



STAFF REPORT

DATE: September 6, 2016

CONSENT

ITEM #: 8

MOTION

TO: Mayor and City Council

FROM: Kristina Handt, City Administrator

AGENDA ITEM: Service Contract with Youth Service Bureau

BACKGROUND:

Statutory cities, like Lake Elmo, are limited to the authority granted to them under state statute. Generally, cities are not granted authority to make donations to non-profits. However, a city may use its contracting powers to enter into an agreement for services from a non-profit. The City has been giving money to Youth Service Bureau (YSB) for a number of years. It is typically handled in the annual budgeting process. In 2016 \$5,000 was budgeted.

At the joint budget workshop Council member Fliflet asked for more info on what other cities are contributing to YSB. Below is a summary of what other cities in our area contributed in 2016:

N St. Paul: \$11,000

Stillwater: \$10,000

Cottage Grove: \$7,000

Oak Park Heights: \$10,500

Stillwater Township: \$5,500

May Township: \$2,000

Woodbury: \$10,500.

Lakeland: \$5,200

Summary of Youth in 2015:

YOUTH'S RESIDENCE

Afton	14	
Bayport		21
Cottage Grove	195	
Dellwood	2	
Forest Lake	1	
Grant	3	
Hastings	7	
Hugo	9	
Lake Elmo	67	
Lake St. Croix Beach	5	
Lakeland	36	
Landfall	1	
Mahtomedi	17	
Maplewood	1	

Marine On St. Croix	6	
Newport	33	
Oak Park Heights	7	
Oakdale	56	
Scandia		1
St. Mary's Pt	2	
St. Paul		2
St. Paul Park	40	
Star Prairie	2	
Stillwater	236	
West Lakeland		9
White Bear Lake	5	
Willernie	1	
Woodbury	233	
Total	1012	

ISSUE BEFORE COUNCIL:

Should the city approve a service contract with Youth Service Bureau?

PROPOSAL DETAILS/ANALYSIS:

Included in your packet is a contract for services between Youth Service Bureau and the City of Lake Elmo for 2017. The contract outlines the services provided by Youth Service Bureau to a person living in, attending school in or issued a citation in the City of Lake Elmo. In exchange, the City of Lake Elmo will pay \$5,250 to YSB for these services.

The contract has been reviewed by the City Attorney and her comments were incorporated into the latest draft by YSB. The Finance Director was consulted on the fee information.

FISCAL IMPACT:

The fee for the service for 2017 is \$5,250. This amount has been included in the first draft of the budget presented to Council and Finance Committee on 7/19/16.

OPTIONS:

- 1) Approve the service contract
- 2) Amend and then approve the service contract
- 3) Do not approve the service contract

RECOMMENDATION:

If removed from the consent agenda:

Motion to approve the 2017 Service Contract with Youth Service Bureau