



STAFF REPORT

DATE: October 18, 2016

CONSENT

ITEM #: 13

AGENDA ITEM: Hiring Building Inspector

SUBMITTED BY: Kristina Handt, City Administrator

BACKGROUND:

The City advertised for applications for the Building Inspector position from September 8-22, 2016. On October 3, 2016 staff interviewed three applicants.

ISSUE BEFORE COUNCIL: Should Miles Johnson be hired as the Building Inspector at the terms described below?

PROPOSAL DETAILS/ANALYSIS:

Staff is recommending the Council hire Miles Johnson as the Building Inspector. Staff is further recommending a starting wage of \$32/hour. Lastly, Mr. Johnson would begin accruing PTO at the 5-year service level (6.5 hours bi-weekly) on his start date.

Mr. Johnson has been a Building Inspector in Woodbury for the last 12 years and previously worked in the construction trade.

FISCAL IMPACT:

Cost of the position fully loaded is \$94,655

OPTIONS:

- 1) Hire Miles Johnson as the Building Inspector at the terms described above.
- 2) Offer the job to Mr. Johnson under different terms
- 3) Offer position to another candidate
- 4) Re-advertise the position

RECOMMENDATION:

If removed from the consent agenda:

Motion to hire Miles Johnson as the Building Inspector with a starting wage of \$32/hour and PTO accrual at the 5-year service rate.