



## MAYOR AND COUNCIL COMMUNICATION

DATE: 10/18/2016

**CONSENT**

ITEM #: 9

**AGENDA ITEM:** Maintenance Agreement with Stillwater Twp. for Manning Ave. N

**SUBMITTED BY:** Rob Weldon, Public Works Director

**THROUGH:** Kristina Handt, City Administrator

**REVIEWED BY:** Kristina Handt, City Administrator

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### **BACKGROUND:**

Manning Ave. N from its intersection with MN State Hwy. 36, as it continues south to 5651 Manning Ave. N is a border road shared between the Township of Stillwater and City of Lake Elmo. Over the past years there has been no clear indication as to which municipality is responsible for maintenance and the road is in need of repairs. Because the city uses this road to access Well House #2 along with a Lake Elmo property owner adjacent to Well #2, public works has assumed minor maintenance items such as snow plowing, pot hole patching, and grading of the gravel to allow travel to and from the southernmost end of the road.

### **ISSUE BEFORE COUNCIL:**

To consider entering into a Maintenance Agreement with Stillwater Township for maintenance and repair activities on Manning Ave. N from; 5651 Manning Ave. N to its intersection with MN State Hwy. 36

### **PROPOSAL DETAILS/ANALYSIS:**

Under the terms of this Maintenance Agreement the City of Lake Elmo will perform maintenance and repairs to Manning Ave. N along the shared border of the two municipalities. Public Works will track the cost of maintenance in terms of materials, time, and equipment used. In January of each year the city will invoice the township for 50% of costs incurred and provide the township with a breakdown of maintenance activities performed.

### **FISCAL IMPACT:**

Costs for the maintenance activities should be very minimal and covered under the Street Maint. Materials and Contract Services line items. There should be little to no increases in these line items as certain maint. and repairs have taken place in prior years.

**OPTIONS:**

Approve Maintenance Agreement with Stillwater Township

Deny Maintenance Agreement with Stillwater Township

Table Maintenance Agreement with Stillwater Township

**RECOMMENDATION:**

Staff respectfully recommends entering into a Maintenance Agreement with Stillwater Township for the portion of Manning Ave. N from the property of 5651 Manning Ave. N to the intersection with Hwy. 36

***“Move to approve Road Maintenance agreement with Stillwater Township for the portion of Manning Ave. N from 5651 Manning Ave N to its intersection with Minnesota State Highway 36”***

**ATTACHMENTS:**

Road Maintenance Agreement