



MAYOR & COUNCIL COMMUNICATION

DATE: August 16, 2016
REGULAR
ITEM # 18

AGENDA ITEM: CSAH 13 Phase 1 Improvements - Authorize Preparation of a Feasibility Report

SUBMITTED BY: Jack Griffin, City Engineer

THROUGH: Kristina Handt, City Administrator

REVIEWED BY: Chad Isakson, Project Engineer
Cathy Bendel, Finance Director

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item.....City Engineer
- Report/Presentation.....City Engineer
- Questions from Council to Staff Mayor Facilitates
- Public Input, if Appropriate.....Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Engineering.

FISCAL IMPACT: \$7,000. If the improvements are ordered, the report costs will be charged against the project fund and become assessable to the benefitting properties. Should the project not be constructed, the report costs cannot be assessed.

SUMMARY AND ACTION REQUESTED: The City Council is respectfully requested to consider approving Resolution No. 2016-67, Ordering the Preparation of a Feasibility Report meeting MN State Statute 429 for the CSAH 13 Phase 1 Improvements so that the costs may be wholly or partially assessed to the benefitting properties.

LEGISLATIVE HISTORY/BACKGROUND INFORMATION: The City of Lake Elmo, City of Oakdale, and Washington County are working jointly to make improvements along County State Aid Highway (CSAH) 13 (Ideal Avenue/Olson Lake Trail) with the Phase 1 Improvements to be constructed in 2017. On July 19, 2016 the City of Lake Elmo approved a Resolution of Municipal Support for the Phase 1 Improvements consisting of pavement

preservation from CSAH 14 to 44th Street and Street Reconstruction with Trail, Drainage and Sanitary Sewer Improvements from 44th Street to 50th Street. The project will improve the roadway corridor, better manage storm water, add a pedestrian facility, and extend Oakdale's municipal sanitary sewer system to several Lake Elmo properties.

Washington County intends to require cost participation from the Cities of Lake Elmo and Oakdale in accordance with the County Cost Participation Policy for County Improvement Projects. In addition, the improvements include the extension of sanitary sewer service to Lake Elmo and Oakdale properties at the request of both cities. The current estimate for the local cost share of the improvements to be shared approximately equally between Lake Elmo and Oakdale is \$1,185,142. A Joint Powers Agreement will be prepared to more specifically allocate those costs between the County and each City.

Special assessments have been identified as one of the available funding mechanisms for the improvements where the benefiting properties are specially assessed all or a portion of the cost of the improvement, pursuant to the City's Special Assessment Policy and Minnesota Statutes, Chapter 429. In order to maintain special assessments as a viable funding alternative, the City Council must direct the preparation of a feasibility report meeting the statutory process for public improvements that are specially assessed.

The report will advise on the improvements being recommended along the corridor, provide estimated project costs for the City cost participation of the recommended improvements, including easement and right-of-way, permits, and other requirements needed to implement the improvements, recommend whether the improvements should be made as proposed or in connection with some other improvement, and advise if the improvements are necessary, cost effective, and feasible. The Report will also provide a preliminary assessment roll for each of the benefiting properties. Utility improvements will address sanitary sewer service to replace individual on-site treatment systems. Project costs will be as provided by Washington County's design consultant (SRF Consulting) for the improvements. Additionally, a Cooperate Agreement will be needed between Lake Elmo and Oakdale to address the respective municipal cost share along with maintenance responsibilities for the various improvements.

RECOMMENDATION: Staff is recommending that the City Council authorize FOCUS Engineering, Inc. to prepare a Feasibility Report meeting MN State Statute 429 for the CSAH 13 Phase 1 Improvements in the not to exceed amount of \$7,000. The recommended motion for this action is as follows:

“Move to approve Resolution No. 2016-67, Ordering preparation of a Feasibility Report by FOCUS Engineering for the CSAH 13 Phase 1 Improvements in a not to exceed amount of \$7,000.”

ATTACHMENT(S):

1. Resolution No. 2016-67, Ordering Preparation of a Feasibility Report.
2. CSAH 13 Location Map and Typical Section.
3. Project Schedule.

**CITY OF LAKE ELMO
WASHINGTON COUNTY
STATE OF MINNESOTA**

RESOLUTION NO. 2016-67

**A RESOLUTION ORDERING PREPARATION OF A FEASIBILITY REPORT
FOR THE CSAH 13 PHASE 1 IMPROVEMENTS**

WHEREAS, on July 19, 2016 the City of Lake Elmo approved a Resolution of Municipal Support for the County State Aid Highway 13 (Ideal Avenue/Olson Lake Trail) Roadway, Trail, Drainage and Sanitary Sewer Improvements for CSAH 13 from CSAH 14 to 50th Street; and

WHEREAS, the CSAH 13 Phase 1 Improvements, including pavement preservation from CSAH 14 to 44th Street and Street Reconstruction with Trail, Drainage and Sanitary Sewer Improvements from 44th Street to 50th Street, are proposed for construction beginning in 2017; and

WHEREAS, Washington County, the City of Oakdale and the City of Lake Elmo are each responsible for sharing in the project costs per the Washington County cost participation policy; and

WHEREAS, it is proposed to assess the benefiting properties for all or a portion of the cost of the improvement, pursuant to the City's Special Assessment Policy and Minnesota Statutes, Chapter 429.

NOW, THEREFORE, IT IS HEREBY RESOLVED,

That the proposed improvement, called the CSAH 13 Phase 1 Improvements, be referred to the City Engineer and FOCUS Engineering, and that FOCUS Engineering is instructed to complete a feasibility report in accordance with Minnesota Statutes, Chapter 429 for the proposed improvements, and to report to the council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible; whether it should be best made as proposed or in connection with some other improvement; using estimated costs for the recommended improvements as determined by the County's design consultant; and a description of the methodology used to calculate individual assessments for affected parcels.

ADOPTED BY THE LAKE ELMO CITY COUNCIL ON THE SIXTEENTH DAY OF AUGUST 2016.

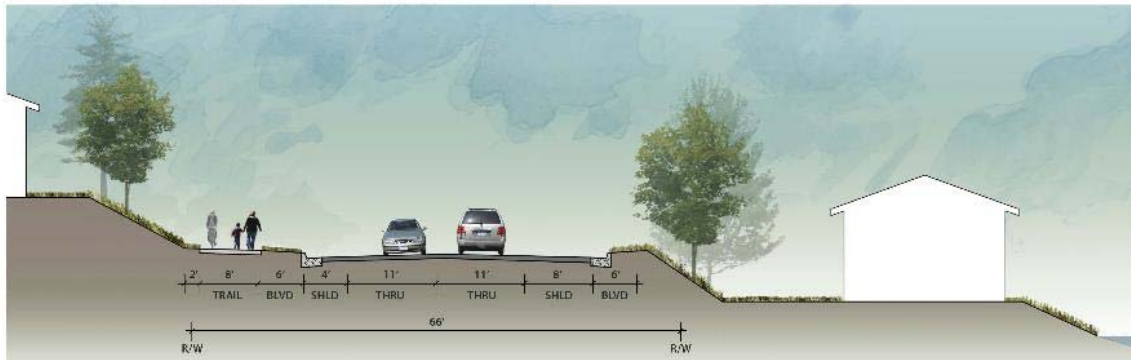
CITY OF LAKE ELMO

By: _____
Mike Pearson
Mayor

(Seal)
ATTEST:

Julie Johnson
City Clerk

Preferred Alternative



#5 - North End Curb and Gutter Design (Trail)



CSAH 13

IDEAL AVENUE NORTH / OLSON LAKE TRAIL

PROJECT SCHEDULE
CITY OF LAKE ELMO

CSAH 13 PHASE 1 IMPROVEMENTS
PROJECT NO. 2015.125

FOCUS ENGINEERING, inc.

Cara Geheren, P.E. 651.300.4261
Jack Griffin, P.E. 651.300.4264
Ryan Stempski, P.E. 651.300.4267
Chad Isakson, P.E. 651.300.4283

AUGUST 2016

JULY 19, 2016	Council approves Phase 1 Municipal Consent. County proceeds with Final Design.
AUGUST 16, 2016	Council authorizes the preparation of the CSAH 13 Phase 1 Feasibility Report.
FEBRUARY 21, 2017	County presents final plans and specifications. Council accepts Report and adopts project assessment policy. Calls Public Improvement and Final Assessment Hearing.
FEBRUARY 22, 2017	Notice of Public Improvement and Final Assessment Hearing (Publish March 1 and March 8, 2017).
FEBRUARY 27, 2017	County posts advertisement for bid.
MARCH 21, 2016	Public Improvement and Final Assessment Hearing. Council <u>Orders the Improvement</u> for the CSAH 13 Phase 1 Improvements (Requires 4/5 th vote).
APRIL 4, 2017	County Accepts Contractor Bids.
APRIL 18, 2017	Council approves "Concurrence" to award contract.
MAY, 2017	Start of Phase 1 Construction. <ul style="list-style-type: none">• NOVEMBER, 2017 Substantial Completion.• JULY, 2018 Final Completion.