



MAYOR & COUNCIL COMMUNICATION

2016

DATE: October 18,

**CONSENT
ITEM #2
MOTION**

AGENDA ITEM: Approve Disbursements in the amount of
\$1,115,918.79

SUBMITTED BY: Patty Baker, Accountant

THROUGH: Cathy Bendel, Finance Director

REVIEWED BY: Cathy Bendel, Finance Director

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item..... City Administrator
- Report/Presentation.....
...City Administrator
- Questions from Council to Staff... Mayor Facilitates
- Call for Motion..... Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Finance

FISCAL IMPACT: \$1,115,918.79

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, the City Council is asked to approve disbursements in the amount of \$1,115,918.79. No specific motion is needed as this is recommended to be part of the *Consent Agenda*.

LEGISLATIVE HISTORY: NA

BACKGROUND INFORMATION/STAFF REPORT: The City of Lake Elmo has the fiduciary responsibility to conduct normal business operations. Below is a summary of current claims to be disbursed and paid in accordance with State law and City policies and procedures.

Claim #	Amount	Description
ACH	\$ 14,938.03	Payroll Taxes to IRS & MN Dept of Revenue 10/13/16
ACH	\$ 7,323.97	Payroll Retirement to PERA 10/13/16

ACH	\$ 2,200.00	Payroll Retirement to ICMA 10/13/16
DD7511- DD7558	\$ 38,139.63	Payroll (Direct Deposits) 10/13/16
44976- 45044	\$ 1,053,317.16	Accounts Payable 10/18/16
TOTAL	\$ 1,115,918.79	

RECOMMENDATION: Based on the aforementioned, the staff recommends the City Council approve as part of the Consent Agenda the aforementioned disbursements in the amount of \$1,115,918.79.

ATTACHMENTS:

1. Accounts Payable – check registers