



**STAFF REPORT**

DATE: September 20, 2016

**CONSENT**

ITEM #: 17

**MOTION**

**TO:** Mayor and City Council

**FROM:** Kristina Handt, City Administrator

**AGENDA ITEM:** Lions Park Design Services

**BACKGROUND:**

At the May 17<sup>th</sup> Council meeting, there was discussion of amending the RFP for Lions Park to include the removal of the parks storage building. This amendment failed. Staff therefore issued the RFP on May 18, 2016 with previously discussed improvements from November 2015.

At the joint meeting between Council and Parks on September 13, the options of just grading the field or securing design services to better develop the proposal were discussed.

**ISSUE FOR DISCUSSION:**

Who should the City contract with for design services for Lions Park?

**PROPOSAL DETAILS/ANALYSIS:**

Proposals were due to the City on June 15, 2016. At that time we received proposals from five firms. Only one firm, Anderson Engineering, had submitted a complete proposal that included cost estimates for the construction phase. Since that time, staff was able to obtain complete proposals from two additional firms. A summary of the proposals submitted is provided in the chart below.

<b>FIRM</b>	<b>DESIGN SERVICES</b>	<b>CONSTRUCTION ESTIMATES</b>	<b>INCLUDED IN CONSTRUCTION</b>
Anderson Engineering	\$33,200	\$546,000 Total *\$396,500 field *\$80,000 con bldg. *\$37,500 con imp *\$10,500 vb ct, rink	Field improvements, fencing, dugout, backstop, concession bldg. improvements, concourse improvements, relocate sand volleyball court, grading and turf for hockey rink
Busch Architect	\$85,000	\$950,000	Field imp, rink in outfield, seating, backstop, dugouts, bull pens & batting cages, scorer's booth, ticket stand & storage, lighting
		\$650,000	New building for restrooms, concessions, warming room, etc
		\$150,000	Regrade & surface field, dugouts,

			fencing, irrigation
Clever	\$22,500- Quality Vision	Not submitted	
	\$45,000-Field of Dreams		
	\$78,500- Regional Recreation Center Vision		
Miller	\$27,500	\$137,950	Field imp, dugouts, fencing, batting cages, irrigation, bleachers, new announcers booth, update exterior of concession stand
292 Design Group	\$98,500	Not submitted	

**FISCAL IMPACT:**

The 2016-2020 CIP included \$40,000 for grading the field at Lions Park. The Parks Commission 2017-2021 CIP recommendations include \$150,000 for improvements to Lions Park. The total request therefore was \$190,000.

The Park Dedication Fund has a projected balance of \$885,000 by the end of 2016, assuming Tablyn improvements are completed.

Miller's not to exceed cost is \$27,500. This included both the design phase and the construction bid phase as that is how the RFP was originally issued. The scope definition, schematic design and master planning tasks would cost \$7,500. A site survey could cost an additional \$1,000-2,000. Staff did this break down of phases for the next lower bidder as well and found that Miller is still the lowest bidder.

**OPTIONS:**

- 1) Approve contracting for design services for Lions Park from Miller Architecture, Inc
- 2) Approve contracting for design services for Lions Park from another firm
- 3) Do not pursue design services at this time

**RECOMMENDATION:**

Based on the discussion from the joint meeting on September 13<sup>th</sup>, staff would recommend pursuing a contract with Miller Architecture Inc.

If removed from the consent agenda the motion would be:

**Motion to approve contracting for design services for Lions Park from Miller Architecture Inc. in a not to exceed amount of \$27,500 and authorize Mayor and Clerk to sign the contract.**