100.00%	40.00	100.00%	40.00	0.00	220.00	100.00%	220.00	100.00%	220.00	100.00%
Conferences & Training	17,000.00	50.73%	4,000.00	0.00	4,000.00	100.00%	4,000.00	100.00%	4,000.00	100.00%	4,000.00	8,624.46	(624.46)	-7.81%	(624.46)	-7.81%	(624.46)	-7.81%
Conferences & Training (Reimb)	(6,000.00)	0.00%	(1,500.00)	0.00	(1,500.00)	-100.00%	(1,500.00)	-100.00%	(1,500.00)	-100.00%	(1,500.00)	(3,200.00)	200.00	-6.67%	200.00	-6.67%	200.00	-6.67%
Total Fire	377,231.71	43.00%	33,071.45	23,983.30	9,088.15	27.48%	9,088.15	27.48%	9,088.15	27.48%	9,088.15	162,202.42	41,438.43	20.35%	41,438.43	20.35%	41,438.43	20.35%
2250 - Fire Relief																		
Fire State Aid	37,223.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00%
Total Fire Relief	37,223.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00%

Budget included 50% of split employee insurance premium

	Full Year BUDGET 2016	% to date	MONTH					YTD											
			BUDGET	ACTUAL	Variance (\$)	Variance (%)	BUDGET	ACTUAL	Variance (\$)	Variance (%)									
			Month	Month	Month	Month	YTD	YTD	YTD	YTD									
2400 - Building Inspection																			
FT Salaries	168,171.00	43.82%	12,936.23	12,540.59	395.64	3.06%	84,085.50	73,692.74	10,392.76	12.36%									
PERA Contributions	12,612.83	40.17%	970.22	940.55	29.67	3.06%	6,306.41	5,066.25	1,240.16	19.67%									
FICA Contributions	10,426.60	42.59%	802.05	758.93	43.12	5.38%	5,213.30	4,440.46	772.84	14.82%									
Medicare Contributions	2,438.48	42.59%	187.58	177.48	10.10	5.38%	1,219.24	1,038.46	180.78	14.83%									
Health/Dental Insurance	29,692.00	36.64%	2,284.00	1,088.00	1,196.00	52.36%	14,846.00	10,880.00	3,966.00	26.71%									
Unemployment Benefits	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%									
Workers Compensation	5,000.00	29.28%	0.00	0.00	0.00	0.00%	2,500.00	1,463.81	1,036.19	41.45%									
Office Supplies	2,100.00	29.78%	175.00	108.56	66.44	37.97%	1,050.00	625.40	424.60	40.44%									
Printed Forms	700.00	0.00%	175.00	0.00	175.00	100.00%	350.00	0.00	350.00	100.00%									
Fuel, Oil & Fluids	6,500.00	8.01%	600.00	0.00	600.00	100.00%	3,200.00	520.63	2,679.37	83.73%									
Engineering	14,000.00	16.88%	1,500.00	175.00	1,325.00	88.33%	6,800.00	2,363.75	4,436.25	65.24%									
Inspector Contract Services	0.00	100.00%	0.00	0.00	0.00	0.00%	0.00	4,586.41	(4,586.41)	-100.00%									
Mileage	200.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%									
Insurance	900.00	19.78%	0.00	0.00	0.00	0.00%	900.00	178.00	722.00	80.22%									
Repairs/Maint Equip	1,800.00	1.99%	150.00	0.00	150.00	100.00%	900.00	35.83	864.17	96.02%									
Uniforms	850.00	0.00%	70.00	0.00	70.00	100.00%	420.00	0.00	420.00	100.00%									
Miscellaneous	725.00	45.37%	55.00	0.00	55.00	100.00%	330.00	328.94	1.06	0.32%									
Dues & Subscriptions	700.00	12.86%	60.00	0.00	60.00	100.00%	360.00	90.00	270.00	75.00%									
Books	725.00	120.01%	0.00	362.83	(362.83)	-100.00%	725.00	870.08	(145.08)	-20.01%									
New Truck	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%									
Conferences & Training	3,225.00	8.99%	700.00	0.00	700.00	100.00%	1,400.00	290.00	1,110.00	79.29%									
Total Building Inspections	260,765.91	40.83%	20,665.08	16,151.94	4,513.14	21.84%	130,605.45	106,470.76	24,134.69	18.48%									
2500 - Emergency Communications																			
Contract Services	7,400.00	50.61%	1,850.00	3,745.00	(1,895.00)	-102.43%	3,700.00	3,745.00	(45.00)	-1.22%									
Total Emergency Communications	7,400.00	50.61%	1,850.00	3,745.00	(1,895.00)	-102.43%	3,700.00	3,745.00	(45.00)	-1.22%									
2700 - Animal Control																			
Printed Forms	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%									
Contract Services	7,550.00	54.97%	650.00	1,195.00	(545.00)	-83.85%	3,650.00	4,150.00	(500.00)	-13.70%									
Miscellaneous (Impounding)	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%									
Total Animal Control	7,550.00	54.97%	650.00	1,195.00	(545.00)	-83.85%	3,650.00	4,150.00	(500.00)	-13.70%									
Total Public Safety	1,272,031.09	23.56%	324,266.77	48,645.82	275,620.95	85.00%	632,426.54	299,733.16	332,693.38	52.61%									

DEPT 430 - PUBLIC WORKS

	Full Year BUDGET 2016	% to date	MONTH					YTD									
			BUDGET	ACTUAL	Variance (\$)	Variance (%)	BUDGET	ACTUAL	Variance (\$)	Variance (%)							
			Month	Month	Month	Month	YTD	YTD	YTD	YTD							
3100 - Public Works																	
FT Salaries	169,779.00	65.54%	13,059.92	16,847.02	(3,787.10)	-29.00%	84,889.50	111,272.41	(26,382.91)	-31.08%							
PT Salaries	7,000.00	0.00%	1,750.00	0.00	1,750.00	100.00%	12,250.00	0.00	12,250.00	100.00%							
PERA Contributions	12,733.11	65.54%	979.49	1,263.53	(284.04)	-29.00%	6,366.71	8,345.51	(1,978.80)	-31.08%							
FICA Contributions	10,526.30	63.09%	809.72	1,001.85	(192.13)	-23.73%	5,263.15	6,641.06	(1,377.91)	-26.18%							
Medicare Contributions	2,461.80	63.10%	189.37	234.36	(44.99)	-23.76%	1,230.90	1,553.29	(322.39)	-26.19%							
Health/Dental Insurance	44,759.00	50.84%	3,443.00	3,610.00	(167.00)	-4.85%	22,379.50	22,754.00	(374.50)	-1.67%							
Unemployment Benefits	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%							
Workers Compensation	18,000.00	77.65%	0.00	0.00	0.00	0.00%	18,000.00	13,977.59	4,022.41	22.35%							
Office Supplies	2,000.00	20.32%	165.00	0.00	165.00	100.00%	990.00	406.33	583.67	58.96%							
Shop Materials	2,000.00	96.04%	165.00	6.20	158.80	96.24%	990.00	1,920.87	(930.87)	-94.03%							
Building Repair Supplies	500.00	262.74%	40.00	500.88	(460.88)	-1152.20%	240.00	1,313.68	(1,073.68)	-447.37%							
Small Tools and Minor Equip	1,200.00	213.20%	100.00	0.00	100.00	100.00%	600.00	2,558.42	(1,958.42)	-326.40%							
Engineering Services	12,000.00	26.04%	1,000.00	307.00	693.00	69.30%	6,000.00	3,124.50	2,875.50	47.93%							
Contract Services	1,000.00	219.67%	0.00	766.80	(766.80)	-100.00%	500.00	2,196.65	(1,696.65)	-339.33%							
Radio	1,300.00	47.55%	325.00	309.06	15.94	4.90%	650.00	618.12	31.88	4.90%							
Mileage	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%							
Insurance	16,000.00	94.41%	0.00	0.00	0.00	0.00%	16,000.00	15,105.00	895.00	5.59%							
Electric Utility	28,000.00	42.81%	1,500.00	608.14	891.86	59.46%	14,500.00	11,985.51	2,514.49	17.34%							
Refuse	2,500.00	51.33%	225.00	216.67	8.33	3.70%	1,225.00	1,283.35	(58.35)	-4.76%							
Fuel, Oil, Fluids (ALL depts)	42,000.00	24.76%	2,500.00	2,881.17	(381.17)	-15.25%	22,500.00	10,398.73	12,101.27	53.78%							
Repair/Maint Bldg	4,000.00	140.75%	330.00	734.22	(404.22)	-122.49%	1,980.00	5,630.14	(3,650.14)	-184.35%							
Repair/Maint NOT Bldg	500.00	33.00%	40.00	0.00	40.00	100.00%	240.00	164.99	75.01	31.25%							
Repair/Maint Equip (in)	2,400.00	69.83%	200.00	441.58	(241.58)	-120.79%	1,200.00	1,675.94	(475.94)	-39.66%							
Repair/Maint Equip (out)	5,000.00	10.38%	500.00	0.00	500.00	100.00%	2,500.00	518.83	1,981.17	79.25%							
Equipment Parts	8,000.00	4.41%	725.00	0.00	725.00	100.00%	3,950.00	3,527.48	3,597.48	91.08%							
Uniforms	3,600.00	60.85%	300.00	212.98	87.02	29.01%	1,800.00	2,190.59	(390.59)	-21.70%							
Miscellaneous	1,000.00	54.40%	150.00	125.95	24.05	16.03%	450.00	543.95	(93.95)	-20.88%							
Landscaping Material	500.00	0.00%	125.00	0.00	125.00	100.00%	250.00	0.00	250.00	100.00%							
Dues & Subscriptions	200.00	49.50%	50.00	0.00	50.00	100.00%	100.00	99.00	1.00	1.00%							
Conferences & Training	4,425.00	2.15%	375.00	0.00	375.00	100.00%	750.00	95.00	655.00	87.33%							
Personal Protection Equipment	2,400.00	0.00%	200.00	0.00	200.00	100.00%	1,200.00	0.00	1,200.00	100.00%							
Clean up Days	5,500.00	161.05%	5,500.00	8,645.98	(3,145.98)	-57.20%	5,500.00	8,857.78	(3,357.78)	-61.05%							
Total Public Works	411,284.21	57.28%	34,746.50	38,713.39	(3,966.89)	-11.42%	234,494.76	235,583.76	(1,089.00)	-0.46%							
3120 - Streets																	
Equipment Parts	3,000.00	0.00%	250.00	0.00	250.00	100.00%	1,500.00	0.00	1,500.00	100.00%							
Street Maintenance Materials	20,000.00	20.90%	3,000.00	2,451.15	548.85	18.30%	10,000.00	4,179.72	5,820.28	58.20%							
Seal Coating/Crack Filling	210,000.00	23.77%	210,000.00	20,084.94	189,915.06	90.44%	210,000.00	49,912.94	160,087.06	76.23%							
Mill and Overlay Program	160,000.00	0.00%	160,000.00	0.00	160,000.00	100.00%	160,000.00	0.00	160,000.00	100.00%							
Sign Repair Materials	2,500.00	85.07%	300.00	0.00	300.00	100.00%	1,300.00	2,126.67	(826.67)	-63.59%							
Contract Services - General	10,000.00	18.10%	2,000.00	0.00	2,000.00	100.00%	4,000.00	1,809.71	2,190.29	54.76%							
Contract Services - ROW	5,000.00	0.00%	1,000.00	0.00	1,000.00	100.00%	3,000.00	0.00	3,000.00	100.00%							
Repairs/Maint Equipment	2,500.00	21.77%	210.00	0.00	210.00	100.00%	1,260.00	544.26	715.74	56.80%							
Total Streets	413,000.00	14.18%	376,760.00	22,536.09	354,223.91	94.02%	391,060.00	58,573.30	332,486.70	85.02%							

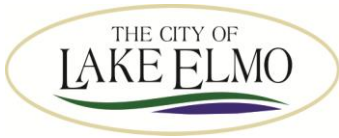
	Full Year BUDGET 2016	% to date	MONTH					YTD											
			BUDGET	ACTUAL	Variance (\$)	Variance (%)	BUDGET	ACTUAL	Variance (\$)	Variance (%)									
			Month	Month	Month	Month	YTD	YTD	YTD	YTD									
3125 - Ice & Snow Removal																			
Landscaping Material	750.00	0.00%	250.00	0.00	250.00	100.00%	500.00	0.00	500.00	100.00%	500.00	0.00	500.00	100.00%	500.00	0.00	500.00		
Sand/Salt	70,000.00	6.50%	0.00	0.00	0.00	0.00%	35,000.00	4,550.73	30,449.27	87.00%	2,000.00	0.00	2,000.00	100.00%	2,000.00	0.00	2,000.00		
Contract Services	4,000.00	0.00%	0.00	0.00	0.00	0.00%	2,000.00	2,000.00	0.00	100.00%	6,250.00	105.14	6,144.86	98.32%	6,250.00	105.14	6,144.86		
Repairs/Maint Equipment	12,500.00	0.84%	1,000.00	0.00	1,000.00	100.00%	43,750.00	4,655.87	39,094.13	89.36%	43,750.00	4,655.87	39,094.13	89.36%	43,750.00	4,655.87	39,094.13		
Total Ice & Snow Removal	87,250.00	5.34%	1,250.00	0.00	1,250.00	100.00%	94,834.21	33.02%	415,656.50	63,382.75	352,273.75	84.75%	685,954.76	312,003.39	373,951.37	54.52%	685,954.76	312,003.39	373,951.37
3160 - Street Lighting																			
Street Lighting	26,400.00	47.64%	2,200.00	2,133.27	66.73	3.03%	13,200.00	12,575.96	624.04	4.73%	13,200.00	12,575.96	624.04	4.73%	13,200.00	12,575.96	624.04	4.73%	
Total Street Lighting	26,400.00	47.64%	2,200.00	2,133.27	66.73	3.03%	13,200.00	12,575.96	624.04	4.73%	13,200.00	12,575.96	624.04	4.73%	13,200.00	12,575.96	624.04	4.73%	
3200 - Recycling																			
Recycling Supplies	3,500.00	0.00%	0.00	0.00	0.00	0.00%	1,750.00	0.00	1,750.00	100.00%	1,750.00	0.00	1,750.00	100.00%	1,750.00	0.00	1,750.00		
Miscellaneous	2,400.00	0.00%	200.00	0.00	200.00	100.00%	1,200.00	0.00	1,200.00	100.00%	1,200.00	0.00	1,200.00	100.00%	1,200.00	0.00	1,200.00		
Total Recycling	5,900.00	0.00%	200.00	0.00	200.00	100.00%	2,950.00	0.00	2,950.00	100.00%	2,950.00	0.00	2,950.00	100.00%	2,950.00	0.00	2,950.00		
3250 - Tree Program																			
Contract Services	1,000.00	61.45%	500.00	0.00	500.00	100.00%	500.00	614.50	(114.50)	-22.90%	500.00	614.50	(114.50)	-22.90%	500.00	614.50	(114.50)	-22.90%	
Total Tree Program	1,000.00	61.45%	500.00	0.00	500.00	100.00%	500.00	614.50	(114.50)	-22.90%	500.00	614.50	(114.50)	-22.90%	500.00	614.50	(114.50)	-22.90%	
Total Public Works	944,834.21	33.02%	415,656.50	63,382.75	352,273.75	84.75%	685,954.76	312,003.39	373,951.37	54.52%	685,954.76	312,003.39	373,951.37	54.52%	685,954.76	312,003.39	373,951.37	54.52%	

Credit for maintenance equipment return

DEPT 450 - CULTURE, RECREATIO	Full Year		MONTH					YTD											
	BUDGET	% to date	BUDGET	ACTUAL	Variance (\$)	Variance (%)	BUDGET	ACTUAL	Variance (\$)	Variance (%)									
	2016		Month	Month	Month	Month	YTD	YTD	YTD	YTD									
5200 - Parks & Recreation																			
FT Salaries	115,254.00	34.53%	8,865.69	6,006.99	2,858.70	32.24%	57,627.00	39,800.93	17,826.07	30.93%									
PT Salaries	32,500.00	39.35%	2,500.00	5,130.50	(2,630.50)	-105.22%	16,250.00	12,787.25	3,462.75	21.31%									
PERA Contributions	8,644.05	38.88%	664.93	548.74	116.19	17.47%	4,322.03	3,360.72	961.31	22.24%									
FICA Contributions	9,160.75	34.15%	704.67	670.12	34.55	4.90%	4,580.37	3,128.24	1,452.13	31.70%									
Medicare Contributions	2,142.43	34.15%	164.80	156.73	8.07	4.90%	1,071.22	731.61	339.61	31.70%									
Health/Dental Insurance	19,019.00	49.58%	1,463.00	1,450.80	12.20	0.83%	9,509.50	9,430.20	79.30	0.83%									
Unemployment Benefits	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%									
Workers Compensation	4,700.00	92.34%	0.00	0.00	0.00	0.00%	4,700.00	4,340.16	359.84	7.66%									
Shop Materials	1,000.00	130.31%	75.00	230.86	(155.86)	-207.81%	550.00	1,303.06	(753.06)	-136.92%									
Chemicals	1,500.00	42.26%	125.00	0.00	125.00	100.00%	750.00	633.85	116.15	15.49%									
Equipment Parts	4,000.00	32.22%	330.00	173.85	156.15	47.32%	1,980.00	1,288.72	691.28	34.91%									
Building Repair Supplies	500.00	117.13%	40.00	116.67	(76.67)	-191.68%	240.00	585.64	(345.64)	-144.02%									
Landscaping Materials	2,000.00	60.97%	166.00	397.02	(231.02)	-139.17%	996.00	1,219.49	(223.49)	-22.44%									
Small Tools and Minor Equip	2,000.00	40.98%	200.00	126.63	73.37	36.69%	1,050.00	819.63	230.37	21.94%									
Milage	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%									
Insurance	3,200.00	96.22%	0.00	0.00	0.00	0.00%	3,200.00	3,079.00	121.00	3.78%									
Electric Utility	9,500.00	44.22%	700.00	561.39	138.61	19.80%	4,700.00	4,201.07	498.93	10.62%									
Refuse	1,500.00	6.67%	125.00	0.00	125.00	100.00%	750.00	100.00	650.00	86.67%									
Repair/Maint Bldg	1,800.00	0.00%	150.00	0.00	150.00	100.00%	900.00	0.00	900.00	100.00%									
Repair/Maint NOT Bldg	3,000.00	48.18%	250.00	0.00	250.00	100.00%	1,500.00	1,445.42	54.58	3.64%									
Rental Buildings	1,500.00	97.56%	125.00	158.11	(33.11)	-26.49%	750.00	1,463.45	(713.45)	-95.13%									
Personal Protection Equipment	6,000.00	18.30%	500.00	0.00	500.00	100.00%	3,000.00	1,097.74	1,902.26	63.41%									
Miscellaneous	1,200.00	25.82%	100.00	0.00	100.00	100.00%	600.00	309.84	290.16	48.36%									
Total Parks & Recreation	231,320.23	39.40%	17,349.09	15,728.41	1,620.68	9.34%	119,626.12	91,148.44	28,477.68	23.81%									
IT & Telephone																			
IT-Hardware	3,000.00	48.83%	1,500.00	0.00	1,500.00	100.00%	1,500.00	1,465.00	35.00	2.33%									
IT-Software	8,156.00	60.54%	0.00	0.00	0.00	0.00%	8,156.00	4,937.83	3,218.17	39.46%									
IT-Support Services	50,000.00	50.55%	4,165.00	4,211.25	(46.25)	-1.11%	24,990.00	25,272.50	(282.50)	-1.13%									
IT-Networking	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%									
INET Contingency	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%									
Telephone	20,820.00	46.70%	1,735.00	1,623.43	111.57	6.43%	10,410.00	9,723.33	686.67	6.60%									
Total IT & Telephone	81,976.00	50.50%	7,400.00	5,834.68	1,565.32	21.15%	45,056.00	41,398.66	3,657.34	8.12%									
Grand Total all Expenses	3,465,514.00	37.70%	845,532.02	222,316.12	615,815.90	72.83%	1,961,893.16	1,306,656.95	610,180.21	31.10%									
Subtotal Net Income over Expenses	20,000.00	-1695.08%	(718,097.02)	23,860.83	734,557.85	102.29%	(1,376,045.16)	(339,016.24)	991,972.92	-72.09%									
DEPT 460 - COMP ADJ	20,000.00	0.00%	0.00	0.00	0.00	0.00%	20,000.00	0.00	20,000.00	100.00%									
Debt Service increase	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%									
Transfer to City Projects (Streets)	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%									
DEPT 493 - OTH FINANCING	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%									
GRAND TOTAL EXP ALL DEPTS	3,485,514.00	37.49%	845,532.02	222,316.12	615,815.90	72.83%	1,981,893.16	1,306,656.95	630,180.21	31.80%									
Net Income over Expenses	0.00	0.00%	(718,097.02)	23,860.83	741,957.85	103.32%	(1,396,045.16)	(339,016.24)	1,057,028.92	75.72%									

YTD reflects correction to allocate final YE billing to all depts

	Full Year		Month		YTD		Notes
	BUDGET 2016	% to date	2016 BUDGET	2016 ACTUALS	2016 BUDGET	2016 ACTUALS	
REVENUE							
Current Ad Valorem Taxes	256,957.00	0.00%	0.00	0.00	0.00	0.00	Funds received from W/A City July and December
Rental Income	0.00	0.00%	0.00	0.00	0.00	0.00	
Interest Earnings	0.00	0.00%	0.00	0.00	0.00	0.00	
Miscellaneous Revenue	0.00	0.00%	0.00	0.00	0.00	0.00	
Donations	0.00	100.00%	0.00	0.00	0.00	0.00	
Total Revenue	256,957.00	4.27%	0.00	0.00	0.00	0.00	Includes grant proceeds of \$10K from Brenner Fdn
EXPENSE							
FT Salaries	46,311.07	51.20%	3,680.84	3,807.85	(127.01)	(994.14)	
PT Salaries	26,260.00	45.79%	2,020.00	1,770.06	249.94	1,105.25	
PERA Contributions	4,277.55	62.66%	325.71	418.34	(92.63)	(673.46)	
FICA Contributions	3,479.51	61.28%	253.66	333.25	(79.59)	(559.20)	
Medicare Contributions	813.78	61.28%	59.33	77.95	(18.62)	(130.80)	
Health/Dental Insurance	14,144.00	50.00%	1,088.00	1,088.00	0.00	0.00	
Unemployment Benefits	0.00	0.00%	0.00	0.00	0.00	0.00	
Workers Compensation	0.00	0.00%	0.00	0.00	0.00	0.00	
Library svcs supplies	1,100.01	0.00%	91.67	0.00	91.67	550.02	
Office Supplies	3,600.00	34.17%	300.00	416.51	(116.51)	1,230.24	
Library Collection Maintenance	42,811.08	81.03%	4,000.00	5,183.28	(1,183.28)	569.76	
Legal Services	1,500.00	128.30%	125.00	193.75	(68.75)	(6,187.99)	
Contract Services	6,000.00	0.00%	500.00	0.00	500.00	(674.50)	
Engineering Services	0.00	0.00%	0.00	0.00	0.00	3,000.00	
Telephone	1,560.00	60.01%	130.00	181.34	(51.34)	0.00	
Internet	1,800.00	34.76%	150.00	50.64	99.36	274.36	
Information Technology (Equine Software)	3,100.00	0.00%	0.00	0.00	0.00	3,100.00	
Insurance	2,000.00	81.85%	0.00	0.00	0.00	0.00	
Utilities	7,500.00	36.82%	500.00	507.62	(7.62)	363.00	
Refuse	600.00	86.58%	50.00	319.89	(269.89)	1,138.50	
Repair/Maint Bldg	12,000.00	145.47%	1,000.00	3,209.00	(2,209.00)	(219.45)	Library Renovations
Repair/Maint NOT Bldg	0.00	100.00%	0.00	0.00	0.00	(94.42)	
Repair/Maint Equip (out-LH Int)	0.00	0.00%	0.00	0.00	0.00	0.00	
Library Card Reimbursements	12,000.00	95.23%	0.00	93.00	(93.00)	572.33	
WA City Svc Fee	9,300.00	0.00%	1,000.00	0.00	1,000.00	3,000.00	
Library Service Improvements	46,000.00	0.00%	0.00	0.00	0.00	46,000.00	
Miscellaneous	1,800.00	20.55%	150.00	0.00	150.00	530.06	
Building Purchase Reprint	0.00	0.00%	0.00	0.00	0.00	0.00	
Building-Property Tax	1,000.00	0.00%	0.00	0.00	0.00	500.00	
Other Equipment	0.00	0.00%	0.00	0.00	0.00	0.00	
Subscriptions	3,500.00	0.00%	0.00	0.00	0.00	500.00	
Conferences & Training	4,500.00	0.00%	0.00	0.00	0.00	2,250.00	
Programs	0.00	100.00%	600.00	0.00	600.00	2,100.00	
Internal charges	0.00	0.00%	0.00	0.00	0.00	10.00	
Total Library	256,957.00	47.40%	16,024.21	17,650.48	(1,626.27)	43,896.39	
Net Income/(Expense)	0.00		(16,024.21)	(17,650.48)	(1,626.27)	54,866.39	
12/31/15 Cash Balance	232,917.24				10.15%	260,688.75	
Net Income/(Expense)	0.00					(110,828.95)	
Accrued AP						726.82	
CTP (self Funded)							
Contingencies							
2014 AP accrual reversal							
Ending Cash Balance						150,586.62	



MAYOR & COUNCIL COMMUNICATION

DATE: July 19, 2016
CONSENT
ITEM #5

AGENDA ITEM: Monthly Assessor Report
SUBMITTED BY: Dan Raboin, City Assessor
THROUGH: Cathy Bendel, Finance Director
REVIEWED BY: Cathy Bendel, Finance Director

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to StaffMayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion.....Mayor Facilitates

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, the City Council is asked to accept the monthly assessor report for through June 2016 outlining work performed on behalf of the City of Lake Elmo. No specific motion is needed as this is recommended as part of the *Consent Agenda*.

LEGISLATIVE HISTORY/BACKGROUND INFORMATION:

Property splits/plats – 1
Sales collected and viewed – 13
Taxpayer inquiries – 3
Miscellaneous inquiries - 1
Inspections – Residential – 101; Commercial – 1
Building permit reviews – 24
Pictures taken – 105

Other work performed included:

- Monthly meeting with County residential and commercial supervisors
- Input of all inspection and permit work

- Perform sales verifications and land value analysis using MLS and other resources
- Field telephone inquiries

RECOMMENDATION: Based on the aforementioned, the staff recommends the City Council accept the June 2016 monthly assessor report.



MAYOR AND COUNCIL COMMUNICATION

DATE: 07/19/2016

CONSENT

ITEM #: 6

AGENDA ITEM: Building Department Report

SUBMITTED BY: Mike Bent, Building Official

THROUGH: Mike Bent, Building Official

REVIEWED BY: Cathy Bendel, Finance Director

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, the City Council is asked to accept the monthly building department report. No specific motion is needed, as this is recommended to be part of the overall approval of the *Consent Agenda*.

STAFF REPORT: Below is a snapshot of the year to date statistics through June 2016. Comparison data is also include from prior years for new home single family construction and total permitting activity. Attached are the system summary reports breaking out this information further, including the statistics related to the inspection activity.

	<u>2016</u>	<u>2015*</u>	<u>2014</u>
New homes	112	46	12
Total valuation	\$36,269,774	\$16,281,534	\$7,380,282
Average home value	\$328,837	\$353,946	\$615,024
Total Permit Valuation YTD	\$49,902,370	\$20,093,527	\$9,953,075

*Includes one home rebuild due to fire

RECOMMENDATION: Based on the aforementioned, the staff recommends the City Council accept the June 2016 monthly building permit report.

ATTACHMENTS:

1. Valuation Report
2. Permits Issued & Fees Report
3. Inspection statistic report for June 2016

**CITY OF LAKE ELMO
Valuation Report - Summary**

Issued Date From: 1/1/2016 To: 6/30/2016
Permit Type: All Property Type: All Construction Type: All
Include YTD: Yes

Permit Kind	Permit Count	Valuation	Dwell Units	
Permit Type: BUILDING				
COMMERCIAL ALTERATION	1	\$15,000.00	0	
COMMERCIAL NEW CONSTRUCTION	1	\$4,830,000.00	0	
COMMERCIAL ROOFING	1	\$123,500.00	0	
COMMERCIAL SIGN	1	\$97,000.00	0	
COMMERCIAL TENNANT BUILDOUT	2	\$978,629.00	0	
COMMERCIAL TENNANT SPACE REMODEL	2	\$297,900.00	0	
PUBLIC ALTERATION	1	\$12,500.00	0	
PUBLIC GRADING	1	\$2,000,000.00	0	
PUBLIC REMODEL	1	\$3,823,669.00	0	
SINGLE FAMILY ACCESSORY BUILDING	2	\$50,424.00	0	
SINGLE FAMILY ALTERATION	4	\$88,200.00	0	
SINGLE FAMILY ATTACHED NEW CONSTRUCTION	18	\$3,215,131.00	0	
SINGLE FAMILY BASEMENT FINISH	9	\$277,970.00	0	
SINGLE FAMILY DECK	18	\$313,700.00	0	
SINGLE FAMILY DOOR	3	\$12,888.00	0	
SINGLE FAMILY DRAIN TILE WATERPROOFING	1	\$10,000.00	0	
SINGLE FAMILY GARAGE	2	\$43,000.00	0	
SINGLE FAMILY NEW CONSTRUCTION	94	\$33,054,643.11	0	
SINGLE FAMILY POOL	4	\$161,000.00	0	
SINGLE FAMILY PORCH	1	\$30,000.00	0	
SINGLE FAMILY REMODEL	12	\$263,500.00	0	
SINGLE FAMILY REPLACE/REPAIR	3	\$33,319.00	0	
SINGLE FAMILY ROOFING	1	\$23,400.00	0	
SINGLE FAMILY WINDOWS	17	\$146,997.00	0	
Permit Type: BUILDING - Total	Period	200	\$49,902,370.11	0
	YTD	200	\$49,902,370.11	0
Report Total:	Period	200	\$49,902,370.11	0
	YTD	200	\$49,902,370.11	0

CITY OF LAKE ELMO
Permits Issued & Fees Report - Detail by Address

Issued Date From: 6/1/2016 To: 6/30/2016
 Permit Type: All Property Type: All Construction Type: All
 Include YTD: Yes Status: Not Voided

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	WAC Fees	Total Fees
Permit Type: BUILDING													
	Permit Kind:	COMMERCIAL ALTERATION											
	Permit Kind:	COMMERCIAL DEMOLITION											
	Permit Kind:	COMMERCIAL FIRE ALARM											
	Permit Kind:	COMMERCIAL FIRE SUPPRESSION											
	Permit Kind:	COMMERCIAL GRADING											
2016-00733	06/06/2016	11455 20TH ST N	0						5,000.00				5,000.00
	Permit Kind:	COMMERCIAL HVAC											
	Permit Kind:	COMMERCIAL NEW CONSTRUCTION											
	Permit Kind:	COMMERCIAL ROOFING											
2016-00719	06/01/2016	9242 HUDSON BLVD N	0		123,500.00	1,348.65		61.75					1,410.40
	Permit Kind:	COMMERCIAL SIGN											
	Permit Kind:	COMMERCIAL TANK REMOVAL											
	Permit Kind:	COMMERCIAL TENNANT BUILDOUT											
2016-00766	06/20/2016	8515 EAGLE POINT BLVD N 200	0		930,629.00	8,834.57	4,067.15	465.31					13,467.03
	Permit Kind:	COMMERCIAL TENNANT SPACE REMODEL											
	Permit Kind:	MANUFACTURED HOME ROOFING											
	Permit Kind:	PUBLIC ALTERATION											
	Permit Kind:	PUBLIC GRADING											
	Permit Kind:	PUBLIC NEW CONSTRUCTION											
2016-00720	06/06/2016	2576 INWOOD AVE N	0					623.36					623.36
	Permit Kind:	PUBLIC REMODEL											

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Fees	WAC Fees	Total Fees
Permit Type: BUILDING												
Permit Kind: SINGLE FAMILY ACCESSORY BUILDING												
2016-00813	06/24/2016	8200 HILL TRL N	0	0	15,424.00	315.20	204.88	7.71				527.79
2016-00770	06/16/2016	8374 WINDBREAK TRL N	0	0	35,000.00	584.00	379.60	17.50				981.10
Permit Kind: SINGLE FAMILY ALTERATION												
2016-00727	06/06/2016	4124 LADY SLIPPER RD N	0	0	7,000.00	166.25	108.06	3.50				277.81
Permit Kind: SINGLE FAMILY ATTACHED FIRE SUPPRESSION												
2016-00647	06/02/2016	9880 5TH ST LANE N	0	0				1.00				101.00
2016-00658	06/02/2016	9882 5TH ST LANE N	0	0				1.00				101.00
2016-00650	06/02/2016	9884 5TH ST LANE N	0	0				1.00				101.00
2016-00659	06/02/2016	9886 5TH ST LANE N	0	0				1.00				101.00
2016-00660	06/02/2016	9888 5TH ST LANE N	0	0				1.00				101.00
2016-00655	06/02/2016	9890 5TH ST LANE N	0	0				1.00				101.00
Permit Kind: SINGLE FAMILY ATTACHED NEW CONSTRUCTION												
Permit Kind: SINGLE FAMILY BASEMENT FINISH												
2016-00722	06/07/2016	9077 JANE RD N	0	0	7,000.00	286.25	108.06	3.50				397.81
2016-00763	06/15/2016	11840 LITTLE BLUESTEM CT N	0	0	24,970.00	704.15	301.70	12.48				1,018.33
2016-00820	06/30/2016	10064 TAPESTRY RD N	0	0	40,000.00	644.00	418.60	20.00				1,082.60
Permit Kind: SINGLE FAMILY DECK												
2016-00683	06/13/2016	8800 55TH ST N	0	0	32,000.00	548.00	356.20	16.00				920.20
2016-00725	06/16/2016	9570 7TH ST N	0	0	10,000.00	215.90	140.34	5.00				361.24
2016-00570	06/01/2016	9904 7TH ST N	0	0	29,000.00	512.00	332.80	14.50				859.30
2016-00761	06/15/2016	4240 IRVIN CT N	0	0	6,500.00	166.25	108.06	3.25				277.56
2016-00690	06/02/2016	671 JAMES AVE N	0	0	10,000.00	215.90	140.34	5.00				361.24
2016-00748	06/09/2016	855 JEWEL AVE N	0	0	24,800.00	464.15	301.70	12.40				778.25
2016-00772	06/17/2016	623 JUNIPER CT N	0	0	20,000.00	381.40	247.91	10.00				639.31
2016-00753	06/10/2016	4891 OLSON LAKE TRL N	0	0	8,000.00	182.80	118.82	4.00				305.62
Permit Kind: SINGLE FAMILY DEMOLITION												
Permit Kind: SINGLE FAMILY DOOR												
2016-00784	06/17/2016	4455 LAKE ELMO AVE N	0	0	5,350.00	149.70		2.67				152.37
Permit Kind: SINGLE FAMILY DRAIN TILE WATERPROOFING												
Permit Kind: SINGLE FAMILY GARAGE												
2016-00757	06/22/2016	1873 IVORY AVE N	0	0	28,000.00	500.00	325.00	14.00				839.00
Permit Kind: SINGLE FAMILY MANUFACTURED HOME												

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Fees	WAC Fees	Total Fees
Permit Type: BUILDING												
Permit Kind: SINGLE FAMILY NEW CONSTRUCTION												
2016-00795	06/29/2016	8089 38TH ST N	0	0	357,000.00	3,596.40	1,898.91	178.50	5,000.00	3,485.00	1,000.00	10,673.81
2016-00578	06/30/2016	11107 3RD ST N	0	0	294,000.00	3,171.15	1,622.50	147.00	5,000.00	3,485.00	1,000.00	14,775.65
2016-00755	06/15/2016	11336 BLAZINGSTAR LN N	0	0	424,000.00	4,048.65	2,192.87	212.00	5,000.00	3,485.00	1,000.00	16,288.52
2016-00487	06/16/2016	8445 DEER POND TRL N	0	0	459,000.00	4,174.90	1,952.70	229.50	5,000.00	3,485.00	1,000.00	11,357.10
2016-00672	06/08/2016	649 JAMES AVE N	0	0	417,000.00	4,001.40	2,162.16	208.50	5,000.00	3,485.00	1,000.00	16,207.06
2016-00663	06/08/2016	9539 JUNCO RD N	0	0	402,000.00	3,900.15	2,096.35	201.00	5,000.00	3,485.00	1,000.00	16,032.50
2016-00731	06/16/2016	9542 JUNCO RD N	0	0	376,000.00	3,664.65	1,982.27	188.00	5,000.00	3,485.00	1,000.00	15,669.92
2016-00579	06/08/2016	9623 JUNCO RD N	0	0	323,000.00	3,366.90	1,749.74	161.50	5,000.00	3,485.00	1,000.00	15,113.14
2016-00732	06/07/2016	4091 LADY SLIPPER RD N	0	0	384,000.00	3,778.65	2,017.37	192.00	5,000.00	3,485.00	1,000.00	15,823.02
2016-00577	06/09/2016	355 LAVERNE AVE N	0	0	325,000.00	3,380.40	1,758.51	162.50	5,000.00	3,485.00	1,000.00	15,136.41
2016-00691	06/03/2016	8776 LOWER 8TH PLACE N	0	0	248,000.00	2,860.65	1,420.67	124.00	5,000.00	3,485.00	1,000.00	14,240.32
2016-00694	06/03/2016	8789 LOWER 8TH PLACE N	0	0	252,000.00	2,887.65	1,438.22	126.00	5,000.00	3,485.00	1,000.00	14,286.87
2016-00721	06/15/2016	11350 SUNFLOWER LN N	0	0	400,000.00	3,946.65	2,087.57	200.00	5,000.00	3,485.00	1,000.00	16,069.22
2016-00633	06/03/2016	11339 WILDFLOWER DR N	0	0	300,000.00	3,211.65	1,648.82	150.00	5,000.00	3,485.00	1,000.00	14,845.47
Permit Kind: SINGLE FAMILY POOL												
2016-00475	06/07/2016	11862 58TH ST N	0	0	50,000.00	643.75	418.44	25.00	0.00			1,087.19
2016-00771	06/20/2016	4088 LADY SLIPPER RD N	0	0	19,000.00	364.85	237.15	9.50				611.50
Permit Kind: SINGLE FAMILY PORCH												
Permit Kind: SINGLE FAMILY REMODEL												
Permit Kind: SINGLE FAMILY REPLACE/REPAIR												
Permit Kind: SINGLE FAMILY ROOFING												
2016-00737	06/06/2016	10929 32ND ST N	0	0		150.00		1.00				151.00
2016-00834	06/28/2016	8867 35TH ST N	0	0		150.00		1.00				151.00
2016-00703	06/01/2016	9652 55TH ST N	0	0		150.00		1.00				151.00
2016-00716	06/01/2016	11500 HUDSON BLVD N	0	0	23,400.00	447.60		11.70				459.30
2016-00759	06/10/2016	1696 IVY AVE N	0	0		150.00		1.00				151.00
2016-00787	06/17/2016	968 JEWEL AVE N	0	0		150.00		1.00				151.00
2016-00702	06/01/2016	4190 KIRKWOOD LN N	0	0		150.00		1.00				151.00
2016-00812	06/22/2016	4873 LILAC PLACE N	0	0		150.00		1.00				151.00
2016-00783	06/16/2016	4703 LILY AVE N	0	0		150.00		1.00				151.00
2016-00736	06/06/2016	5049 MARQUESS TRAIL CIR N	0	0		150.00		1.00				151.00
2016-00839	06/30/2016	5173 MARQUESS TRL N	0	0		150.00		1.00				151.00
Permit Kind: SINGLE FAMILY SIDING												
2016-00739	06/07/2016	8750 42ND ST N	0	0		150.00		1.00				151.00

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Fees	WAC Fees	Total Fees	
Permit Type: BUILDING													
Permit Kind: SINGLE FAMILY SIDING													
2016-00785	06/17/2016	4563 BIRCH BARK TRL N	0	0		150.00		1.00				151.00	
2016-00705	06/01/2016	5300 KIRKWOOD AVE N	0	0		150.00		1.00				151.00	
Permit Kind: SINGLE FAMILY TANK REMOVAL													
Permit Kind: SINGLE FAMILY WINDOWS													
2016-00830	06/28/2016	11520 30TH ST N	0	0	8,500.00	199.35		4.25				203.60	
2016-00704	06/01/2016	5300 KIRKWOOD AVE N	0	0	4,500.00	133.15		2.25				135.40	
Permit Type: BUILDING - Totals													
	Period		58	0	6,423,573.00	69,947.72	34,343.47	3,854.13	75,000.00	12	41,820.00	12,000.00	241,865.32
	YTD		263	0	49,902,370.11	389,769.85	211,041.26	24,056.41	581,190.00	116	437,260.00	158,000.00	1,842,017.52
Permit Type: MECHANICAL													
Permit Kind: COMMERCIAL ALTERATION													
Permit Kind: COMMERCIAL HVAC													
Permit Kind: COMMERCIAL NEW CONSTRUCTION													
Permit Kind: MANUFACTURED HOME HVAC													
2016-00741	06/08/2016	20 CIMARRON	0	0		120.00		1.00				121.00	
2016-00742	06/08/2016	291 CIMARRON	0	0		120.00		1.00				121.00	
2016-00740	06/08/2016	407 CIMARRON	0	0		120.00		1.00				121.00	
Permit Kind: SINGLE FAMILY BASEMENT FINISH													
Permit Kind: SINGLE FAMILY FIREPLACE													
Permit Kind: SINGLE FAMILY HVAC													
2016-00752	06/09/2016	10830 3RD STREET PLACE N	0	0		60.00		1.00				61.00	
2016-00750	06/09/2016	11910 44TH ST N	0	0		120.00		1.00				121.00	
2016-00751	06/09/2016	8330 59TH ST N	0	0		59.00		1.00				60.00	
2016-00769	06/13/2016	1583 IVORY AVE N	0	0		60.00		1.00				61.00	
2016-00734	06/06/2016	855 JEWEL AVE N	0	0		60.00		1.00				61.00	
Permit Kind: SINGLE FAMILY NEW CONSTRUCTION													
2016-00815	06/24/2016	11135 3RD ST N	0	0		180.00		1.00				181.00	
2016-00817	06/24/2016	11158 3RD ST N	0	0		180.00		1.00				181.00	

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Fees	WAC Fees	Total Fees
Permit Type: MECHANICAL												
Permit Kind: SINGLE FAMILY NEW CONSTRUCTION												
2016-00786	06/17/2016	11187 3RD ST N	0	0		60.00		1.00				61.00
2016-00796	06/20/2016	9618 7TH ST N	0	0		60.00		1.00				61.00
2016-00803	06/21/2016	9618 7TH ST N	0	0		180.00		1.00				181.00
2016-00747	06/08/2016	11403 BLAZINGSTAR LN N	0	0		60.00		1.00				61.00
2016-00782	06/16/2016	11403 BLAZINGSTAR LN N	0	0		180.00		1.00				181.00
2016-00745	06/08/2016	627 JAMES AVE N	0	0		60.00		1.00				61.00
2016-00758	06/10/2016	627 JAMES AVE N	0	0		180.00		1.00				181.00
2016-00799	06/20/2016	9609 JUNCO RD N	0	0		180.00		1.00				181.00
2016-00824	06/27/2016	9609 JUNCO RD N	0	0		60.00		1.00				61.00
2016-00798	06/20/2016	9648 JUNCO RD N	0	0		180.00		1.00				181.00
2016-00823	06/27/2016	9648 JUNCO RD N	0	0		60.00		1.00				61.00
2016-00826	06/27/2016	1796 LAKE ELMO AVE N	0	0		60.00		1.00				61.00
2016-00821	06/27/2016	8719 LOWER 8TH PLACE N	0	0		60.00		1.00				61.00
2016-00781	06/16/2016	8727 LOWER 8TH PLACE N	0	0		180.00		1.00				181.00
2016-00780	06/16/2016	8737 LOWER 8TH PLACE N	0	0		180.00		1.00				181.00
2016-00779	06/16/2016	8742 LOWER 8TH PLACE N	0	0		180.00		1.00				181.00
2016-00778	06/16/2016	8750 LOWER 8TH PLACE N	0	0		180.00		1.00				181.00
2016-00822	06/27/2016	8750 LOWER 8TH PLACE N	0	0		60.00		1.00				61.00
2016-00777	06/16/2016	8758 LOWER 8TH PLACE N	0	0		180.00		1.00				181.00
2016-00735	06/06/2016	4176 MONARCH CT N	0	0		180.00		1.00				181.00
2016-00788	06/17/2016	4036 MONARCH LN N	0	0		120.00		1.00				121.00
2016-00776	06/16/2016	8751 UPPER 7TH PLACE N	0	0		180.00		1.00				181.00
2016-00797	06/20/2016	8751 UPPER 7TH PLACE N	0	0		60.00		1.00				61.00
2016-00775	06/16/2016	8769 UPPER 7TH PLACE N	0	0		180.00		1.00				181.00
2016-00774	06/16/2016	8789 UPPER 7TH PLACE N	0	0		180.00		1.00				181.00
Permit Kind: SINGLE FAMILY REPLACE/REPAIR												
2016-00825	06/27/2016	8899 35TH ST N	0	0		120.00		1.00				121.00
2016-00790	06/17/2016	9605 53RD ST N	0	0		60.00		1.00				61.00
2016-00726	06/02/2016	9612 57TH ST N	0	0		119.00		1.00				120.00
2016-00819	06/24/2016	9055 JAMACA CT N	0	0		59.00		1.00				60.00
2016-00828	06/27/2016	4819 LILY AVE N	0	0		60.00		1.00				61.00
2016-00807	06/21/2016	4644 LINDEN TRL N	0	0		60.00		1.00				61.00
2016-00749	06/09/2016	12432 MARQUESS WAY N	0	0		120.00		1.00				121.00
Permit Type: MECHANICAL - Totals												
			Period	42	0	4,917.00		42.00				4,959.00
			YTD	267	0	62,250.92		1,334.71				63,585.63

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Fees	WAC Fees	Total Fees
Permit Type: PLUMBING												
Permit Kind: COMMERCIAL FIXTURE INSTALLATION / APPLIANCE												
Permit Kind: COMMERCIAL NEW CONSTRUCTION												
Permit Kind: COMMERCIAL SEWER CONNECTION												
Permit Kind: MANUFACTURED HOME FIXTURE INSTALLATION / APPLIANCE												
Permit Kind: PUBLIC FIXTURE INSTALLATION / APPLIANCE												
2016-00729	06/02/2016	300.5 5TH ST LANE N	0	0		60.00		1.00				61.00
2016-00730	06/02/2016	9075.5 JADE CT N	0	0		60.00		1.00				61.00
2016-00728	06/02/2016	600.5 JADE TRL N	0	0		60.00		1.00				61.00
Permit Kind: PUBLIC SEWER CONNECTION												
Permit Kind: SINGLE FAMILY BASEMENT FINISH												
Permit Kind: SINGLE FAMILY FIXTURE INSTALLATION / APPLIANCE												
2016-00836	06/29/2016	8750.5 5TH ST N	0	0		60.00		1.00				61.00
2016-00835	06/29/2016	500.5 ISLAND TR N	0	0		60.00		1.00				61.00
Permit Kind: SINGLE FAMILY NEW CONSTRUCTION												
2016-00816	06/24/2016	11135 3RD ST N	0	0		180.00		1.00				181.00
2016-00818	06/24/2016	11158 3RD ST N	0	0		180.00		1.00				181.00
2016-00717	06/01/2016	537 JADE TRL N	0	0		60.00		1.00				61.00
2016-00718	06/01/2016	553 JADE TRL N	0	0		60.00		1.00				61.00
2016-00805	06/21/2016	1796 LAKE ELMO AVE N	0	0		180.00		1.00				181.00
2016-00712	06/01/2016	8669 LOWER 8TH PLACE N	0	0		180.00		1.00				181.00
2016-00708	06/01/2016	8672 LOWER 8TH PLACE N	0	0		180.00		1.00				181.00
2016-00724	06/02/2016	8679 LOWER 8TH PLACE N	0	0		60.00		1.00				61.00
2016-00714	06/01/2016	8682 LOWER 8TH PLACE N	0	0		180.00		1.00				181.00
2016-00707	06/01/2016	8692 LOWER 8TH PLACE N	0	0		180.00		1.00				181.00
2016-00710	06/01/2016	8699 LOWER 8TH PLACE N	0	0		180.00		1.00				181.00
2016-00713	06/01/2016	8700 LOWER 8TH PLACE N	0	0		180.00		1.00				181.00
2016-00715	06/01/2016	8719 LOWER 8TH PLACE N	0	0		180.00		1.00				181.00
2016-00711	06/01/2016	8726 LOWER 8TH PLACE N	0	0		180.00		1.00				181.00
2016-00811	06/22/2016	8726 LOWER 8TH PLACE N	0	0		60.00		1.00				61.00
2016-00723	06/02/2016	8734 LOWER 8TH PLACE N	0	0		60.00		1.00				61.00
2016-00706	06/01/2016	8747 LOWER 8TH PLACE N	0	0		180.00		1.00				181.00

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check	State Surcharge	Park Fees	SAC Units	SAC Fees	WAC Fees	Total Fees
Permit Type: PLUMBING													
Permit Kind: SINGLE FAMILY NEW CONSTRUCTION													
2016-00810	06/22/2016	8747 LOWER 8TH PLACE N	0	0		60.00		1.00					61.00
2016-00793	06/20/2016	4176 MONARCH CT N	0	0		180.00		1.00					181.00
2016-00709	06/01/2016	8817 UPPER 7TH PLACE N	0	0		180.00		1.00					181.00
2016-00806	06/21/2016	8817 UPPER 7TH PLACE N	0	0		120.00		1.00					121.00
Permit Kind: SINGLE FAMILY REMODEL													
Permit Kind: SINGLE FAMILY REPLACE/REPAIR													
2016-00743	06/08/2016	10977 57TH ST N	0	0		60.00		1.00					61.00
2016-00789	06/17/2016	9963 5TH ST LANE N	0	0		60.00		1.00					61.00
2016-00744	06/08/2016	5190 LAKE ELMO AVE N	0	0		60.00		1.00					61.00
2016-00814	06/23/2016	5418 LAKE ELMO AVE N	0	0		180.00		1.00					181.00
2016-00800	06/20/2016	8528 LAKE JANE TRL N	0	0		180.00		1.00					181.00
2016-00802	06/21/2016	3590 LAVERNE AVE N	0	0		180.00		1.00					181.00
2016-00801	06/21/2016	3617 LAVERNE AVE N	0	0		180.00		1.00					181.00
Permit Kind: SINGLE FAMILY SEWER & WATER CONNECTION													
Permit Kind: SINGLE FAMILY SEWER CONNECTION													
2016-00746	06/08/2016	3570 LAVERNE AVE N	0	0		60.00		1.00					61.00
Permit Kind: SINGLE FAMILY WATER CONNECTION													
Permit Kind: SINGLE FAMILY WATER HEATER													
2016-00768	06/13/2016	1583 IVORY AVE N	0	0		60.00		1.00					61.00
Permit Kind: SINGLE FAMILY WATER SOFTNER													
2016-00809	06/22/2016	9668 7TH ST N	0	0		60.00		1.00					61.00
2016-00808	06/22/2016	8699 LOWER 8TH PLACE N	0	0		60.00		1.00					61.00
Permit Type: PLUMBING - Totals													
			Period	37	0	4,440.00		37.00					4,477.00
			YTD	252	0	34,130.00		424.00				12,000.00	46,554.00
Permit Type: ZONING													
Permit Kind: COMMERCIAL FENCE													
Permit Kind: COMMERCIAL SIGN													

Permit#	Date Issued	Site Address	Permit Count	Dwell Units	Valuation	Revenue	Plan Check Fees	State Surcharge	Park Fees	SAC Units	SAC Fees	WAC Fees	Total Fees
Permit Type: ZONING													
Permit Kind: SINGLE FAMILY ACCESSORY BUILDING													
2016-00794	06/20/2016	7949 HILL TRL N	0	0		75.00							75.00
Permit Kind: SINGLE FAMILY DRIVEWAY													
2016-00773	06/15/2016	11420 24TH ST N	0	0		70.00							70.00
2016-00765	06/13/2016	4995 JAMACA AVE N	0	0		70.00							70.00
Permit Kind: SINGLE FAMILY FENCE													
2016-00804	06/21/2016	9077 JANE RD N	0	0		75.00							75.00
2016-00767	06/13/2016	9594 JUNCO RD N	0	0		75.00							75.00
2016-00760	06/10/2016	0 NONE AVAILABLE	0	0		75.00							75.00
Permit Kind: SINGLE FAMILY PATIO													
Permit Type: ZONING - Totals													
			6	0		440.00							440.00
			18	0		1,790.00							1,790.00
Report Total													
			143	0	\$6,423,573.00	79,744.72	34,343.47	3,933.13	75,000.00	12	41,820.00	12,000.00	251,741.32
			800	0	\$49,902,370.11	487,940.77	211,041.26	25,815.12	581,190.00	116	437,260.00	170,000.00	1,953,947.15

CITY OF LAKE ELMO
Inspection Statistics Report - Detail
Actual Date From: 6/1/2016 To: 6/30/2016
Permit Type: All Property Type: All Construction Type: All

Inspection Type	Pass	Fail	No Status	Reinsp	Period Total	YTD Total
ACCESSIBILITY	1	0	0	0	1	2
ENGINEER ACCEPTANCE LETTER	1	0	0	0	1	1
ADDITION FINAL	0	0	0	0	0	1
AS BUILT	26	0	0	0	26	35
AIRTEST	4	0	0	0	4	7
BUILDING FINAL	27	3	0	1	31	157
DECK FINAL	3	2	0	1	6	13
DECK FOOTING	2	0	0	0	2	4
DEMOLITION FINAL	0	0	0	0	0	1
DECK FRAMING	0	0	0	0	0	1
DRAIN TILE	0	0	0	0	0	1
ELECTRICAL FINAL	21	0	0	0	21	122
ELECTRICAL ROUGH IN	0	0	0	0	0	56
EMERGENCY LIGHTING	0	0	0	0	0	3
ESCROW FINAL	1	0	0	0	1	27
FIRE ALARM FINAL	0	0	0	0	0	1
FOUNDATION INSULATION	0	0	8	0	8	10
FENCE FINAL	0	1	0	0	1	4
FINAL	12	0	0	0	12	25
FIREPLACE ROUGH IN	16	0	0	0	16	110
FIRE	1	0	0	0	1	3
FOUNDATION	25	0	1	0	26	127
FOOTINGS/SLAB	41	1	19	1	62	181
FIREPLACE FINAL	0	0	0	0	0	3
FOUNDATION PRIOR TO BACKFILL	0	0	5	0	5	5
FRAMING 2	1	0	0	0	1	5
FRAMING	26	4	10	3	43	186
FRAMING ROUGH IN	0	0	3	0	3	6
FIRE SEPERATION WALL	9	0	0	0	9	36
FIRE SUPPRESSION FINAL	10	0	0	0	10	22
FOUNDATION / WATERPROOF / DRAIN	21	2	0	3	26	108
GASLINE / PRESSURE TEST	26	2	0	0	28	141
GRADING	0	0	0	0	0	2
HEATING ROUGH 2	2	0	0	0	2	7
HOUSE WRAP	3	0	0	0	3	6
IN FLOOR HEAT AIR TEST	0	0	0	0	0	4
INSULATION	24	2	0	3	29	138
KLMA ACCEPTANCE REPORT	0	0	0	0	0	1
LATH	16	0	0	1	17	76
HEATING FINAL	31	3	0	0	34	144
HEATING ROUGH IN	29	1	0	0	30	163
FIRE SPRINKLER ROUGH	2	0	0	0	2	17
OCCUPANCY FINAL	1	1	0	1	3	3
OTHER	2	0	0	0	2	2
PIER FOOTINGS	0	0	0	0	0	1
PLUMBING BASEMENT ROUGH	2	0	0	0	2	3
PLUMBING FINAL	37	2	0	0	39	169
POOL FINAL	0	0	0	0	0	1
PLUMBING ROUGH IN	25	0	0	0	25	150
PLUMBING ROUGH 2	0	0	0	0	0	2
PLUMBING UNDERGROUND	20	2	0	1	23	120

Inspection Type	Pass	Fail	No Status	Reinsp	Period Total	YTD Total
RADON POLY	18	3	0	3	24	106
REINSPECTION	1	0	0	0	1	1
REMODEL FINAL	0	0	0	0	0	5
ROOFING FINAL	7	0	0	0	7	22
ICE & WATER	7	0	0	1	8	25
ROUGH	2	0	0	0	2	3
SEWER & WATER	21	1	0	1	23	111
SEWER	0	0	0	0	0	1
SHEATHING	0	0	2	0	2	2
SIDING FINAL	2	1	0	0	3	7
FOOTINGS SIGN	0	0	0	0	0	1
SILT FENCE	1	0	0	0	1	11
SPRINKLER FINAL	1	0	0	0	1	2
SPRINKLER ROUGH IN	0	0	0	0	0	2
STORM SEWER	0	0	4	0	4	9
15" Buoy per ordinance	0	0	0	0	0	2
TANK REMOVAL	0	0	0	0	0	2
UNDERGROUND	0	0	0	0	0	7
VBWD PERMIT	0	0	0	0	0	1
VISUAL	0	0	0	0	0	1
WATER SOFTNER	0	0	0	0	0	4
WINDOW REPLACEMENT	2	0	0	0	2	18
Report Totals	530	31	52	20	633	2,756



MAYOR & COUNCIL COMMUNICATION

DATE: July 19, 2016
CONSENT
ITEM # 7

AGENDA ITEM: Approval for Tax Abatement Payment for Valley Cartage

SUBMITTED BY: Cathy Bendel, Finance Director

THROUGH: Cathy Bendel, Finance Director

REVIEWED BY: Kristina Handt, City Administrator

SUGGESTED ORDER OF BUSINESS:

- Questions from Council to Staff..... Mayor Facilitates
- Report/Presentations.....City Staff,
- Smith Schafer
- Questions from Council to Staff.....Mayor Facilitates
- Public Input, if Appropriate.....Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Finance

FISCAL IMPACT: \$3,376.34

On April 26, 2013, the City Council approved a limited property tax abatement for the 8665 Hudson Boulevard (Parcel ID #33.029.21.44.0037) for the tax years 2014, 2015, 2016 and 2017.

SUMMARY AND ACTION REQUESTED:

On an annual basis, by July 30th each year, the tax abatement for 8665 Hudson Boulevard needs to be remitted to the owner. Staff is seeking City Council approval to refund the City of Lake Elmo portion which needs to be refunded for 2015 which is \$3,376.34.

STAFF REPORT:

In the winter of 2012 the City of Lake Elmo was approached by a company from Wisconsin with interest in purchasing a corporate office building at 8665 Hudson Boulevard for the purpose of establishing a headquarters and creating 50 new jobs. They requested a limited tax abatement for the years of 2014-2017.

This location was not in a TIF district so those incentives were not available. The City staff took the lead on a project to put together an economic development package that consisted of tax abatement, a sizable forgivable loan (\$500k), job training funds, and energy credits to bring new good paying jobs to the region. The results of this public-private partnership resulted in the building being purchased and all of the stipulations of the partnership and state funding having been exceeded.

The following were the benefits as a result of this transaction:

- Valley Cartage moved their Corporate Headquarters to Lake Elmo and created in excess of 50 new jobs.
- Improvements were made to the building at 8665 Hudson Boulevard increasing the taxable market value by over \$1 million.
- Retention of a large tenant a key commercial building on the I-94 corridor where the City planned for key growth.
- Participation by Washington County in the abatement process for their share of the tax increment for 2014-2017.

RECOMMENDATION:

It is recommended that the City Council approve a payment to Norman James in the amount of \$3,376.34 which represents the City share of tax abatement due for 2016.

ATTACHMENTS:

1. Washington County worksheet on Lake Elmo component of 2016 tax abatement

City of Lake Elmo - Valley Cartage Economic Development Tax Abatement
 City Resol 2013-27

PID: 33.029.21.44.0037 TAG 3701

Duration: 4 years Pay 2014-Pay 2017 (Pay 2018 will be considered if requested by owner)

Terms: Market Value in year of abatement must be greater than Pay 2012 Market Value of 2,125,000

Total tax in year of abatement must be greater than Pay 2012 total tax of \$70,256.

Maximum of \$10,000 per year/\$40,000 total

No payment will be made if the first half taxes for the year are unpaid or if delinquent taxes exist for prior years.

Payment to be made on or before July 30 of each year.

Tax Year	Item	Total Tax	Taxable Market Value	Class Rate	Total Tax Capacity	FD%	FD Tax Capacity	Local Tax Capacity	Current City Rate	City NTC Tax	Change in City Tax	Amount of Abatement (\$10000 max)	Tax Payment Status Y / N (not part of city agreement)
Pay 2014:	Base Year		150,000	1.50%	2,250								<input checked="" type="checkbox"/> First half 2014 taxes paid?
		\$70,256	1,975,000	2.00%	39,500	40.1589%	16,766	24,984	27.761%	\$6,935.74			<input type="checkbox"/> No delinquent taxes?
	Current Year		150,000	1.50%	2,250								
		\$77,675	1,975,000	2.00%	39,500	40.1589%	16,766	24,984	27.761%	\$6,935.74	\$0.00	\$0.00	
No Value Increase over 2012													
Pay 2015:	Base Year		150,000	1.50%	2,250								<input checked="" type="checkbox"/> First half 2015 taxes paid?
		\$70,256	1,975,000	2.00%	39,500	34.3461%	14,339	27,411	23.798%	\$6,523.19			<input type="checkbox"/> No delinquent taxes?
	Current Year		150,000	1.50%	2,250								
		\$113,299	3,136,300	2.00%	62,726	34.3461%	22,317	42,659	23.798%	\$10,151.87	\$3,628.68	\$3,628.68 payable July 30, 2015	
Pay 2016:	Base Year		150,000	1.50%	2,250								<input checked="" type="checkbox"/> First half 2016 taxes paid?
		\$70,256	1,975,000	2.00%	39,500	37.1277%	15,501	26,249	23.121%	\$6,069.00			<input type="checkbox"/> No delinquent taxes?
	Current Year		150,000	1.50%	2,250								
		\$110,005	3,286,300	2.00%	62,726	37.1277%	24,124	40,852	23.121%	\$9,445.34	\$3,376.34	\$3,376.34 payable July 30, 2016	



MAYOR AND COUNCIL COMMUNICATION

DATE: 07/19/2016

CONSENT

ITEM #: 8

AGENDA ITEM: Amending the Lake Elmo City Code of Ordinances Related to Building and Fire Code Regulations

SUBMITTED BY: Mike Bent, Building Official

THROUGH: Mike Bent, Building Official

REVIEWED BY: Sarah Sonsalla, City Attorney

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, the City Council is asked to accept and approve the Ordinance to Amend Building Regulations.

No specific motion is needed, as this is recommended to be part of the overall approval of the *Consent Agenda*.

STAFF REPORT: The City Code of Ordinances related to Building and Fire Code Regulations have been updated to reflect current state code language and statutes.

RECOMMENDATION: Based on the aforementioned, staff recommends the City Council accept amending the Lake Elmo City Code of Ordinances Related to Building and Fire Code Regulations.

ATTACHMENTS:

1. Amended Building Regulations

**CITY OF LAKE ELMO
COUNTY OF WASHINGTON
STATE OF MINNESOTA**

ORDINANCE NO. 08-147

**AN ORDINANCE AMENDING THE LAKE ELMO CITY CODE OF ORDINANCES RELATED TO BUILDING AND
FIRE CODE REGULATIONS**

SECTION 1. The City Council of the City of Lake Elmo hereby amends Section 115.001 of the City Code by deleting the existing language and replacing it with the following:

§ 115.001 STATE BUILDING CODE ADOPTION BY REFERENCE.

The Minnesota State Building Code, as adopted by the Commissioner of Labor and Industry pursuant to Minnesota Statutes Chapter 326B, including all of the amendments, rules and regulations established, adopted and published from time to time by the Minnesota Commissioner of Labor and Industry, through its Building Codes and Standards Unit, is hereby adopted by reference with the exception of the optional chapters, unless specifically adopted in this Section. The Minnesota State Building Code is hereby incorporated in this Section as if fully set out herein and shall be known as the “Lake Elmo Building Code”.

SECTION 2. The City Council of the City of Lake Elmo hereby amends Section 115.002 of the City Code by deleting the existing language and replacing it with the following:

§ 151.002 APPLICATION, ADMINISTRATION, AND ENFORCEMENT.

The application, administration, and enforcement of the Building Code shall be in accordance with Minnesota State Building Code. The Building Code shall be enforced within the extraterritorial limits permitted by Minnesota Statutes Section 326B.121, subdivision 2(d).

The code enforcement agency of the City is called the “Lake Elmo Building Department.” The Building Code shall be enforced by the City Building Official, as the Building Official is designated by the City to administer the code in accordance with Minnesota Statutes 326B.133, subdivision 1.

SECTION 3. The City Council of the City of Lake Elmo hereby amends Section 115.003 of the City Code by deleting the existing language and replacing it with the following:

§ 151.03 PERMITS, INSPECTIONS, AND FEES.

(A) The issuance of permits, conducting of inspections and the collection of fees shall be as authorized in Minnesota Rules Chapter 1300. Permit fees shall be assessed for work governed by this Section in accordance with the city’s fee schedule. In addition, a surcharge fee shall be collected on all permits issued for work governed by this Section in accordance with Minnesota Statutes 326B.148, subdivision 1.

(B) No permit as required by the Building Code shall be issued, until the fees prescribed have been paid, nor shall an amendment to a permit be approved until the additional fees, if any, due to an increase in the estimated cost of the building or structure have been paid.

(C) Plan review fees shall be 65 percent of the building permit fee. Investigation fees for work

started without a permit shall be equal to the permit fee.

(D) Plan review fees for similar plans shall be 25 percent of the normal building permit fee.

(E) The plan checking fee shall be paid by the applicant to the city.

(F) Permits shall be required for moving structures within, out, or through the city. Structure moving permit fees shall be as established by the city's fee schedule.

(G) An escrow administration fee in an amount established the city's fee schedule shall be paid before a permit is issued for all permits requiring escrow in accordance with Section 151.022 of this Code.

SECTION 4. The City Council of the City of Lake Elmo hereby amends Section 151.015 of the City Code by deleting the ~~stricken~~ language and adding the underlined language as follows:

§ 151.015 GENERALLY.

(A) *Permits required.* No person, firm, or corporation shall erect, construct, enlarge, alter, repair, move, improve, remove, convert, or demolish any building or structure in the city or cause these actions to be done without first obtaining a separate building permit for each building or structure as required by the State Building Code as adopted by this chapter.

(B) *Fees established.*

(1) Fees shall be as provided by City Council ordinance, as amended from time to time, and shall be attached as Appendix A of the code.

(2) (a) The Building Official shall utilize the chart of estimated construction costs as annually provided by the Minnesota Department of ~~Administration~~ Labor and Industry, State Building Codes and Standards Division Building Codes and Standards Unit, to compute building valuations for the purposes of establishing the permit fees of the city.

(b) Specific fees are set forth from time to time by resolution of the City Council.

(C) *Double fee.* If any construction is undertaken in the absence of a permit required by this code to be issued as a prerequisite to building construction, the permit fee shall be double the stated amount.

(D) *Building demolition fees.* All building or structures prepared for demolition within the city require a demolition permit.

~~(E) *Surcharge.* In addition to the permit fees required, the applicant shall pay a surcharge to be remitted to the Minnesota Department of Administration as prescribed by M.S. § 16B.70, as it may be amended from time to time.~~

SECTION 5. The City Council of the City of Lake Elmo hereby amends Section 151.017, paragraph (G) of the City Code by deleting the ~~stricken~~ language and adding the underlined language as follows:

§ 151.017 EXCAVATION AND GRADING PERMITS.

(G) *Submission requirements.* All grading and excavation permit applications shall be accompanied by the following information:

- (1) The legal description of the property;
- (2) The required fee as set forth in the city's fee schedule ~~by Chapter 70 of the Uniform Building Code~~, as it may be amended from time to time;
- (3) Evidence of ownership or an interest in the property;
- (4) Existing and proposed final grades utilizing 2 foot contour intervals;
- (5) A survey showing the location and elevation of all roads, utilities, and structures which may be impacted by the proposal;
- (6) A tree survey showing all trees having a caliper of 6 inches or greater and a tree preservation plan;
- (7) A landscaping and site restoration plan;
- (8) A development concept plan indicating how the recontoured parcel may be developed in a manner consistent with this chapter and the Comprehensive Plan;
- (9) A drainage plan which includes any engineering work for stormwater retention which may be necessary;
- (10) An erosion control plan indicating the type and location of erosion measures to be used;
- (11) A traffic analysis showing how the materials will be removed from or delivered to the site;
- (12) Two copies of all available soil borings together with boring location maps and any other soil information pertinent to improvements;
- (13) The other information as may be required by the city;
- (14) Schedule of building construction phasing on permit site;
- (15) Hours of operation; and
- (16) Duration of activity.

SECTION 6. The City Council of the City of Lake Elmo hereby amends Section 151.020 of the City Code by deleting the ~~stricken~~ language and adding the underlined language as follows:

§ 151.020 EXTERIOR FINISH.

~~All residential buildings shall have the exterior finished within 1 year of the date of the permit was issued.~~ The exterior of all structures must be finished within six months from the date of commencement of construction of the structure. The Building Official may extend the completion date for large scale projects or demonstrated hardship.

SECTION 7. The City Council of the City of Lake Elmo hereby amends the City Code by repealing Section 151.021, Expiration, in its entirety.

SECTION 8. The City Council of the City of Lake Elmo hereby amends Section 151.025 of the City Code by deleting the ~~stricken~~ language and adding the underlined language as follows:

§ 151.025 INCOMPATIBLE STRUCTURES.

(A) *Referral by ~~Inspector and Clerk~~ Building Official and City Administrator.* Whenever an application is filed with the city for a building permit for any structure to be built, enlarged, or altered within, or moved in or into the city, and the ~~Building Inspector~~ Building Official finds that the application, plans, and specifications, and the plot plan submitted (the application papers) comply with the code of the city except that the application papers provide for a structure, the exterior design, appearance, and functional plan which the ~~Building Inspector and the Clerk~~ Building Official and City Administrator feel may be so at variance or so similar with the exterior design, appearance, and functional plan of structures in the neighborhood and same zoning district of the proposed structure as to cause a material depreciation generally to property in the neighborhood, then the ~~Building Inspector~~ Building Official shall within 10 days after the receipt of the application papers, file the papers and the opinion in writing, signed by the ~~Building Inspector and the Clerk~~ Building Official and City Administrator, with the Planning Commission.

(B) *Call of hearing.* Within 10 days after the receipt of the application papers and opinions, the ~~Clerk~~ City Administrator shall give notice to each member of Planning Commission and to the public by publication in the official paper and to any other persons the ~~Clerk~~ City Administrator deems advisable, of a hearing to be held by the Planning Commission with respect to the application. The notice shall state the purpose of the hearing and the location of the structure. Notice to the applicant shall be by registered mail at least 3 days in advance of the hearing, provided appearance at the hearing shall constitute a waiver of any defect in the notice of the hearing. The hearing on the application shall be held not less than 1 week nor more than 2 weeks after receipt of the application by the city.

(C) *Hearing and findings.* Before or during the hearing, each member of the Planning Commission may view the premises upon which the structure is located or to be located, and at the hearing the Commission shall examine the application papers and hear the applicant. It may also hear any citizens of the neighborhood and other individuals who request to be heard. Within 48 hours of the close of the hearing, the Commission shall, pursuant to a majority vote of all the members of the Commission, file written findings of the fact. It shall determine whether the exterior design, appearance, and functional plan of the structure is or is not at a variance or so similar with the exterior design, appearance, and functional plan of structures constructed or in the course of construction in the neighborhood of the proposed structures, (in the same zoning district) as to cause material depreciation generally to property in the neighborhood. The Commission shall further make a recommendation that the application be accordingly granted or denied. The finding, determination, and recommendation shall be in writing, signed on behalf of the Planning Commission by its Chair. The ~~Clerk~~ City Administrator shall file a certified copy of the finding, determination, and recommendation with the Building Official and shall mail a copy to the applicant. The application papers, the written opinions, and the findings, determinations, and recommendations of the Planning Commission shall immediately be presented by the ~~Clerk~~ City Administrator to the Council at its next regular meeting. Further action with respect to the application shall be held in abeyance pending order and direction of the Council. In that case, no permit with respect to the application shall be issued except upon order and direction of the Council.

SECTION 9. The City Council of the City of Lake Elmo hereby amends the City Code by repealing Section 151.026, Suspension or Revocation, in its entirety.

SECTION 10. The City Council of the City of Lake Elmo hereby amends Section 151.027, paragraph (B) of the City Code by deleting the ~~stricken~~ language and adding the underlined language as follows:

§ 151.027 CONSTRUCTION SITE EROSION CONTROL.

(B) *Site grading.*

(1) *Submission requirements.* All applications for a building permit shall include a plot or site plan detailing the proposed finished grades of the site at all building corners and all lot corners. All grades proposed shall be consistent with the approved grading plan for the subdivision in which the building site is located.

(2) *As built grades certification.* ~~No certificate of occupancy shall be issued~~ Amounts collected by the city and held in escrow as security to ensure completion of construction projects for any structure until the for any activity which requires a permit shall be held until the builder or the property owner ~~have~~ has provided the city with a certificate of a registered surveyor or civil engineer attesting to the “as built” grades of all building corners and site corners; and, the certificate shows all the grades to be consistent with the plot or site plan attached to the building permit application.

SECTION 11. The City Council of the City of Lake Elmo hereby amends the City Code by repealing Section 151.040, Fire Detection System Required, in its entirety.

SECTION 12. The City Council of the City of Lake Elmo hereby amends Section 151.041 of the City Code by deleting the ~~stricken~~ language and adding the underlined language as follows:

§ 151.041 FIRE PREVENTION AND PROTECTION AND SAFETY DEVICES.

~~(A) *Generally.* Building owners shall comply with the following regulations on or before 1-1-2002 for existing commercial structures, and prior to the issuance of a certificate of occupancy for new commercial structures.~~

~~(1) *Floor plans.* A building floor plan shall be provided to the Lake Elmo Fire Chief. The floor plan shall satisfy the following requirements:~~

~~(a) It shall illustrate, to scale, each floor and basement area;~~

~~(b) It shall illustrate locations for the electrical main panel and shut offs, gas utility locations and shut offs, water main shut offs, sprinkler system valves, and main shut offs;~~

~~(c) It shall illustrate the locations of all smoke detectors, fire alarms, fire alarm pulls, fire extinguishers, alarm indicator panels, and main alarm panels;~~

~~(d) It shall illustrate the location of stairwells, emergency exits, interior doorways, attic access, firewall locations, firewall attic access, and roof access; and~~

~~(e) Any other information as deemed necessary and reasonable by the Lake Elmo Fire Chief.~~

~~(2) Hazardous material list. The Lake Elmo Fire Chief shall be provided a list of all hazardous materials/chemicals stored in the commercial structure and/or on the commercial property, a drawing to scale which provides the quantities of the materials/chemicals, and a material data sheet for each hazardous material/chemical. Hazardous material lists shall be updated annually and when shipments of new or seasonal chemicals/materials are received.~~

~~(3) Standpipes. All commercial buildings in excess of 1 story shall install Fire Department standpipe connections in stairwells with connections to the standpipe located on each floor landing area. A standpipe shall satisfy the following requirements:~~

~~(a) It shall be constructed of a minimum of 3 inch piping with a 2 and 1/2 inch outlet for the Fire Department.~~

~~(b) It shall have a minimum flow capacity of 250 gallons per minute.~~

~~(c) It shall have connection threads that are consistent with the standards contained in the "National Standard Hose Threads" regulation.~~

~~(4) Exit signs. All commercial structures with sleeping quarters shall install lighted exit signs above and on the side of doors at floor level on the door handle side of the frame.~~

~~(5) Smoke detectors. Smoke detectors shall be required in all commercial structures. Smoke detectors shall be connected to the fire alarm system for proper notification of the Fire Department when an alarm occurs.~~

~~(6) Annunciator panel. The annunciator panel for heat, smoke, and fire alarm shall clearly show the location of the particular alarm or alarms that have tripped.~~

~~(7) Effective date. Division (A) shall be effective the day following its publication or on the day following the publication of an Ordinance Summary approved by the Lake Elmo City Council.~~

~~(B) Lock boxes:~~

~~(1) Lock boxes shall be required on all new commercial structures in Lake Elmo.~~

~~(2) The lock box shall be mounted in an easily accessible location near the main entrance of the structure or as otherwise approved in writing by the Lake Elmo Fire Chief.~~

~~(3) The lock box shall contain all keys necessary to gain access to the commercial structure as well as access to interior areas of the structure.~~

~~(4) The Lake Elmo Fire Chief shall be contacted when access to a lock box is requested by the property owner in order to change keys for various building locks.~~

(A) State fire code adopted. The Minnesota State Fire Code, as adopted by the Commissioner of Labor and Industry pursuant to Minnesota Statutes Chapter 299F.011, including all of the amendments,

rules and regulations established, and appendix chapters as outlined below, adopted and published from time to time by the Minnesota Commissioner of Public Safety, through its fire marshal division is hereby adopted by reference and incorporated in this section as completely as if set out in full. A person desiring a permit as required by the Minnesota State Fire Code shall submit an application to the Fire Code Official along with any fee required by the city fee schedule.

(B) Appendix chapters adopted. The following appendix chapters as identified in the Minnesota State Fire Code are hereby adopted and incorporated:

(1) Appendix C: Fire Hydrant Locations and Distribution;

(2) Appendix D: Fire Apparatus Access Roads;

(3) Appendix H: Hazardous Materials Management Plan (HMMP) and Hazardous Materials Inventory Statement (HMIS) Instructions;

(4) Appendix I: Fire Protection Systems – Noncompliant Conditions;

(5) Appendix K: Fires or Barbeques on Balconies or Patios; and

(6) Appendix L: Emergency Responder Radio Coverage

(C) Use of the terms in the Fire Code. Wherever the word “jurisdiction” is used in the Minnesota State Fire Code, it shall mean the City of Lake Elmo. Where the term “fire code official” is used in the Minnesota State Fire Code, it shall mean the city’s Building Official.

(D) Duties and responsibilities of the Fire Code Official. The Fire Code Official or his or her authorized representative shall have the following duties and responsibilities:

(1) Enforcement of the provisions of this Section;

(2) May order the establishment of fire lanes on public or private property as may be necessary in order to ensure that the travel of fire equipment is not be impeded or interfered with, and that access to fire hydrants and buildings is not blocked off. When a fire lane has been ordered to be established, it shall be marked by a sign bearing the words “No Parking — Fire Lane” or a similar message. If the sign is in private property, it shall be erected and maintained by the property owner at the property owner’s expense. Such sign must be installed within 30 days after notification by the Fire Code Official that a fire lane must be established. Thereafter, no person shall park a vehicle or otherwise occupy or obstruct the fire lane; and

(3) Keeping on file with the city all statutes and regulations applicable to this section.

(E) Fire Inspections. In order to ensure the health, safety, and public welfare, the city will inspect existing facilities in accordance with established policy. A fire service fee will be charged in accordance with the city’s fee schedule for new construction, additions and alterations where a building permit is required.

(F) Lock boxes. Lock boxes are required on all new commercial structures in the city. They shall meet the following requirements:

(1) The lock box must be mounted in an easily accessible location near the main entrance of the structure or as otherwise approved in writing by the Fire Chief;

(2) The lock box must contain all keys necessary to gain access to the commercial structure as well as access to interior areas of the structure; and

(3) The Fire Chief must be contacted when access to a lock box is requested by the property owner in order to change keys for various building locks.

(G) Hazardous material list. With respect to commercial properties, the property owner must provide the Fire Chief with the following information related to hazardous materials and chemicals on the property. This information must be updated annually and when shipments of new or seasonal hazardous materials or chemicals are received on the property

(1) A list of all hazardous materials and chemicals stored in the structure(s) and on the property;

(2) A drawing to scale which provides the quantities of the materials and chemicals; and

(3) A material data sheet for each hazardous material or chemical.

SECTION 13. The City Council of the City of Lake Elmo hereby amends Section 151.085, paragraph (M) of the City Code by deleting the ~~stricken~~ language as follows and relettering the remaining paragraphs in Section 151.085:

§ 151.085 SWIMMING POOLS; GENERALLY.

~~(M) — *Safety equipment.* Every swimming pool shall be equipped with 1 or more throwing ring buoys not more than 15 inches in diameter and having 50 feet (or the diagonal measurement of pool—whichever is larger) of 3/16 inch nylon line (or equivalent) attached.~~

SECTION 14. Effective Date. This ordinance shall become effective immediately upon adoption and publication in the official newspaper of the City of Lake Elmo.

SECTION 15. Adoption Date. This Ordinance No. ____ was adopted on this ____ day of _____, 2016, by a vote of __ Ayes and __ Nays.

LAKE ELMO CITY COUNCIL

Mike Pearson, Mayor

ATTEST:

Julie Johnson, City Clerk

This Ordinance _____ was published on the _____ day of _____, 2016.



STAFF REPORT

DATE: July 19, 2016

CONSENT

ITEM #: 9

MOTION

TO: Mayor and City Council

FROM: Kristina Handt, City Administrator

REVIEWED BY: Chief Greg Malmquist, Fire Chief

Cathy Bendel, Finance Director

AGENDA ITEM: 2016 Paid On Call Firefighter Pay Increases

BACKGROUND:

Typically, in the past the paid on call firefighters have received the same base percentage increase as other City employees. It was an oversight that staff failed to include them in the previous pay increases presented to Council.

ISSUE BEFORE COUNCIL:

Should the proposed wage increases be approved for the City of Lake Elmo paid on call firefighters?

PROPOSAL DETAILS/ANALYSIS:

Attached is an updated pay rate sheet for our paid on call firefighters. These rates represent a 5.5% increase over current rates. Firefighters are paid monthly so staff is proposing the attached pay rates go into effect for July.

FISCAL IMPACT:

The 2016 budget contains \$20,000 for wage adjustments. \$6,709.63 was allocated during the four previous wage adjustments. This increase will have an impact of about \$2,500 for the rest of 2016 assuming an average number of calls.

OPTIONS:

- 1) Approve the pay adjustments as presented
- 2) Approve different pay adjustments
- 3) Do not approve any pay adjustments

RECOMMENDATION:

If removed from the consent agenda:

Motion to approve the 2016 paid on call firefighter pay adjustments as presented.

RATES OF PAY

- **CALL PAY = \$12.81/hr**
 - Certified EMT's shall receive an additional \$1.11 per hour.
 - ⊖ Certified ENGINEERS shall receive an additional \$1.11 per hour.
 - ⊖ Officers shall receive an additional \$1.11 per hour.

- **TRAINING and MEETING PAY = \$11.70/hr.**
 - Probationary Incentive Pay = \$551.50

- **OFFICERS PAY =**
 - ASSISTANT CHIEF (1) - \$2349.83/year
 - CAPTAINS (4) - \$1567.99/year
 - LIEUTENANTS (2) - \$784.00/year

- **DUTY CREW/STANDBY PAY - \$2.20 per hour.**

<u>BASED ON YEAREND PERCENTAGE TOTALS</u>		
YEAR END INCENTIVE PAY	26% - Less than 31% = \$441.20	51% - Less than 61% = \$634.77
	31% - Less than 41% = \$496.36	61% - Less than 71% = \$716.96
	41% - Less than 51% = \$579.62	71% & ABOVE = \$827.26

PAY RATES EFFECTIVE JULY 1, 2016



MAYOR & COUNCIL COMMUNICATION

DATE: July 19, 2016
CONSENT
ITEM # 10

AGENDA ITEM: Old Village Phase 2 Street, Drainage and Utility Improvements – Resolution Authorizing Condemnation Proceedings

SUBMITTED BY: Jack Griffin, City Engineer

THROUGH: Kristina Handt, City Administrator

REVIEWED BY: Sarah Sonsalla, City Attorney
Chad Isakson, Assistant City Engineer

SUGGESTED ORDER OF BUSINESS *if removed from the Consent Agenda*:

- Questions from Council to Staff Mayor Facilitates
- Public Input, if Appropriate.....Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Engineering/City Attorney.

SUMMARY AND ACTION REQUESTED: The City Council is respectfully requested to consider approving a Resolution authorizing acquisition of permanent and temporary easements by eminent domain and approval of appraised values of the easements as required to complete the Old Village Phase 2 Street, Drainage and Utility Improvements.

PROJECT BACKGROUND: As part of the Downtown (Old Village) Phase 2 Street, Drainage and Utility Improvements a concrete sidewalk is proposed to be constructed along the south boulevard of 30th Street North. In order to implement the improvements, permanent and temporary construction easements are needed from the properties primarily along the south side of 30th Street North. Through a Cooperative Agreement the City has authorized Washington County to implement the improvements including engineering design, construction administration, testing, right-of-way and easement acquisition, including the use of eminent domain, and retaining a contractor for project construction.

Washington County has identified the required permanent and temporary easements, has obtained professional appraised values of the easements and has made offers of compensation to each property owner in an attempt to reach agreement to have the easements voluntarily conveyed. At this time, however, there remain two properties for which the acquisition of the easements have not been successful. It is therefore the opinion of the project team that it is necessary for the council to initiate condemnation proceedings in order to ensure that the improvements can be completed before the end of the construction

season. Should the council initiate condemnation proceedings the County would continue negotiations in an effort to acquire the easements through a voluntary agreement.

RECOMMENDATION: Staff is recommending that the City Council approve, *as part of the Consent Agenda*, a Resolution authorizing acquisition of permanent and temporary easements by eminent domain and approval of appraised values of the easements as required to complete the Old Village Phase 2 Street, Drainage and Utility Improvements. If removed from the consent agenda, the recommended motion for the action is as follows:

“Move to Approve Resolution No. 2016-61 authorizing acquisition by eminent domain and approval of appraised values of easements needed for the Old Village Phase 2 Street, Drainage and Utility Improvements”.

ATTACHMENT(S):

1. Resolution Authorizing Acquisition by Eminent Domain for the Old Village Phase 2 Street, Drainage and Utility Improvements.
2. Resolution Exhibit A – Three Easement Parcel Sketches.

**CITY OF LAKE ELMO
WASHINGTON COUNTY
MINNESOTA**

RESOLUTION NO. 2016-61

**RESOLUTION AUTHORIZING
ACQUISITION BY EMINENT DOMAIN AND APPROVAL OF APPRAISED VALUES
OF EASEMENTS NEEDED FOR OLD VILLAGE PHASE 2 STREET, DRAINAGE AND
UTILITY IMPROVEMENTS**

WHEREAS, the City Council has authorized the project titled Old Village Phase 2 Street, Drainage and Utility Improvements, Project No. 2016.124 (the “Project”), as thoroughly described in the Feasibility Report prepared by Focus Engineering, Inc., dated March 2016 and amended in May 2016, incorporated by reference herein; and

WHEREAS, the Project area includes 500 feet south of 30th Street to County State Aid Highway (CSAH) 14, 30th Street from Lake Elmo Avenue to Lisbon Avenue North, 34th Street from Lake Elmo Avenue to 150-feet west, 35th Street from Lake Elmo Avenue to the dead end, and 36th Street from Lake Elmo Avenue to 200-feet west; and

WHEREAS, the Project’s scope includes improvements necessary to reconstruct streets, improve stormwater drainage conveyance, extend municipal sanitary sewer service, replace aged water distribution system facilities, and complete landscape and streetscape improvements; and

WHEREAS, because the Project involves the reconstruction of Lake Elmo Avenue (CSAH 17), the City has partnered with Washington County to perform the work; and

WHEREAS, the City Council finds that it is necessary for the City to acquire certain permanent easements and temporary construction easements (collectively, the “Easements”) depicted in Exhibit A attached hereto in order to install and maintain the Project; and

WHEREAS, on behalf of the City, the County has engaged a qualified independent consultant to provide an opinion of damages caused by the Easement acquisitions from each impacted property; and

WHEREAS, on behalf of the City, the County has made offers of compensation to the landowners for the Easements consistent with the independent opinions of damages; and

WHEREAS, on behalf of the City, the County has been diligently working with the landowners of the impacted properties to reach agreements to voluntarily convey the necessary easements along those streets within the City's jurisdiction, including without limitation, 30th Street; and

WHEREAS, despite the County's efforts, agreements to convey certain easements that are necessary for the Project have yet to be reached with the following landowners:

- Northern Natural Gas Company (PID#2402921120008)
- Timothy J. & Diana M. Danielson (PID#2402921210008)

WHEREAS, the City Council finds that it is reasonably necessary, proper, and convenient, and in the interest of the general welfare that the City acquire by eminent domain title to and possession of the Easements in furtherance of the Project; and

WHEREAS, the City Council finds that the construction schedule for the Project makes it necessary to acquire title to and possession of the Easements prior to the filing of the final report of the condemnation commissioners to be appointed by the district court; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lake Elmo in regular meeting assembled that:

1. The acquisition of the Easements is necessary and for a public purpose in furtherance of the Project;

2. The law firm of Kennedy & Graven, Chartered, is authorized and directed to take all steps necessary on behalf of the City to acquire through eminent domain the Easements that are not acquired by voluntary negotiation, including filing an action in eminent domain and using the quick take procedure under Minn. Stat. § 117.042;
3. The appraised values for the Easements adequately reflect the fair market values thereof and are hereby approved for the purposes of Minn. Stat. § 117.042.

Passed and duly adopted this 19th day of July, 2016, by the City Council of the City of Lake Elmo, Minnesota.

Mike Pearson, Mayor

ATTEST:

Julie Johnson, City Clerk

EXHIBIT A
Depiction of Easements

[attached]

TOTAL NEW RW 0 SF
TOTAL TE 1050 SF

30TH ST. N.

Construction Limits

Existing R/W Line

Existing R/W Line



Temporary Easement = 1050 SF

Existing R/W Line

Property Boundary

LISBON AVE. N.



Washington County

0 20 40 Feet

prepared by:
Washington County Public Works Department
Survey and Land Management Division

Northern_Natural_Gas_111715

**30th Street N.
Easement Acquisition**

Northern Natural Gas Property
2402921120008
Total Parcel +/- 7500 SF

TOTAL NEW RW 1276 SF
TOTAL TE 2480 SF

Existing
R/W Line

30TH ST. N.

Existing R/W = 1850 SF

New R/W = 1276 SF

Construction
Limits

New
R/W Line

Temporary
Easement
= 2480 SF

Property
Boundary



0 20 40
Feet

prepared by:
Washington County Public Works Department
Survey and Land Management Division

danielson_102515

**30th Street N.
Easement Acquisition**

Danielson Property
2402921210008
Total Parcel +/- 32,800 SF



MAYOR & COUNCIL COMMUNICATION

DATE: July 19, 2016
CONSENT
ITEM # 11

AGENDA ITEM: 2016 Street, Drainage, and Utility Improvements – Pay Request No. 2

SUBMITTED BY: Chad Isakson, Project Engineer

THROUGH: Kristina Handt, City Administrator

REVIEWED BY: Jack Griffin, City Engineer
Cathy Bendel, Finance Director

SUGGESTED ORDER OF BUSINESS *if removed from the Consent Agenda*:

- Questions from Council to Staff Mayor Facilitates
- Public Input, if Appropriate.....Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Engineering.

FISCAL IMPACT: None. Partial payment is proposed in accordance with the Contract for the project. Payment remains within the authorized scope and budget.

SUMMARY AND ACTION REQUESTED:

The City Council is respectfully requested to consider approving Pay Request No. 2 for the 2016 Street, Drainage, and Utility Improvements project.

LEGISLATIVE HISTORY/BACKGROUND INFORMATION:

Hardrives, Inc., the Contractor for the project, has submitted Partial Pay Estimate No. 2 in the amount of \$322,633.40. The request has been reviewed and payment is recommended in the amount requested. In accordance with the contract documents, the City has retained 5% of the total work completed. The amount retained is \$31,659.76.

RECOMMENDATION:

Staff is recommending that the City Council consider approving, *as part of the Consent Agenda*, Pay Request No. 2 for the 2016 Street, Drainage, and Utility Improvements project. If removed from the consent agenda, the recommended motion for the action is as follows:

“Move to approve Pay Request No. 2 to Hardrives, Inc. in the amount of \$322,633.40 for the 2016 Street, Drainage, and Utility Improvements”.

ATTACHMENT(S):

1. Partial Pay Estimate No. 2.

PROJECT PAY FORM

PARTIAL PAY ESTIMATE NO. <u> 2 </u>	FOCUS ENGINEERING, inc.
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2016 STREET, DRAINAGE AND UTILITY IMPROVEMENTS PROJECT NO. 2015.129	PERIOD OF ESTIMATE FROM <u> 6/1/2016 </u> TO <u> 6/30/2016 </u>
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PROJECT OWNER: CITY OF LAKE ELMO 3800 LAVERNE AVENUE NORTH LAKE ELMO, MN 55042 ATTN: JACK GRIFFIN, CITY ENGINEER	CONTRACTOR: HARDRIVES, INC. 14475 QUIRAM DRIVE ROGERS, MN 55374 ATTN: MICHAEL LEUER, PROJECT MANAGER
--	--

CONTRACT CHANGE ORDER SUMMARY				PAY ESTIMATE SUMMARY	
No.	Approval Date	Amount			
		Additions	Deductions		
1	7/5/2016	\$32,976.55		1. Original Contract Amount	\$1,189,610.33
				2. Net Change Order Sum	\$32,976.55
				3. Revised Contract (1+2)	\$1,222,586.88
				4. *Work Completed	\$633,195.15
				5. *Stored Materials	\$0.00
				6. Subtotal (4+5)	\$633,195.15
				7. Retainage* <u> 5.0% </u>	\$31,659.76
				8. Previous Payments	\$278,901.99
TOTALS		\$32,976.55	\$0.00	9. Amount Due (6-7-8)	\$322,633.40
NET CHANGE		\$32,976.55		*Detailed Breakdown Attached	

CONTRACT TIME					
START DATE: <u> 4/18/2016 </u>	ORIGINAL DAYS <u> 165 </u>	ON SCHEDULE			
SUBSTANTIAL COMPLETION: <u> 8/12/2016 </u>	REVISED DAYS <u> 0 </u>	YES	<input checked="" type="checkbox"/>		
FINAL COMPLETION: <u> 9/30/2016 </u>	REMAINING <u> 92 </u>	NO	<input type="checkbox"/>		

ENGINEER'S CERTIFICATION: The undersigned certifies that the work has been reviewed and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.	FOCUS Engineering, inc. ENGINEER <u> 7/12/2016 </u> DATE
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CONTRACTOR'S CERTIFICATION: The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work for which previous payment estimates was issued and payments received from the owner, and that current payment shown herein is now due.	CONTRACTOR BY _____ DATE _____
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APPROVED BY OWNER: CITY OF LAKE ELMO, MINNESOTA	
BY _____	BY _____
DATE _____	DATE _____

**2016 STREET, DRAINAGE AND UTILITY IMPROVEMENTS
CITY OF LAKE ELMO, MINNESOTA
PROJECT NO. 2015.129**



ITEM	DESCRIPTION OF PAY ITEM	UNIT	CONTRACT			THIS PERIOD		TOTAL TO DATE	
			QUANTITY	UNIT PRICE	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
DIVISION 1 - KIRKWOOD AVENUE NORTH									
1	MOBILIZATION	LS	1	\$9,000.00	\$9,000.00	0.00	\$0.00	0.00	\$0.00
2	TRAFFIC CONTROL	LS	1	\$1,284.36	\$1,284.36	0.00	\$0.00	0.00	\$0.00
3	SILT FENCE	LF	4,428	\$1.00	\$4,428.00	0.00	\$0.00	3,825.00	\$3,825.00
4	BIOROLL DITCH CHECK	EA	20	\$64.22	\$1,284.40	0.00	\$0.00	0.00	\$0.00
5	SALVAGE MAILBOX	EA	11	\$26.76	\$294.36	0.00	\$0.00	0.00	\$0.00
6	SALVAGE SIGN	EA	3	\$16.05	\$48.15	0.00	\$0.00	0.00	\$0.00
7	SAWCUT BITUMINOUS PAVEMENT	LF	97	\$3.48	\$337.56	0.00	\$0.00	0.00	\$0.00
8	REMOVE & DISPOSE OF EXIST. BITUMINOUS PAVEMENT (DRIVEWAYS)	SY	29	\$3.24	\$93.96	0.00	\$0.00	0.00	\$0.00
9	COMMON EXCAVATION (EV) (P)	CY	2,854	\$13.73	\$39,185.42	0.00	\$0.00	0.00	\$0.00
10	SUBGRADE EXCAVATION (RECONSTRUCT AREAS) (EV)	CY	400	\$7.57	\$3,028.00	0.00	\$0.00	0.00	\$0.00
11	SUBGRADE PREPARATION	RS	19	\$54.06	\$1,027.14	0.00	\$0.00	0.00	\$0.00
12	SELECT GRANULAR BORROW (STREETS) (CV) (P)	CY	2,035	\$14.60	\$29,711.00	0.00	\$0.00	0.00	\$0.00
13	SELECT GRANULAR BORROW (SUBGRADE EXCAV.) (CV)	CY	400	\$14.60	\$5,840.00	0.00	\$0.00	0.00	\$0.00
14	CLASS 6 AGGREGATE BASE (CV) (P)	CY	655	\$27.03	\$17,704.65	0.00	\$0.00	0.00	\$0.00
15	PATCH GRAVEL DRIVEWAY	TN	53	\$19.46	\$1,031.38	0.00	\$0.00	0.00	\$0.00
16	AGGREGATE SHOULDERING	TN	164	\$22.49	\$3,688.36	0.00	\$0.00	0.00	\$0.00
17	TYPE SP 9.5 BITUMINOUS WEARING COURSE MIXTURE (2,B)	TN	511	\$52.65	\$26,904.15	0.00	\$0.00	0.00	\$0.00
18	TYPE SP 12.5 BITUMINOUS NON WEARING COURSE MIXTURE (2,B)	TN	680	\$47.40	\$32,232.00	0.00	\$0.00	0.00	\$0.00
19	BITUMINOUS MATERIAL FOR TACK COAT	GAL	301	\$1.96	\$589.96	0.00	\$0.00	0.00	\$0.00
20	TYPE SP 9.5 BITUMINOUS WEARING COURSE MIXTURE (2,B) (DRIVEWAY)	SY	29	\$15.00	\$435.00	0.00	\$0.00	0.00	\$0.00
21	SAW & SEAL STREET (40' INTERVALS)	LF	1,265	\$2.48	\$3,137.20	0.00	\$0.00	0.00	\$0.00
22	STREET SWEEPING	HR	15	\$0.01	\$0.15	0.00	\$0.00	0.00	\$0.00
23	TEMPORARY ROCK CONSTRUCTION ENTRANCE	EA	1	\$540.55	\$540.55	0.00	\$0.00	0.00	\$0.00
24	CLEAN CULVERT	EA	5	\$324.33	\$1,621.65	0.00	\$0.00	0.00	\$0.00
25	4" PVC PERF EDGE DRAIN W/ BACKFILL & WRAP	LF	1,025	\$7.57	\$7,759.25	0.00	\$0.00	0.00	\$0.00
26	DRAINTILE CLEANOUT	EA	10	\$216.22	\$2,162.20	0.00	\$0.00	0.00	\$0.00
27	PRECAST CONCRETE HEADWALL (DRAIN TILE)	EA	6	\$216.22	\$1,297.32	0.00	\$0.00	0.00	\$0.00
28	DITCH GRADING	LF	196	\$5.41	\$1,060.36	0.00	\$0.00	0.00	\$0.00
29	IMPORT AND PLACE TOPSOIL (LV)	CY	543	\$15.00	\$8,145.00	0.00	\$0.00	0.00	\$0.00
30	SEEDING, FERTILIZER AND WOOD FIBER BLANKET	SY	3,163	\$1.55	\$4,902.65	0.00	\$0.00	0.00	\$0.00
31	INSTALL SALVAGED MAILBOX	EA	11	\$42.81	\$470.91	0.00	\$0.00	0.00	\$0.00
32	INSTALL SALVAGED SIGN	EA	3	\$32.11	\$96.33	0.00	\$0.00	0.00	\$0.00
SUBTOTAL - DIVISION 1					\$209,341.42	\$0.00	\$3,825.00		
DIVISION 2 - KELVIN AVENUE NORTH - STREETS									
33	MOBILIZATION	LS	1	\$9,000.00	\$9,000.00	0.00	\$0.00	1.00	\$9,000.00
34	TRAFFIC CONTROL	LS	1	\$1,284.36	\$1,284.36	0.00	\$0.00	0.50	\$642.18
35	SILT FENCE	LF	4,775	\$1.00	\$4,775.00	0.00	\$0.00	3,019.00	\$3,019.00
36	BIOROLL DITCH CHECK	EA	7	\$64.22	\$449.54	0.00	\$0.00	0.00	\$0.00
37	CLEARING	EA	3	\$324.33	\$972.99	0.00	\$0.00	4.00	\$1,297.32
38	GRUBBING	EA	3	\$259.47	\$778.41	0.00	\$0.00	6.00	\$1,556.82
39	SALVAGE MAILBOX	EA	18	\$26.76	\$481.68	0.00	\$0.00	21.00	\$561.96
40	SALVAGE SIGN	EA	10	\$16.05	\$160.50	0.00	\$0.00	2.00	\$32.10
41	SALVAGE WOODEN FENCE	LF	30	\$12.97	\$389.10	0.00	\$0.00	20.00	\$259.40
42	SALVAGE BRICK PAVERS	SF	124	\$2.16	\$267.84	0.00	\$0.00	245.00	\$529.20
43	SAWCUT BITUMINOUS PAVEMENT	LF	305	\$1.84	\$561.20	0.00	\$0.00	210.00	\$386.40
44	SAWCUT CONCRETE PAVEMENT	LF	97	\$2.32	\$225.04	0.00	\$0.00	62.00	\$143.84
45	REMOVE & DISPOSE OF EXIST. CONCRETE CURB AND GUTTER	LF	480	\$3.24	\$1,555.20	0.00	\$0.00	480.00	\$1,555.20
46	REMOVE & DISPOSE OF EXIST. BITUMINOUS PAVEMENT	SY	5,224	\$1.62	\$8,462.88	0.00	\$0.00	4,000.00	\$6,480.00
47	REMOVE & DISPOSE OF EXIST. BITUMINOUS PAVEMENT (DRIVEWAYS)	SY	230	\$2.16	\$496.80	0.00	\$0.00	230.00	\$496.80
48	REMOVE & DISPOSE OF EXIST. CONCRETE PAVEMENT (DRIVEWAYS)	SY	47	\$5.41	\$254.27	0.00	\$0.00	47.00	\$254.27
49	COMMON EXCAVATION (EV) (P)	CY	3,074	\$13.73	\$42,206.02	0.00	\$0.00	2,000.00	\$27,460.00
50	SUBGRADE EXCAVATION (RECONSTRUCT AREAS) (EV)	CY	375	\$7.57	\$2,838.75	0.00	\$0.00	134.00	\$1,014.38
51	SUBGRADE PREPARATION	RS	19	\$54.06	\$1,027.14	0.00	\$0.00	19.00	\$1,027.14
52	SELECT GRANULAR BORROW (STREETS) (CV) (P)	CY	1,962	\$14.87	\$29,174.94	762.00	\$11,330.94	1,962.00	\$29,174.94
53	SELECT GRANULAR BORROW (SUBGRADE EXCAV.) (CV)	CY	375	\$14.87	\$5,576.25	0.00	\$0.00	134.00	\$1,992.58
54	CLASS 6 AGGREGATE BASE (CV) (P)	CY	630	\$27.03	\$17,028.90	230.00	\$6,216.90	630.00	\$17,028.90
55	TYPE SP 9.5 BITUMINOUS WEARING COURSE MIXTURE (2,B)	TN	490	\$52.65	\$25,798.50	0.00	\$0.00	0.00	\$0.00
56	TYPE SP 12.5 BITUMINOUS NON WEARING COURSE MIXTURE (2,B)	TN	653	\$47.40	\$30,952.20	567.90	\$26,918.46	567.90	\$26,918.46
57	BITUMINOUS MATERIAL FOR TACK COAT	GAL	290	\$1.96	\$568.40	70.00	\$137.20	70.00	\$137.20
58	TYPE SP 9.5 BITUMINOUS WEARING COURSE MIXTURE (2,B) (DRIVEWAY)	SY	230	\$15.00	\$3,450.00	297.00	\$4,455.00	297.00	\$4,455.00
59	SAW & SEAL STREET (40' INTERVALS)	LF	1,150	\$2.48	\$2,852.00	0.00	\$0.00	0.00	\$0.00
60	6" CONCRETE DRIVEWAY PAVEMENT	SY	62	\$46.02	\$2,853.24	68.00	\$3,129.36	68.00	\$3,129.36
61	CONCRETE RIBBON CURB	LF	3,240	\$6.64	\$21,513.60	3,150.00	\$20,916.00	3,150.00	\$20,916.00
62	SURMOUNTABLE CONCRETE CURB & GUTTER	LF	345	\$10.17	\$3,508.65	333.00	\$3,386.61	333.00	\$3,386.61

ITEM	DESCRIPTION OF PAY ITEM	UNIT	CONTRACT			THIS PERIOD		TOTAL TO DATE	
			QUANTITY	UNIT PRICE	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
63	B618 CONCRETE CURB & GUTTER	LF	56	\$12.84	\$719.04	108.00	\$1,386.72	108.00	\$1,386.72
64	STREET SWEEPING	HR	20	\$0.01	\$0.20	0.00	\$0.00	0.00	\$0.00
65	TEMPORARY ROCK CONSTRUCTION ENTRANCE	EA	2	\$540.56	\$1,081.12	0.00	\$0.00	0.00	\$0.00
66	CLEAN CULVERT	EA	1	\$324.33	\$324.33	0.00	\$0.00	1.00	\$324.33
67	4" PVC PERF EDGE DRAIN W/ BACKFILL & WRAP	LF	861	\$7.57	\$6,517.77	0.00	\$0.00	0.00	\$0.00
68	12" CORRUGATED STEEL PIPE CULVERT	LF	36	\$28.11	\$1,011.96	0.00	\$0.00	36.00	\$1,011.96
69	12" CORRUGATED STEEL PIPE APRON	EA	2	\$259.47	\$518.94	0.00	\$0.00	2.00	\$518.94
70	DRAINTILE CLEANOUT	EA	8	\$216.22	\$1,729.76	0.00	\$0.00	0.00	\$0.00
71	PRECAST CONCRETE HEADWALL (DRAIN TILE)	EA	4	\$270.28	\$1,081.12	0.00	\$0.00	0.00	\$0.00
72	DITCH GRADING	LF	12	\$5.41	\$64.92	0.00	\$0.00	0.00	\$0.00
73	IMPORT AND PLACE TOPSOIL (LV)	CY	702	\$15.00	\$10,530.00	0.00	\$0.00	0.00	\$0.00
74	SEEDING, FERTILIZER AND WOOD FIBER BLANKET	SY	929	\$1.55	\$1,439.95	0.00	\$0.00	0.00	\$0.00
75	SODDING	SY	2,300	\$3.00	\$6,900.00	0.00	\$0.00	0.00	\$0.00
76	INSTALL SALVAGED MAILBOX	EA	18	\$42.81	\$770.58	0.00	\$0.00	0.00	\$0.00
77	INSTALL SALVAGED SIGN	EA	10	\$32.11	\$321.10	0.00	\$0.00	0.00	\$0.00
78	INSTALL WOODEN FENCE	LF	10	\$82.25	\$822.50	0.00	\$0.00	0.00	\$0.00
79	INSTALL SALVAGED BRICK PAVERS	SF	124	\$4.42	\$548.08	0.00	\$0.00	0.00	\$0.00
SUBTOTAL - DIVISION 2					\$253,844.77		\$77,877.19		\$166,097.01
DIVISION 3 - KELVIN AVENUE NORTH - TRUNK WATER MAIN									
80	CONNECT TO EXISTING WATERMAIN	EA	1	\$1,059.49	\$1,059.49	0.00	\$0.00	1.00	\$1,059.49
81	HYDRANT EXTENSION	LF	3	\$1,097.33	\$3,291.99	0.00	\$0.00	0.00	\$0.00
82	12" DIP, CL. 52 WATERMAIN	LF	892	\$53.42	\$47,650.64	0.00	\$0.00	874.50	\$46,715.79
83	6" DIP, CL. 52 WATERMAIN	LF	53	\$53.95	\$2,859.35	0.00	\$0.00	47.50	\$2,562.63
84	1" TYPE "K" COPPER WATER SERVICE	LF	221	\$42.54	\$9,401.34	0.00	\$0.00	136.00	\$5,785.44
85	1" CORPORATION STOP	EA	5	\$265.95	\$1,329.75	0.00	\$0.00	5.00	\$1,329.75
86	1" CURB STOP WITH BOX	EA	5	\$344.87	\$1,724.35	0.00	\$0.00	5.00	\$1,724.35
87	6" HYDRANT ASSEMBLY (8'-6" BURY)	EA	2	\$4,492.02	\$8,984.04	0.00	\$0.00	2.00	\$8,984.04
88	6" RES. SEAT GATE VALVE & BOX	EA	2	\$1,291.93	\$2,583.86	0.00	\$0.00	2.00	\$2,583.86
89	12" RES. SEAT GATE VALVE & BOX	EA	2	\$3,027.12	\$6,054.24	0.00	\$0.00	2.00	\$6,054.24
90	MJ DIP COMPACT FITTINGS	LB	1,104	\$3.68	\$4,062.72	0.00	\$0.00	842.00	\$3,098.56
SUBTOTAL - DIVISION 3					\$89,001.77		\$0.00		\$79,898.15
DIVISION 4 - KELVIN AVENUE NORTH - LATERAL WATER MAIN									
91	12"X8" WET TAP	EA	1	\$3,481.18	\$3,481.18	0.00	\$0.00	1.00	\$3,481.18
92	HYDRANT EXTENSION	LF	3	\$1,189.22	\$3,567.66	0.00	\$0.00	0.00	\$0.00
93	8" DIP, CL. 52 WATERMAIN	LF	535	\$38.06	\$20,362.10	0.00	\$0.00	535.00	\$20,362.10
94	6" DIP, CL. 52 WATERMAIN	LF	20	\$53.95	\$1,079.00	0.00	\$0.00	20.00	\$1,079.00
95	1" TYPE "K" COPPER WATER SERVICE	LF	266	\$42.54	\$11,315.64	0.00	\$0.00	216.00	\$9,188.64
96	1" CORPORATION STOP	EA	6	\$265.95	\$1,595.70	0.00	\$0.00	6.00	\$1,595.70
97	1" CURB STOP WITH BOX	EA	6	\$344.87	\$2,069.22	0.00	\$0.00	6.00	\$2,069.22
98	6" HYDRANT ASSEMBLY (8'-6" BURY)	EA	1	\$4,492.02	\$4,492.02	0.00	\$0.00	1.00	\$4,492.02
99	6" RES. SEAT GATE VALVE & BOX	EA	1	\$1,291.93	\$1,291.93	0.00	\$0.00	1.00	\$1,291.93
100	MJ DIP COMPACT FITTINGS	LB	315	\$4.32	\$1,360.80	0.00	\$0.00	172.00	\$743.04
SUBTOTAL - DIVISION 4					\$50,615.25		\$0.00		\$44,302.83
DIVISION 5 - STONEGATE 1ST ADDITION - STREETS									
101	MOBILIZATION	LS	1	\$15,000.00	\$15,000.00	0.00	\$0.00	0.50	\$7,500.00
102	TRAFFIC CONTROL	LS	1	\$1,926.54	\$1,926.54	0.00	\$0.00	0.00	\$0.00
103	SILT FENCE	LF	207	\$1.00	\$207.00	0.00	\$0.00	0.00	\$0.00
104	INLET PROTECTION	EA	23	\$90.98	\$2,092.54	0.00	\$0.00	0.00	\$0.00
105	CLEARING	EA	1	\$324.33	\$324.33	0.00	\$0.00	1.00	\$324.33
106	GRUBBING	EA	1	\$259.46	\$259.46	0.00	\$0.00	1.00	\$259.46
107	SALVAGE MAILBOX	EA	31	\$26.76	\$829.56	0.00	\$0.00	31.00	\$829.56
108	SALVAGE SIGN	EA	5	\$16.05	\$80.25	0.00	\$0.00	0.00	\$0.00
109	SALVAGE LANDSCAPE ROCK (ISLANDS) (P)	LF	750	\$0.29	\$217.50	0.00	\$0.00	0.00	\$0.00
110	SAWCUT BITUMINOUS PAVEMENT	LF	435	\$2.07	\$900.45	0.00	\$0.00	452.50	\$936.68
111	SAWCUT CONCRETE PAVEMENT	LF	152	\$2.22	\$337.44	0.00	\$0.00	150.00	\$333.00
112	REMOVE MANHOLE OR CATCH BASIN CASTING	EA	27	\$162.46	\$4,386.42	0.00	\$0.00	27.00	\$4,386.42
113	REMOVE & DISPOSE OF EXIST. BITUMINOUS PAVEMENT (DRIVEWAYS)	SY	377	\$5.55	\$2,092.35	0.00	\$0.00	357.19	\$1,982.40
114	REMOVE & DISPOSE OF EXIST. CONCRETE PAVEMENT (DRIVEWAYS)	SY	137	\$7.70	\$1,054.90	0.00	\$0.00	127.39	\$980.90
115	SUBGRADE EXCAVATION (RECLAIM AREAS) (EV)	CY	500	\$7.00	\$3,500.00	25.00	\$175.00	25.00	\$175.00
116	RECLAIM EX. BIT. AND BASE MATERIALS, 8" DEPTH (P)	SY	18,800	\$2.89	\$54,332.00	0.00	\$0.00	18,800.00	\$54,332.00
117	HAUL OUT EXCESS RECLAIMED MATERIAL (LV) (P)	CY	909	\$5.65	\$5,135.85	909.00	\$5,135.85	909.00	\$5,135.85
118	SUBGRADE PREPARATION OF RECLAIMED SURFACE	RS	55	\$310.00	\$17,050.00	55.00	\$17,050.00	55.00	\$17,050.00
119	TYPE SP 9.5 BITUMINOUS WEARING COURSE MIXTURE (2,B)	TN	1,611	\$50.07	\$80,662.77	0.00	\$0.00	0.00	\$0.00
120	TYPE SP 12.5 BITUMINOUS NON WEARING COURSE MIXTURE (2,B)	TN	1,611	\$45.98	\$74,073.78	1,411.00	\$64,877.78	1,411.00	\$64,877.78
121	BITUMINOUS MATERIAL FOR TACK COAT	GAL	951	\$1.96	\$1,863.96	100.00	\$196.00	100.00	\$196.00
122	TYPE SP 9.5 BITUMINOUS WEARING COURSE MIXTURE (2,B) (DRIVEWAY)	SY	367	\$15.00	\$5,505.00	331.00	\$4,965.00	331.00	\$4,965.00
123	6" CONCRETE DRIVEWAY PAVEMENT	SY	91	\$46.02	\$4,187.82	108.00	\$4,970.16	108.00	\$4,970.16

ITEM	DESCRIPTION OF PAY ITEM	UNIT	CONTRACT			THIS PERIOD		TOTAL TO DATE	
			QUANTITY	UNIT PRICE	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
124	SAW & SEAL STREET (40' INTERVALS)	LF	4,025	\$2.48	\$9,982.00	0.00	\$0.00	0.00	\$0.00
125	RIPRAP	CY	15	\$86.49	\$1,297.35	0.00	\$0.00	13.50	\$1,167.62
126	SEDIMENT REMOVAL (LV)	CY	57	\$27.03	\$1,540.71	0.00	\$0.00	28.00	\$756.84
127	MODIFY STORM STRUCTURE 104	LS	1	\$3,546.04	\$3,546.04	0.00	\$0.00	1.00	\$3,546.04
128	CATCH BASIN CASTING R-3067-V	EA	23	\$627.69	\$14,436.87	0.00	\$0.00	0.00	\$0.00
129	MANHOLE CASTING R-1642-B	EA	4	\$474.07	\$1,896.28	0.00	\$0.00	0.00	\$0.00
130	SOLID (2'X3'X1.0' HT) CONCRETE CB SECTION	EA	8	\$560.15	\$4,481.20	0.00	\$0.00	0.00	\$0.00
131	MINOR STRUCTURE REPAIR	EA	15	\$172.81	\$2,592.15	0.00	\$0.00	0.00	\$0.00
132	RECONSTRUCT DRAINAGE STRUCTURE	LF	10	\$0.01	\$0.10	0.00	\$0.00	0.00	\$0.00
133	B418 CONCRETE CURB & GUTTER	LF	12,140	\$10.65	\$129,291.00	11,547.00	\$122,975.55	11,547.00	\$122,975.55
134	STREET SWEEPING	HR	30	\$0.01	\$0.30	3.00	\$0.03	3.00	\$0.03
135	IMPORT AND PLACE TOPSOIL (LV)	CY	1,466	\$15.00	\$21,990.00	561.00	\$8,415.00	561.00	\$8,415.00
136	SODDING	SY	7,007	\$3.00	\$21,021.00	0.00	\$0.00	0.00	\$0.00
137	INSTALL SALVAGED MAILBOX	EA	31	\$42.81	\$1,327.11	0.00	\$0.00	0.00	\$0.00
138	INSTALL SALVAGED SIGN	EA	5	\$32.11	\$160.55	0.00	\$0.00	0.00	\$0.00
139	INSTALL SALVAGED LANDSCAPE ROCK (ISLANDS) (P)	LF	750	\$1.58	\$1,185.00	0.00	\$0.00	0.00	\$0.00
SUBTOTAL - DIVISION 5					\$490,767.58		\$228,760.37		\$306,095.62

DIVISION 6 - HIGHLAND TRAIL NORTH - STREETS									
140	MOBILIZATION	LS	1	\$3,500.00	\$3,500.00	0.00	\$0.00	0.00	\$0.00
141	TRAFFIC CONTROL	LS	1	\$1,070.30	\$1,070.30	0.00	\$0.00	0.00	\$0.00
142	INLET PROTECTION	EA	8	\$90.98	\$727.84	0.00	\$0.00	0.00	\$0.00
143	REMOVE & DISPOSE OF EXIST. CONCRETE CURB AND GUTTER	LF	80	\$4.55	\$364.00	0.00	\$0.00	0.00	\$0.00
144	REMOVE MANHOLE OR CATCH BASIN CASTING	EA	6	\$114.23	\$685.38	0.00	\$0.00	0.00	\$0.00
145	MILL 2" OF EXISTING BITUMINOUS PAVEMENT (P)	SY	4,900	\$1.60	\$7,840.00	0.00	\$0.00	0.00	\$0.00
146	REMOVE & REPAVE BITUMINOUS FLUME	LS	1	\$1,214.34	\$1,214.34	0.00	\$0.00	0.00	\$0.00
147	SPOT BITUMINOUS CURB REPLACEMENT	LF	136	\$10.48	\$1,425.28	0.00	\$0.00	0.00	\$0.00
148	TYPE SP 9.5 BITUMINOUS WEARING COURSE MIXTURE (2,C)	TN	637	\$51.01	\$32,493.37	0.00	\$0.00	0.00	\$0.00
149	BITUMINOUS MATERIAL FOR TACK COAT	GAL	282	\$1.96	\$552.72	0.00	\$0.00	0.00	\$0.00
150	CATCH BASIN CASTING R-3067-V	EA	1	\$627.69	\$627.69	0.00	\$0.00	0.00	\$0.00
151	CATCH BASIN CASTING R-3250-1	EA	4	\$760.91	\$3,043.64	0.00	\$0.00	0.00	\$0.00
152	CATCH BASIN CASTING R-3501-TR	EA	1	\$740.51	\$740.51	0.00	\$0.00	0.00	\$0.00
153	STREET SWEEPING	HR	4	\$0.01	\$0.04	0.00	\$0.00	0.00	\$0.00
154	IMPORT AND PLACE TOPSOIL (LV)	CY	30	\$24.65	\$739.50	0.00	\$0.00	0.00	\$0.00
155	SODDING	SY	138	\$5.30	\$731.40	0.00	\$0.00	0.00	\$0.00
SUBTOTAL - DIVISION 6					\$55,756.01		\$0.00		\$0.00

DIVISION 7 - JAMELY AVENUE NORTH - STREETS									
156	MOBILIZATION	LS	1	\$3,500.00	\$3,500.00	0.00	\$0.00	0.00	\$0.00
157	TRAFFIC CONTROL	LS	1	\$1,070.30	\$1,070.30	0.00	\$0.00	0.00	\$0.00
158	MILL 2" OF EXISTING BITUMINOUS PAVEMENT (P)	SY	4,090	\$1.60	\$6,544.00	0.00	\$0.00	0.00	\$0.00
159	ADJUST VALVE BOX (WATER)	EA	5	\$274.15	\$1,370.75	0.00	\$0.00	0.00	\$0.00
160	TYPE SP 9.5 BITUMINOUS WEARING COURSE MIXTURE (2,C)	TN	531	\$51.48	\$27,335.88	0.00	\$0.00	0.00	\$0.00
161	BITUMINOUS MATERIAL FOR TACK COAT	GAL	236	\$1.96	\$462.56	0.00	\$0.00	0.00	\$0.00
162	STREET SWEEPING	HR	4	\$0.01	\$0.04	0.00	\$0.00	0.00	\$0.00
SUBTOTAL - DIVISION 7					\$40,283.53		\$0.00		\$0.00

TOTALS - BASE CONTRACT **\$1,189,610.33** **\$306,637.56** **\$600,218.60**

CHANGE ORDER NO. 1

CO1-2	REMOBILIZATION	LS	1.0	\$1,000.00	\$1,000.00	1.00	\$1,000.00	1.0	\$1,000.00
CO1-2	4" PERFORATED EDGE DRAIN WITH BACKFILL & WRAP	LF	1,179.0	\$19.45	\$22,931.55	1,179.00	\$22,931.55	1,179.0	\$22,931.55
CO1-3	DRAINTILE CLEANOUT	EA	11.0	\$330.00	\$3,630.00	11.00	\$3,630.00	11.0	\$3,630.00
CO1-4	PRECAST CONCRETE HEADWALL	EA	2.0	\$295.00	\$590.00	2.00	\$590.00	2.0	\$590.00
CO1-5	CORE DRILL INTO EXISTING STORM SEWER	EA	5.0	\$825.00	\$4,125.00	5.00	\$4,125.00	5.0	\$4,125.00
CO1-6	CONNECT TO EXISTING DRAINTILE	EA	2.0	\$350.00	\$700.00	2.00	\$700.00	2.0	\$700.00
TOTALS - CHANGE ORDER NO. 1					\$32,976.55		\$32,976.55		\$32,976.55

TOTALS - REVISED CONTRACT **\$1,222,586.88** **\$339,614.11** **\$633,195.15**



MAYOR & COUNCIL COMMUNICATION

DATE: July 19, 2016
CONSENT
ITEM # 12

AGENDA ITEM: Inwood Trunk Watermain Improvements – Pay Request No. 3

SUBMITTED BY: Chad Isakson, Project Engineer

THROUGH: Kristina Handt, City Administrator

REVIEWED BY: Jack Griffin, City Engineer
Cathy Bendel, Finance Director

SUGGESTED ORDER OF BUSINESS *if removed from the Consent Agenda*:

- Questions from Council to Staff Mayor Facilitates
- Public Input, if Appropriate.....Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Engineering.

FISCAL IMPACT: None. Partial payment is proposed in accordance with the Contract for the project. Payment remains within the authorized scope and budget.

SUMMARY AND ACTION REQUESTED:

The City Council is respectfully requested to consider approving Pay Request No. 3 for the Inwood Trunk Watermain Improvements project.

LEGISLATIVE HISTORY/BACKGROUND INFORMATION:

Northdale Construction Company, Inc., the Contractor for the project, has submitted Partial Pay Estimate No. 3 in the amount of \$362,750.77. The request has been reviewed and payment is recommended in the amount requested. In accordance with the contract documents, the City has retained 5% of the total work completed. The amount retained is \$56,408.18.

RECOMMENDATION:

Staff is recommending that the City Council approve, *as part of the Consent Agenda*, Pay Request No. 3 for the Inwood Trunk Watermain Improvements project. If removed from the consent agenda, the recommended motion for the action is as follows:

“Move to approve Pay Request No. 3 to Northdale Construction Company, Inc. in the amount of \$362,750.77 for the Inwood Trunk Watermain Improvements”.

ATTACHMENT(S):

1. Partial Pay Estimate No. 3

PROJECT PAY FORM

PARTIAL PAY ESTIMATE NO. <u> 3 </u>	FOCUS ENGINEERING, inc.
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INWOOD AVENUE TRUNK WATERMAIN IMPROVEMENTS PROJECT NO. 2014.130	PERIOD OF ESTIMATE FROM <u> 6/1/2016 </u> TO <u> 6/30/2016 </u>
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PROJECT OWNER: CITY OF LAKE ELMO 3800 LAVERNE AVENUE NORTH LAKE ELMO, MN 55042 ATTN: JACK GRIFFIN, CITY ENGINEER	CONTRACTOR: NORTHDAL CONSTRUCTION COMPANY, INC. 9760 71ST STREET NE ALBERTVILLE, MN 55301 ATTN: PHILIP LESNAR
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CONTRACT CHANGE ORDER SUMMARY				PAY ESTIMATE SUMMARY	
No.	Approval Date	Amount			
		Additions	Deductions		
1	7/5/2016	\$2,200.00		1. Original Contract Amount	\$1,411,737.31
				2. Net Change Order Sum	\$2,200.00
				3. Revised Contract (1+2)	\$1,413,937.31
				4. *Work Completed	\$1,128,163.65
				5. *Stored Materials	\$0.00
				6. Subtotal (4+5)	\$1,128,163.65
				7. Retainage* 5.0%	\$56,408.18
				8. Previous Payments	\$709,004.70
				9. Amount Due (6-7-8)	\$362,750.77
TOTALS		\$2,200.00	\$0.00		
NET CHANGE		\$2,200.00		*Detailed Breakdown Attached	

CONTRACT TIME					
START DATE: <u> 3/23/2016 </u>	ORIGINAL DAYS <u> 191 </u>	ON SCHEDULE			
SUBSTANTIAL COMPLETION: <u> 8/26/2016 </u>	REVISED DAYS <u> 0 </u>	YES	<input checked="" type="checkbox"/>		
FINAL COMPLETION: <u> 9/30/2016 </u>	REMAINING <u> 92 </u>	NO	<input type="checkbox"/>		

ENGINEER'S CERTIFICATION: The undersigned certifies that the work has been reviewed and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.	FOCUS Engineering, inc. _____ ENGINEER <u> 7/8/2016 </u> DATE
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CONTRACTOR'S CERTIFICATION: The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work for which previous payment estimates was issued and payments received from the owner, and that current payment shown herein is now due.	CONTRACTOR _____ BY _____ DATE
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APPROVED BY OWNER: CITY OF LAKE ELMO, MINNESOTA	
_____ BY	_____ BY
_____ DATE	_____ DATE

**INWOOD AVENUE TRUNK WATERMAIN IMPROVEMENTS
CITY OF LAKE ELMO, MINNESOTA
PROJECT NO. 2014.130**



ITEM	DESCRIPTION OF PAY ITEM	UNIT	CONTRACT			THIS PERIOD		TOTAL TO DATE	
			QUANTITY	UNIT PRICE	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
DIVISION 1 - GENERAL									
1	MOBILIZATION	LS	1	\$64,800.00	\$64,800.00	0.00	\$0.00	1.00	\$64,800.00
2	TRAFFIC CONTROL	LS	1	\$22,945.00	\$22,945.00	0.25	\$5,736.25	0.75	\$17,208.75
3	SILT FENCE, MACHINE SLICED	LF	600	\$4.13	\$2,478.00	0.00	\$0.00	200	\$826.00
4	CLEAR AND GRUB TREE	EA	6	\$750.00	\$4,500.00	0.00	\$0.00	0	\$0.00
5	DITCH CHECK	EA	10	\$104.50	\$1,045.00	0.00	\$0.00	0	\$0.00
SUBTOTAL - DIVISION 1					\$95,768.00		\$5,736.25		\$82,834.75
DIVISION 2 - WATERMAIN									
1	CONNECT TO EXISTING 8" WATERMAIN	EA	1	\$7,483.75	\$7,483.75	0	\$0.00	0	\$0.00
2	CONNECT TO EXISTING 16" WATERMAIN	EA	2	\$13,187.61	\$26,375.22	0	\$0.00	1	\$13,187.61
3	HYDRANT	EA	11	\$4,431.40	\$48,745.40	3	\$13,294.20	9	\$39,882.60
4	HYDRANT EXTENSION	LF	6	\$1,628.80	\$9,772.80	0	\$0.00	3.5	\$5,700.80
5	6" GATE VALVE AND BOX	EA	10	\$2,476.08	\$24,760.80	3	\$7,428.24	9	\$22,284.72
6	8" GATE VALVE AND BOX	EA	3	\$2,920.05	\$8,760.15	1	\$2,920.05	2	\$5,840.10
7	12" GATE VALVE AND BOX	EA	2	\$4,117.60	\$8,235.20	0	\$0.00	2	\$8,235.20
8	16" BUTTERFLY VALVE AND BOX	EA	19	\$10,711.98	\$203,527.62	5	\$53,559.90	14	\$149,967.72
9	1" CORPORATION STOP WITH FUSIBLE SADDLE	EA	3	\$709.63	\$2,128.89	0	\$0.00	3	\$2,128.89
10	1" CURB STOP AND CURB BOX	EA	3	\$775.20	\$2,325.60	0	\$0.00	3	\$2,325.60
11	1" COPPER WATER SERVICE PIPE	LF	100	\$50.97	\$5,097.00	0	\$0.00	81	\$4,128.57
12	6" DUCTILE IRON WATERMAIN PIPE, CLASS 52	LF	75	\$63.87	\$4,790.25	37	\$2,363.19	122.5	\$7,824.08
13	8" DUCTILE IRON WATERMAIN PIPE, CLASS 52	LF	96	\$70.32	\$6,750.72	20	\$1,406.40	42	\$2,953.44
14	12" DUCTILE IRON WATERMAIN PIPE, CLASS 52	LF	28	\$108.70	\$3,043.60	0	\$0.00	25.75	\$2,799.03
15	16" DUCTILE IRON WATERMAIN PIPE, CLASS 52	LF	25	\$126.98	\$3,174.50	5	\$634.90	35	\$4,444.30
16	16" HDPE DIPS DR11 WATERMAIN, DIRECTIONAL DRILL	LF	11,015	\$74.75	\$823,371.25	3,413	\$255,121.75	8,726	\$652,268.50
17	DUCTILE IRON FITTINGS	LB	5,810	\$10.74	\$62,399.40	2,152	\$23,112.48	7,003	\$75,212.22
18	HORIZONTAL DIRECTIONAL DRILLING BORE PITS	LS	1	\$49,462.20	\$49,462.20	0	\$12,365.55	0.75	\$37,096.65
19	WATER SERVICE CONNECTION PITS	LS	1	\$7,000.00	\$7,000.00	0	\$1,260.00	0.85	\$5,950.00
20	TRIVIEW TEST STATION MARKER	EA	18	\$156.02	\$2,808.36	0	\$0.00	0	\$0.00
SUBTOTAL - DIVISION 2					\$1,310,012.71		\$373,466.66		\$1,042,230.02
DIVISION 3 - STORM SEWER									
1	SALVAGE CONCRETE PIPE CULVERT	LF	60	\$15.00	\$900.00	0	\$0.00	14	\$210.00
2	INSTALL SALVAGED PIPE CULVERT	LF	60	\$31.11	\$1,866.60	0	\$0.00	8	\$248.88
SUBTOTAL - DIVISION 3					\$2,766.60		\$0.00		\$458.88
DIVISION 4 - STREET CONSTRUCTION									
1	SALVAGE AND REINSTALL MAILBOX	EA	2	\$165.00	\$330.00	0	\$0.00	0	\$0.00
2	SALVAGE AND REINSTALL SIGN	EA	13	\$220.00	\$2,860.00	2	\$440.00	2	\$440.00
SUBTOTAL - DIVISION 4					\$3,190.00		\$440.00		\$440.00

TOTALS - BASE CONTRACT **\$1,411,737.31** **\$379,642.91** **\$1,125,963.65**

CHANGE ORDER NO. 1

CO1-1	HYDRANT OFFSET	EA	2	\$500.00	\$1,000.00	2	\$1,000.00	2	\$1,000.00
CO1-2	18" FLARED END SECTION	EA	1	\$1,200.00	\$1,200.00	1	\$1,200.00	1	\$1,200.00

TOTALS - CHANGE ORDER NO. 1 **\$2,200.00** **\$2,200.00** **\$2,200.00**

TOTALS - REVISED CONTRACT **\$1,413,937.31** **\$381,842.91** **\$1,128,163.65**



MAYOR & COUNCIL COMMUNICATION

DATE: July 19, 2016
CONSENT
ITEM # 13

AGENDA ITEM: Inwood Booster Station Improvements – Pay Request No. 2

SUBMITTED BY: Chad Isakson, Project Engineer

THROUGH: Kristina Handt, City Administrator

REVIEWED BY: Jack Griffin, City Engineer
Cathy Bendel, Finance Director

SUGGESTED ORDER OF BUSINESS *if removed from the Consent Agenda*:

- Questions from Council to Staff Mayor Facilitates
- Public Input, if Appropriate.....Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Engineering.

FISCAL IMPACT: None. Partial payment is proposed in accordance with the Contract for the project. Payment remains within the authorized scope and budget.

SUMMARY AND ACTION REQUESTED:

The City Council is respectfully requested to consider approving Pay Request No. 2 for the Inwood Booster Station Improvements project.

LEGISLATIVE HISTORY/BACKGROUND INFORMATION:

Magney Construction, Inc., the Contractor for the project, has submitted Partial Pay Estimate No. 2 in the amount of \$85,823.00. The request has been reviewed and payment is recommended in the amount requested. In accordance with the contract documents, the City has retained 5% of the total work completed. The amount retained is \$9,200.20.

RECOMMENDATION:

Staff is recommending that the City Council approve, *as part of the Consent Agenda*, Pay Request No. 2 for the Inwood Booster Station Improvements project. If removed from the consent agenda, the recommended motion for the action is as follows:

“Move to approve Pay Request No. 2 to Magney Construction, Inc. in the amount of \$85,823.00 for the Inwood Booster Station Improvements”.

ATTACHMENT(S):

1. Partial Pay Estimate No. 2

PROJECT PAY FORM

PARTIAL PAY ESTIMATE NO. <u>2</u>	FOCUS ENGINEERING, inc.
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INWOOD BOOSTER STATION IMPROVEMENTS PROJECT NO. 2014.129	PERIOD OF ESTIMATE FROM <u>6/1/2016</u> TO <u>6/30/2016</u>
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PROJECT OWNER: CITY OF LAKE ELMO 3800 LAVERNE AVENUE NORTH LAKE ELMO, MN 55042 ATTN: JACK GRIFFIN, CITY ENGINEER	CONTRACTOR: MAGNEY CONSTRUCTION, INC. 1401 PARK ROAD CHANHASSEN, MN 55317
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CONTRACT CHANGE ORDER SUMMARY				PAY ESTIMATE SUMMARY	
No.	Approval Date	Amount			
		Additions	Deductions		
				1. Original Contract Amount	\$1,308,404.00
				2. Net Change Order Sum	\$0.00
				3. Revised Contract (1+2)	\$1,308,404.00
				4. *Work Completed	\$184,004.00
				5. *Stored Materials	\$0.00
				6. Subtotal (4+5)	\$184,004.00
				7. Retainage* <u>5.0%</u>	\$9,200.20
				8. Previous Payments	\$88,980.80
				9. Amount Due (6-7-8)	\$85,823.00
TOTALS		\$0.00	\$0.00		
NET CHANGE		\$0.00		*Detailed Breakdown Attached	

CONTRACT TIME					
START DATE:	<u>4/28/2016</u>	ORIGINAL DAYS	<u>211</u>	ON SCHEDULE	
SUBSTANTIAL COMPLETION:	<u>10/28/2016</u>	REVISED DAYS	<u>0</u>	YES	<input checked="" type="checkbox"/>
FINAL COMPLETION:	<u>11/25/2016</u>	REMAINING	<u>148</u>	NO	<input type="checkbox"/>

ENGINEER'S CERTIFICATION: The undersigned certifies that the work has been reviewed and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.	MSA PROFESSIONAL SERVICES <u><i>Diana A. Jan</i></u> ENGINEER <u>7/8/16</u> DATE
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CONTRACTOR'S CERTIFICATION: The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work for which previous payment estimates was issued and payments received from the owner, and that current payment shown herein is now due.	CONTRACTOR <u><i>John Smith</i></u> BY <u>7-8-16</u> DATE
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APPROVED BY OWNER: CITY OF LAKE ELMO, MINNESOTA	
BY _____	BY _____
DATE _____	DATE _____

**INWOOD BOOSTER STATION IMPROVEMENTS
CITY OF LAKE ELMO, MINNESOTA
PROJECT NO. 2014.129**



ITEM	DESCRIPTION OF PAY ITEM	UNIT	CONTRACT			THIS PERIOD		TOTAL TO DATE	
			QUANTITY	UNIT PRICE	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
DIVISION 1 - GENERAL									
1	MOBILIZATION	LS	1	\$55,000.00	\$55,000.00	0.50	\$27,500.00	1.00	\$55,000.00
2	TRAFFIC CONTROL	LS	1	\$700.00	\$700.00	0.00	\$0.00	0.60	\$420.00
3	SILT FENCE	LF	240	\$3.00	\$720.00	0.00	\$0.00	120	\$360.00
4	CLEARING AND GRUBBING	LS	1	\$2,000.00	\$2,000.00	0.00	\$0.00	1	\$2,000.00
5	TEMPORARY ROCK CONSTRUCTION ENTRANCE	EA	1	\$1,000.00	\$1,000.00	0.00	\$0.00	1	\$1,000.00
6	STREET SWEEPING	HR	10	\$105.00	\$1,050.00	0.00	\$0.00	0	\$0.00
7	SITE RESTORATION	LS	1	\$4,800.00	\$4,800.00	0.00	\$0.00	0	\$0.00
SUBTOTAL - DIVISION 1					\$65,270.00		\$27,500.00		\$58,780.00
DIVISION 2 - WATER MAIN									
8	CONNECT TO EXISTING WATERMAIN AND SERVICE	EA	3	\$1,500.00	\$4,500.00	0.00	\$0.00	3	\$4,500.00
9	1.5" COPPER WATER SERVICE PIPE	LF	65	\$50.00	\$3,250.00	0.00	\$0.00	65	\$3,250.00
10	12" DUCTILE IRON WATERMAIN PIPE, CLASS 52	LF	100	\$120.00	\$12,000.00	0.00	\$0.00	100	\$12,000.00
11	DUCTILE IRON FITTINGS	LB	344	\$16.00	\$5,504.00	0.00	\$0.00	344	\$5,504.00
SUBTOTAL - DIVISION 2					\$25,254.00		\$0.00		\$25,254.00
DIVISION 3 - STORM SEWER									
12	10" PVC DRAIN	LF	15	\$50.00	\$750.00	0.00	\$0.00	0	\$0.00
13	18" RCP STORM SEWER PIPE, CLASS 5	LF	130	\$50.00	\$6,500.00	0.00	\$0.00	0	\$0.00
14	18" RCP FLARED END SECTION	EA	1	\$1,500.00	\$1,500.00	0.00	\$0.00	0	\$0.00
15	CATCH BASIN/MANHOLE	EA	2	\$3,000.00	\$6,000.00	0.00	\$0.00	0	\$0.00
16	RANDOM RIPRAP CLASS III (CV)	CY	10	\$160.00	\$1,600.00	0.00	\$0.00	0	\$0.00
SUBTOTAL - DIVISION 3					\$16,350.00		\$0.00		\$0.00
DIVISION 4 - DRIVEWAY CONSTRUCTION									
17	COMMON EXCAVATION (P)	CY	690	\$20.00	\$13,800.00	0.00	\$0.00	690	\$13,800.00
18	SELECT GRANULAR BORROW (P)	CY	110	\$25.00	\$2,750.00	0.00	\$0.00	0	\$0.00
19	SUBGRADE PREPARATION	LS	1	\$1,400.00	\$1,400.00	0.00	\$0.00	0.00	\$0.00
20	AGGREGATE BASE CLASS 5	TON	140	\$22.00	\$3,080.00	0.00	\$0.00	0	\$0.00
21	TYPE SP 9.5 WEAR COURSE MIX (2,B)	TON	50	\$95.00	\$4,750.00	0.00	\$0.00	0	\$0.00
22	4" CONCRETE SIDEWALK	SY	41	\$70.00	\$2,870.00	0.00	\$0.00	0	\$0.00
23	SEGMENTAL RETAINING WALL	FF	480	\$23.00	\$11,040.00	0.00	\$0.00	0	\$0.00
24	SPLIT RAIL FENCE	LF	120	\$17.00	\$2,040.00	0.00	\$0.00	0	\$0.00
25	GUARD POST	EA	3	\$350.00	\$1,050.00	0.00	\$0.00	0	\$0.00
26	6" PERFORATED PVC DRAIN	LF	140	\$40.00	\$5,600.00	0.00	\$0.00	0	\$0.00
27	8" INLINE DRAIN	EA	5	\$900.00	\$4,500.00	0.00	\$0.00	0	\$0.00
28	ROOF DRAIN COLLECTION	EA	5	\$900.00	\$4,500.00	0.00	\$0.00	0	\$0.00
29	DRAINTILE CLEANOUT	EA	1	\$900.00	\$900.00	0.00	\$0.00	0	\$0.00
SUBTOTAL - DIVISION 4					\$58,280.00		\$0.00		\$13,800.00
30 DIVISION 5 - BOOSTER FACILITY									
31	Supervision	LS	1	\$18,550.00	\$18,550.00	0.10	\$1,855.00	0.30	\$5,565.00
32	Bond & Insurance	LS	1	\$19,620.00	\$19,620.00	0.00	\$0.00	1.00	\$19,620.00
31000	Concrete Work	LS	1	\$58,760.00	\$58,760.00	0.50	\$29,380.00	0.50	\$29,380.00
32000	Rebar	LS	1	\$5,100.00	\$5,100.00	0.50	\$2,550.00	0.50	\$2,550.00
33516	Heavy Duty Concrete Floor Finish	LS	1	\$1,860.00	\$1,860.00	0.00	\$0.00	0.00	\$0.00
42000	Masonry Work	LS	1	\$70,480.00	\$70,480.00	0.00	\$0.00	0.00	\$0.00
55000	Misc. Metals	LS	1	\$3,350.00	\$3,350.00	0.00	\$0.00	0.00	\$0.00
61000	Rough Carpentry	LS	1	\$25,500.00	\$25,500.00	0.00	\$0.00	0.00	\$0.00
62210	Plastic Trism	LS	1	\$1,170.00	\$1,170.00	0.00	\$0.00	0.00	\$0.00
71113	Bituminous Damproofing	LS	1	\$670.00	\$670.00	0.00	\$0.00	0.00	\$0.00
72113	Insulation (below grade)	LS	1	\$1,250.00	\$1,250.00	0.00	\$0.00	0.00	\$0.00
72126	Blown Fiberglass Insulation	LS	1	\$2,700.00	\$2,700.00	0.00	\$0.00	0.00	\$0.00
72726	Fluid Applied Membrane Air Barrier	LS	1	\$4,000.00	\$4,000.00	0.00	\$0.00	0.00	\$0.00
73113	Asphalt Shingles	LS	1	\$6,600.00	\$6,600.00	0.00	\$0.00	0.00	\$0.00
74618	Metal Soffit & Fascia, gutters & downspouts	LS	1	\$6,550.00	\$6,550.00	0.00	\$0.00	0.00	\$0.00
74646	Mineral Fiber Siding	LS	1	\$10,600.00	\$10,600.00	0.00	\$0.00	0.00	\$0.00
79200	Joint Sealants	LS	1	\$3,210.00	\$3,210.00	0.00	\$0.00	0.00	\$0.00
81600	FRP Doors	LS	1	\$11,950.00	\$11,950.00	0.00	\$0.00	0.00	\$0.00
88100	Glass & Glazing	LS	1	\$500.00	\$500.00	0.00	\$0.00	0.00	\$0.00
88410	Translucent Windows	LS	1	\$9,960.00	\$9,960.00	0.00	\$0.00	0.00	\$0.00
97750	FRP Surface laminated panels	LS	1	\$9,640.00	\$9,640.00	0.00	\$0.00	0.00	\$0.00
99600	High performance Coating	LS	1	\$13,400.00	\$13,400.00	0.00	\$0.00	0.00	\$0.00
101469	Warning Signs	LS	1	\$200.00	\$200.00	0.00	\$0.00	0.00	\$0.00

ITEM	DESCRIPTION OF PAY ITEM	UNIT	CONTRACT			THIS PERIOD		TOTAL TO DATE	
			QUANTITY	UNIT PRICE	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
104416	Fire Extinguishers	LS	1	\$350.00	\$350.00	0.00	\$0.00	0.00	\$0.00
220000	Plumbing	LS	1	\$22,500.00	\$22,500.00	0.05	\$1,125.00	0.05	\$1,125.00
230000	HVAC	LS	1	\$46,400.00	\$46,400.00	0.00	\$0.00	0.00	\$0.00
260500	Electrical	LS	1	\$79,800.00	\$79,800.00	0.05	\$3,990.00	0.05	\$3,990.00
312305	Earthwork	LS	1	\$7,880.00	\$7,880.00	0.50	\$3,940.00	0.50	\$3,940.00
331300	Disinfection of Water Storage Structures	LS	1	\$950.00	\$950.00	0.00	\$0.00	0.00	\$0.00
402323	Process Piping	LS	1	\$111,400.00	\$111,400.00	0.00	\$0.00	0.00	\$0.00
412223	Portable Hand Chain Hoist & Trolley	LS	1	\$1,200.00	\$1,200.00	0.00	\$0.00	0.00	\$0.00
444200	Water System Storage Tanks	LS	1	\$26,200.00	\$26,200.00	0.00	\$0.00	0.00	\$0.00
444256	Vertical Split Case Booster Pumps	LS	1	\$78,200.00	\$78,200.00	0.00	\$0.00	0.00	\$0.00
444416	Gas Chlorination System	LS	1	\$101,500.00	\$101,500.00	0.00	\$0.00	0.00	\$0.00
33	SCADA INTEGRATION AND SYSTEM IMPROVEMENTS (SCADA CONTRACTOR)	LS	1	\$30,000.00	\$30,000.00	0.00	\$0.00	0.00	\$0.00
34	PROCESS INSTRUMENTATION AND CONTROL (SYSTEM INTEGRATOR)	LS	1	\$215,000.00	\$215,000.00	0.00	\$0.00	0.00	\$0.00
35	230 KW GENERATOR SET	LS	1	\$105,000.00	\$105,000.00	0.00	\$0.00	0.00	\$0.00
36	UTILITY ALLOWANCE (ELECTRIC, NATURAL GAS, TELECOMMUNICATION/D)	LS	1	\$10,000.00	\$10,000.00	0.00	\$0.00	0.00	\$0.00
37	HOLDING TANK AND ASSOCIATED PIPING	LS	1	\$20,000.00	\$20,000.00	1.00	\$20,000.00	1.00	\$20,000.00
38	EROSION CONTROL BLANKET	SY	625	\$2.00	\$1,250.00	0.00	\$0.00	0.00	\$0.00
SUBTOTAL - DIVISION 5					\$1,143,250.00		\$62,840.00		\$86,170.00
TOTALS					\$1,308,404.00		\$90,340.00		\$184,004.00



MAYOR & COUNCIL COMMUNICATION

DATE: July 19, 2016
CONSENT
ITEM # 14

AGENDA ITEM: Inwood Water Tower (No. 4) – Pay Request No. 2

SUBMITTED BY: Chad Isakson, Project Engineer

THROUGH: Kristina Handt, City Administrator

REVIEWED BY: Jack Griffin, City Engineer
Cathy Bendel, Finance Director

SUGGESTED ORDER OF BUSINESS *if removed from the Consent Agenda*:

- Questions from Council to Staff Mayor Facilitates
- Public Input, if Appropriate.....Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Engineering.

FISCAL IMPACT: None. Partial payment is proposed in accordance with the Contract for the project. Payment remains within the authorized scope and budget.

SUMMARY AND ACTION REQUESTED:

The City Council is respectfully requested to consider approving Pay Request No. 2 for the Inwood Water Tower (No. 4) project.

LEGISLATIVE HISTORY/BACKGROUND INFORMATION:

CB&I, Inc., the Contractor for the project, has submitted Partial Pay Estimate No. 2 in the amount of \$175,788.00. The request has been reviewed and payment is recommended in the amount requested. In accordance with the contract documents, the City has retained 5% of the total work completed. The amount retained is \$11,647.00.

RECOMMENDATION:

Staff is recommending that the City Council approve, *as part of the Consent Agenda*, Pay Request No. 2 for the Inwood Water Tower (No. 4) project. If removed from the consent agenda, the recommended motion for the action is as follows:

“Move to approve Pay Request No. 2 to CB&I, Inc. in the amount of \$175,788.00 for the Inwood Water Tower (No. 4) Project”.

ATTACHMENT(S):

1. Partial Pay Estimate No. 2

PROJECT PAY FORM

PARTIAL PAY ESTIMATE NO. <u>2</u>	FOCUS ENGINEERING, inc.
-----------------------------------	--------------------------------

INWOOD WATER TOWER NO. 4 PROJECT NO. 2015.130	PERIOD OF ESTIMATE FROM <u>5/1/2016</u> TO <u>6/28/2016</u>
--	--


PROJECT OWNER: CITY OF LAKE ELMO 3800 LAVERNE AVENUE NORTH LAKE ELMO, MN 55042 ATTN: JACK GRIFFIN, CITY ENGINEER	CONTRACTOR: CB&I Inc. 14109 S. ROUTE 59 PLAINFIELD, IL 60544 ATTN: MICHAEL ALLISON
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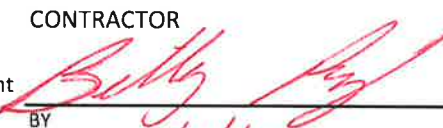
CONTRACT CHANGE ORDER SUMMARY			
No.	Approval Date	Amount	
		Additions	Deductions
1	5/3/2016	\$0.00	\$0.00
TOTALS		\$0.00	\$0.00
NET CHANGE		\$0.00	

PAY ESTIMATE SUMMARY	
1. Original Contract Amount	\$2,395,000.00
2. Net Change Order Sum	\$0.00
3. Revised Contract (1+2)	\$2,395,000.00
4. *Work Completed	\$232,940.00
5. *Stored Materials	\$0.00
6. Subtotal (4+5)	\$232,940.00
7. Retainage* <u>5.0%</u>	\$11,647.00
8. Previous Payments	\$45,505.00
9. Amount Due (6-7-8)	\$175,788.00

*Detailed Breakdown Attached

CONTRACT TIME			
START DATE:	<u>4/7/2016</u>	ORIGINAL DAYS	<u>574</u>
SUBSTANTIAL COMPLETION:	<u>9/28/2017</u>	REVISED DAYS	<u>0</u>
FINAL COMPLETION:	<u>11/2/2017</u>	REMAINING	<u>492</u>
		ON SCHEDULE	YES <input checked="" type="checkbox"/>
			NO <input type="checkbox"/>

ENGINEER'S CERTIFICATION: The undersigned certifies that the work has been reviewed and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.	SEH, Inc.  _____ ENGINEER <u>7/1/2016</u> _____ DATE
--	--

CONTRACTOR'S CERTIFICATION: The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work for which previous payment estimates was issued and payments received from the owner, and that current payment shown herein is now due.	CONTRACTOR  _____ BY <u>7/5/16</u> _____ DATE
--	---

APPROVED BY OWNER: CITY OF LAKE ELMO, MINNESOTA	
BY _____	BY _____
DATE _____	DATE _____

**INWOOD WATER TOWER NO. 4
CITY OF LAKE ELMO, MINNESOTA
PROJECT NO. 2015.130**



ITEM	DESCRIPTION OF PAY ITEM	UNIT	CONTRACT			THIS PERIOD		TOTAL TO DATE	
			QUANTITY	UNIT PRICE	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
DIVISION 1 - SITE & UTILITY WORK									
1	MOBILIZATION	LS	1	\$16,000.00	\$16,000.00		\$0.00	0.00	\$0.00
2	ROCK CONSTRUCTION ENTRANCE	EA	1	\$3,822.00	\$3,822.00		\$0.00	0.00	\$0.00
3	TRAFFIC CONTROL	LS	1	\$2,068.00	\$2,068.00		\$0.00	0	\$0.00
4	SUBGRADE EXCAVATION	CY	120	\$10.00	\$1,200.00		\$0.00	0	\$0.00
5	GEOTEXTILE FABRIC TYPE V	SY	200	\$6.00	\$1,200.00		\$0.00	0	\$0.00
6	ORGANIC TOPSOIL BORROW	CY	100	\$30.00	\$3,000.00		\$0.00	0	\$0.00
7	SELECT GRANULAR BORROW	CY	150	\$16.00	\$2,400.00		\$0.00	0	\$0.00
8	AGGREGATE BASE, CLASS 6	TON	1,250	\$22.00	\$27,500.00		\$0.00	0	\$0.00
9	BIT WEARING COURSE MIX (WEA240B)	TON	65	\$99.00	\$6,435.00		\$0.00	0	\$0.00
10	BIT NON-WEARING COURSE MIX (WEB240B)	TON	65	\$99.00	\$6,435.00		\$0.00	0	\$0.00
11	TACK COAT	GAL	35	\$10.00	\$350.00		\$0.00	0	\$0.00
12	8" CONCRETE APRON	SF	350	\$25.00	\$8,750.00		\$0.00	0	\$0.00
13	4" CONCRETE WALK	SF	100	\$20.00	\$2,000.00		\$0.00	0	\$0.00
14	CONNECT TO EXISTING WATERMAIN	EA	1	\$2,300.00	\$2,300.00		\$0.00	0	\$0.00
15	6" DIP WATER MAIN PIPE, CL. 52	LF	10	\$110.00	\$1,100.00		\$0.00	0	\$0.00
16	16" DIP WATER MAIN PIPE, CL. 52	LF	120	\$140.00	\$16,800.00		\$0.00	0	\$0.00
17	6" GATE VALVE & BOX	EA	1	\$1,980.00	\$1,980.00		\$0.00	0	\$0.00
18	HYDRANT	EA	1	\$4,864.00	\$4,864.00		\$0.00	0	\$0.00
19	DIP FITTINGS	LB	700	\$2.50	\$1,750.00		\$0.00	0	\$0.00
20	POLYETHYLENE ENCASUREMENT	LF	140	\$2.00	\$280.00		\$0.00	0	\$0.00
21	4' X 4' CATCH BASIN WITH GRATING	EA	1	\$2,618.00	\$2,618.00		\$0.00	0	\$0.00
22	1.5" CLEAR TOCK	CY	16	\$76.00	\$1,216.00		\$0.00	0	\$0.00
23	GEOTEXTILE FABRIC TYPE I	SY	30	\$6.00	\$180.00		\$0.00	0	\$0.00
24	18" RCP STORM SEWER PIPE, CL. V	LF	90	\$68.00	\$6,120.00		\$0.00	0	\$0.00
25	18" APRON W/TRASH GUARD	EA	1	\$1,700.00	\$1,700.00		\$0.00	0	\$0.00
26	HAND PLACED RIP RAP, CL. III	CY	10	\$92.00	\$920.00		\$0.00	0	\$0.00
27	GEOTEXTILE FABRIC TYPE IV	SY	37	\$3.00	\$111.00		\$0.00	0	\$0.00
28	PREASSEMBLED SILT FENCE	LF	500	\$2.25	\$1,125.00		\$0.00	0	\$0.00
29	STRAW BIOROLL	LF	1,000	\$2.00	\$2,000.00		\$0.00	0	\$0.00
30	TEMPORARY SEEDING (MIX 22-111 WITH TYPE I MULCH)	AC	1.5	\$4,000.00	\$6,000.00		\$0.00	0	\$0.00
31	SEEDING (MIX 25-131 WITH FERTILIZER & HYDROMULCH)	AC	1.5	\$3,500.00	\$5,250.00		\$0.00	0	\$0.00
SUBTOTAL - DIVISION 1					\$137,474.00		\$0.00		\$0.00
DIVISION 2 - ELEVATED STORAGE TANK									
1	INSURANCE AND BONDS	LS	1	\$47,900.00	\$47,900.00		\$0.00	1	\$47,900.00
2	ENGINEERING & APPROVAL	LS	1	\$239,500.00	\$239,500.00	0.60	\$143,700.00	1	\$143,700.00
3	TANK MATERIALS	LS	1	\$316,100.00	\$316,100.00		\$0.00	0	\$0.00
4	TANK FABRICATION & SHIP	LS	1	\$287,700.00	\$287,700.00		\$0.00	0	\$0.00
5	FOUNDATION CONSTRUCTION	LS	1	\$413,400.00	\$413,400.00	0.10	\$41,340.00	0	\$41,340.00
6	CONCRETE SHAFT CONSTRUCTION	LS	1	\$372,100.00	\$372,100.00		\$0.00	0	\$0.00
7	TANK ERECTION (ON GROUND)	LS	1	\$214,600.00	\$214,600.00		\$0.00	0	\$0.00
8	TANK PAINT (ON GROUND)	LS	1	\$142,300.00	\$142,300.00		\$0.00	0	\$0.00
9	HOIST TANK	LS	1	\$43,450.00	\$43,450.00		\$0.00	0	\$0.00
10	TANK PAINT (IN AIR)	LS	1	\$74,200.00	\$74,200.00		\$0.00	0	\$0.00
11	STERILIZE AND TEST	LS	1	\$976.00	\$976.00		\$0.00	0	\$0.00
12	ELECTRICAL	LS	1	\$89,800.00	\$89,800.00		\$0.00	0	\$0.00
13	WATER TOWER CONTROL PANEL AND RTU	LS	1	\$15,500.00	\$15,500.00		\$0.00	0	\$0.00
SUBTOTAL - DIVISION 2					\$2,257,526.00		\$185,040.00		\$232,940.00
TOTALS					\$2,395,000.00		\$185,040.00		\$232,940.00



MAYOR AND COUNCIL COMMUNICATION

DATE: 07/19/2016

CONSENT

ITEM #: 15

AGENDA ITEM: Agreement with Property Owner of 8004 50th Street for Repairs Related to Hazardous Building Abatement Orders

SUBMITTED BY: Mike Bent, Building Official

THROUGH: Mike Bent, Building Official

REVIEWED BY: Sarah Sonsalla, City Attorney

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, the City Council is asked to accept the Agreement with the Property Owner of 8004 50th Street for Repairs Related to Hazardous Building Abatement Orders. This agreement is based on the ongoing abatement proceeding of the property and has been prepared by the city attorney.

No specific motion is needed, as this is recommended to be part of the overall approval of the *Consent Agenda*.

STAFF REPORT: The property owners of 8004 50th Street N have agreed to enter into a restoration agreement with the city. The owner agrees to pay the city \$2,500.00 prior to execution of the agreement in order to reimburse the City for costs incurred related to the enforcement of the abatement orders.

The owner has agreed to abate all of the conditions outlined in the previously approved Abatement orders (Exhibit A) by August 31, 2016. The owner further agrees that if they fail to comply with the terms of the agreement, they waive their right to object to the City assessment of 100 percent of the expenses of execution by the city of the abatement orders (not to exceed \$50,000) and waive their right to appeal the levy of special assessment of all costs related to the abatement.

RECOMMENDATION: Based on the aforementioned, staff recommends the City Council accept the Agreement with Property Owner of 8004 50th Street for Repairs Related to Hazardous Building Abatement Orders

ATTACHMENTS:

1. Restoration Agreement
2. Abatement Order (Exhibit A)

RESTORATION AGREEMENT

This Restoration Agreement (this “Agreement”) is entered into as of July _____, 2016 by and between the City of Lake Elmo, a municipal corporation under the laws of Minnesota (the “City”) and Marysville LLC, a limited liability corporation formed under the laws of the state of Wyoming.

RECITALS

WHEREAS, Marysville LLC is the fee owner (the “Owner”) of the property located at 8004 50th Street, Lake Elmo, Minnesota and legally described as:

Lots Thirty-eight (38), Thirty-nine (39), Forty (40), Forty-one (41), Forty-two (42), Fifty-seven (57), Fifty-eight (58), Fifty-nine (59), Sixty (60), and Sixty-one (61), LANE’S DEMONTREVILLE COUNTRY CLUB, as surveyed and platted and now on file and of record in the office of the Registrar of Titles of Washington County, Minnesota.

(the “Property”); and

WHEREAS, on June 21, 2016, the City Council passed Resolution No. 2016-48 which concluded that the building on the Property is hazardous within the meaning of Minnesota Statutes Section 463.15 and authorized issuance of an order for abatement thereof (the “Resolution”); and

WHEREAS, the Resolution and the City’s Order for Abatement of a Hazardous Building dated July 1, 2016 (the “City Order”) was personally served on registered agent for the Owner on July 7, 2016 along with a Summons; and

WHEREAS, the City recorded a notice of lis pendens against the Property; and

WHEREAS, the Owner seeks to rehabilitate the Property; and

WHEREAS, the City consents to the rehabilitation of the Property without further court action on this matter subject to the terms of this Agreement; and

NOW, THEREFORE, in consideration of the mutual covenants and promises set forth in this Agreement, and other good and valuable consideration, the receipt and sufficiency of which are acknowledged by both parties to this Agreement, the City and the Owner agree as follows:

AGREEMENT

1. **Recitals.** The City and Owner agree that the foregoing Recitals are true and correct and are fully incorporated into this Agreement.

2. **Repair or Removal of the Building.** The Owner agrees that it will either repair the building on the Property or demolish it no later than August 31, 2016. All items specified in the City Order must be completed no later than August 31, 2016. The City Order is attached as Exhibit A and is hereby incorporated into this Agreement. The Owner agrees to apply for all necessary permits from the City. The Owner further agrees to allow the City to inspect the Property in order to ensure that all work specified in the City Order and this Agreement has been completed. This Agreement is neither a substitute for nor a waiver of the City's permitting and inspection requirements.

3. **Consideration.** The Owner agrees to pay the City \$2,500.00 prior to the execution of this Agreement in order to reimburse the City for the costs it has incurred related to the enforcement of the City Order.

4. **Performance.** So long as the Owner complies with the terms of paragraph 2 of this Agreement, the City agrees that it will not enforce the City Order, will discharge the notice of lis pendens against the Property, and will record a release of this Agreement with the County. If the Owner fails to comply with the terms of paragraph 2 of this Agreement, then it agrees that the City may immediately perform any outstanding work specified in the City Order and assess its costs as set forth in paragraph 5 of this Agreement without the need for further action or approval by the court. The Owner also agrees that the City may opt to remove the building as specified in the City Order instead of performing the outstanding repair work if it is deemed by the City to be more cost-effective to do so.

5. **Special Assessment of City Expenses; Waiver.** The City is authorized pursuant to Minnesota Statutes Sections 463.21 and 463.22 to assess the expenses that it incurs as a result of its enforcement of the City Order, including specifically, but not exclusively, demolition or repair costs, filing fees, service fees, publication fees, attorneys' fees, witness fees and traveling expenses (the "Expenses") not to exceed \$50,000. If the Owner fails to comply with the terms of this Agreement, then it hereby waives its right to object to the City's assessment of 100 percent of the Expenses that have been incurred by the City (less the \$2,500.00 already paid to the City by the Owner pursuant to paragraph 3 of this Agreement). The Owner hereby further waives its right to appeal the levy of the special assessment pursuant to Minnesota Statutes Section 429.081, or reapportionment thereof upon land division pursuant to Minnesota Statutes Section

429.071, subdivision 3, or otherwise; and further specifically agrees with respect to such special assessment against the Property that:

- a. Any requirements of Minnesota Statutes Chapter 429, with which the City does not comply are hereby waived by the Owner;
- b. The Owner's waiver of its right to object to the City's assessment of 100 percent of the Expenses against the Property as outlined above is reasonable, fair and equitable and there are no other properties against which the Expenses should be assessed; and
- a. It is the intention of the City to provide for the payment of such special assessment in one annual installment in the year 2017, with interest at the annual rate of eight percent accruing from the date of the assessment hearing.

6. General Provisions. This Agreement represents the entire agreement between the parties and supersedes in all respects all prior agreements of the parties, whether written or otherwise, with respect to the Property. No change, modification or waiver of any provisions of this Agreement will be binding unless it is in writing and signed by both parties. This Agreement shall be construed according to the laws of the state of Minnesota. Any provision of this Agreement which is void or unenforceable may be severed from the remaining provisions without affecting the enforceability of the remaining provisions.

7. Execution in Counterparts. This Agreement may be executed and delivered in two or more counterparts, each of which, when so delivered, shall be an original, but such counterparts shall together constitute but one and the same instrument and agreement. This Agreement shall be deemed to be effective on the last such day any such counterpart is executed.

8. Run with the Land. The provisions of this Agreement shall run with the land and be binding upon the Owner and its respective heirs, successors, and assigns.

9. Recording. The City will record this Agreement against the Property in the land records of Washington County.

10. Right to Bind Corporation. The person signing this Agreement on behalf of the Owner of the Property hereby warrants that he or she has full legal authority to sign on behalf of the limited liability company and that such signature shall be binding on the company. The signer also personally guarantees that the limited liability is in good standing in both its state of incorporation as well as under the laws of the State of Minnesota, including Minnesota Statutes Chapter 322B.

IN WITNESS WHEREOF, the City and the Owner have caused this Restoration Agreement to be duly executed in their names and on their behalf on or as of the date first above written.

OWNER – MARYSVILLE LLC

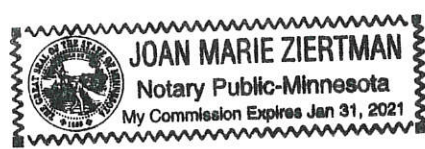
By: [Signature]

Its: Owner.

STATE OF Minnesota)
) SS.
COUNTY OF Washington)

The foregoing instrument was acknowledged before me this 15th day of July, 2016, by Trevor Jarvis, the Owner of Marysville LLC, a Wyoming limited liability company, on behalf of the company.

[Signature]
Notary Public



THIS INSTRUMENT DRAFTED BY:

Kennedy & Graven, Chartered (SJS)
470 U.S. Bank Plaza
200 South Sixth Street
Minneapolis, MN 55402
(612) 337-9300

EXHIBIT A

City Order

[to be attached]

CITY OF LAKE ELMO

By: _____
Mike Pearson
Its: Mayor

By: _____
Julie Johnson
Its: City Clerk

STATE OF MINNESOTA)
) SS.
COUNTY OF WASHINGTON)

The foregoing instrument was acknowledged before me this ____ day of _____, 2016, by Mike Pearson and Julie Johnson, the Mayor and City Clerk, respectively of the City of Lake Elmo, a Minnesota municipal corporation, on behalf of the City.

Notary Public

**CITY OF LAKE ELMO
WASHINGTON COUNTY
STATE OF MINNESOTA**

RESOLUTION NO. 2016-48

*A RESOLUTION ORDERING THE ABATEMENT OF CONDITIONS CREATING A NUISANCE
AND A HAZARDOUS PROPERTY EXISTING AT 8004 50th STREET NORTH, IN THE CITY OF
LAKE ELMO*

WHEREAS, the property located at 8004 50th Street North, legally described as:

Lots Thirty-eight (38), Thirty-nine (39), Forty (40), Forty-one (41), Forty-two (42), Fifty-seven (57), Fifty-eight (58), Fifty-nine (59), Sixty (60), and Sixty-one (61), LANE'S DEMONTREVILLE COUNTRY CLUB, as surveyed and platted and now on file and of record in the office of the Registrar of Titles of Washington County, Minnesota

contains a single family dwelling (the "Subject Property"); and

WHEREAS, a physical inspection by the City Building Official of the Subject Property on May 12, 2016 found that the foundation has caved in and no longer supports the structure, siding, windows, soffits and fascia are rotting and have mold and water damage, there is exposed high voltage electrical wiring, and there are broken windows and doors; and

WHEREAS, by notice dated May 16, 2016, the owner was ordered by the City of Lake Elmo to repair these items; and

WHEREAS, the owner did not complete the repairs as required by the notice; and

WHEREAS, the City Building Official has determined that failing foundation, the exposed high voltage electrical wiring, the rotting windows, siding, soffits and fascia, and the broken windows and doors are a violation of Section 96.03(B)(10) of the City Code and create hazardous and nuisance conditions and that the City must perform all work necessary in order to abate the hazardous and nuisance conditions on the Subject Property unless the owner performs all work set out in the attached order; and

WHEREAS, Marysville LLC, the owner of the Subject Property has taken no steps to abate the hazardous conditions; and

WHEREAS, Minnesota Statutes Section 463.161 authorizes the governing body of any city or town to order the owners of any hazardous building within the municipality to correct or remove the hazardous condition; and

WHEREAS, Minnesota Statutes Section 463.15, subdivision 3 defines a "hazardous building" as "any building..., which because of inadequate maintenance, dilapidation, physical damage, unsanitary condition or abandonment, constitutes a fire hazard or a hazard to public safety or health;" and

WHEREAS, Minnesota Statutes Section 463.161 et seq. authorizes a city to correct or remove a hazardous condition of any hazardous building if the owner of record fails to do so after a reasonable time and the district court enters a judgment sustaining the city's order; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lake Elmo as follows:

1. The house and garage located on the Subject Property, specifically the foundation, siding, soffits, fascia, exterior doors and windows, are hazardous as defined by Minnesota Statutes Section 463.15.
2. The house and garage also constitute a public nuisance within the meaning of Minnesota Statutes Section 609.74 and Section 96.03(B)(10) of the Lake Elmo City Code.
3. An Abatement Order substantially similar to that attached hereto as Exhibit A shall be served upon all parties with an interest in the Subject Property in order to effectuate this Resolution.
4. The City Attorney is authorized to take all necessary legal steps to secure compliance with the Order and to obtain authority to remove and abate the hazardous conditions on the Subject Property by court order or consent and assess the costs thereof against the Subject Property.

Passed and duly adopted this 21st day of June, 2016, by the City Council of the City of Lake Elmo, Minnesota.



Mike Pearson, Mayor

ATTEST:



Julie Johnson, City Clerk

**CITY OF LAKE ELMO
WASHINGTON COUNTY
STATE OF MINNESOTA**

RESOLUTION NO. 2016-62

*A RESOLUTION AUTHORIZING AND DIRECTING THE CITY'S LEGAL COUNSEL TO
COMMENCE A LAWSUIT IN UNITED STATES DISTRICT COURT AGAINST 3M COMPANY
("3M") RELATING TO THE PRESENCE OF PERFLUOROCHEMICALS ("PFCs") IN THE
CITY'S MUNICIPAL WATER DISTRIBUTION SYSTEM*

WHEREAS, since the 1950's, 3M used PFCs at its Cottage Grove facility in the manufacturing process for many of its consumer and industrial products; and

WHEREAS, during the 1960s and 1970s, 3M disposed of waste products containing PFCs from its manufacturing process at a now-closed Washington County Landfill in Lake Elmo and a now-closed 3M-owned waste disposal facility in Oakdale; and

WHEREAS, in 2002, the City drilled Well #3 to serve future development in the southern portion of the City; and

WHEREAS, in 2006, the Minnesota Department of Health ("MDH") determined that PFCs were present in Well #3; and

WHEREAS, the source of the PFCs in Well #3 is the PFC-containing waste that 3M disposed of at the Washington County Landfill and Oakdale disposal facility; and

WHEREAS, the level of PFCs present in Well #3 has exceeded MDH's Health Hazard Index and far exceeded the recently established United States Environmental Protection Agency's ("EPA") health advisory levels, thresholds that when exceeded trigger a need to take action to protect human health; and

WHEREAS, as a result of the presence of PFCs in Well #3, the City was unable to use Well #3 and therefore adopted and implemented an alternative design for its water distribution system to serve the southern portion of the City; and

WHEREAS, as a result of the presence of PFCs in Well #3, the City has incurred significant design, planning, engineering and construction costs associated with providing an alternative water supply system to serve the southern portion of the City; and

WHEREAS, the Comprehensive Environmental Response, Compensation and Liability Act ("CERCLA") is a federal law that provides for strict, joint and several liability for parties that arrange for the disposal of hazardous substances that are released into groundwater; and

WHEREAS, it is undisputed that 3M arranged for the disposal of PFC-containing waste that was released into the City's drinking water supply; and

WHEREAS, as a direct result of 3M's actions, the City has incurred substantial response costs and other monetary damages; and

WHEREAS, the City has attempted to resolve its dispute over these costs and damages caused by 3M's disposal of its PFC-containing waste through negotiations with 3M, however, to date these efforts have not been successful.

NOW, THEREFORE BE IT RESOLVED, by the City Council that the City's legal counsel is authorized and directed to commence a lawsuit against 3M in the United States District Court for the District of Minnesota for the recovery of the City's response costs and other monetary damages relating to 3M's disposal of PFCs that have reached the City's drinking water supply.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the City's legal counsel is authorized and directed to take all appropriate steps to protect the City's interests in this matter.

This resolution was adopted by the City Council of the City of Lake Elmo on this 19th day of July, 2016.

Mike Pearson, Mayor

ATTEST:

Julie Johnson, City Clerk