



**MAYOR AND COUNCIL COMMUNICATION**

DATE: 10/18/16  
Consent  
ITEM: #14

**AGENDA ITEM:** Building Department Truck  
**SUBMITTED BY:** Mike Bent, Building Official  
**THROUGH:** Mike Bent, Building Official  
**REVIEWED BY:** Cathy Bendel, Finance Director  
Kristina Handt, City Administrator

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**SUGGESTED ORDER OF BUSINESS:**

- Introduction of Item ..... City Administrator
- Report/Presentation..... City Administrator
- Questions from Council to Staff ..... Mayor Facilitates
- Public Input, if Appropriate ..... Mayor Facilitates
- Call for Motion ..... Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

**FINANCIAL IMPACT:** \$24,656.75; to be funded from the vehicle fund.

**BACKGROUND AND STAFF REPORT:**

The City Council recently approved moving forward the hiring of a second building inspector.to 2016. The new building inspector will need a vehicle.

Used vehicles were considered, and the closest vehicle which would fit the needs of the department had 35,000 miles and price difference to a new vehicle was minimal. Purchasing new also provides 2 years of free maintenance to the City.

Attached is the quote to purchase a 2017 Chevrolet Equinox for \$24,656.75. The most recent vehicle purchased for the building department was a Jeep Compass at \$21.6k. The proposed Chev Equinox is a far better vehicle for the price.

**RECOMMENDATIONS:** Staff recommends that the City of Lake Elmo purchase the 2017 Chevrolet Equinox per the attached quote.

**ATTACHMENT:**

1. Quote for 2017 Chev Equinox



**FAMILY OWNED SINCE 1922**  
 5900 Stillwater Boulevard North - PO Box 337  
 Stillwater, Minnesota 55082  
 Phone 651-439-4333

Stock # C170065 Date: 10/05/2016 Salesperson: HENRY E FRIEDRICH JR  
 Buyer Name: (Last) CITY OF LAKE ELMO (First) \_\_\_\_\_ (Middle) \_\_\_\_\_  
 Co-Buyer Name: (Last) \_\_\_\_\_ (First) \_\_\_\_\_ (Middle) \_\_\_\_\_  
 Address: 3800 LAVERNE AVE N City: LAKE ELMO State: MN County: WASHINGTON Zip: 55042-969  
 Home Phone: (651) 770-5006 Bus Phone: (651) 775-1137 Buyer DOB: \_\_\_\_\_ Co-Buyer DOB: \_\_\_\_\_  
 Buyer D.L. #: \_\_\_\_\_ Co-Buyer D.L. #: \_\_\_\_\_  
 Buyers Insurance Co.: \_\_\_\_\_ Policy #: \_\_\_\_\_

PLEASE ENTER MY ORDER FOR: New  Used  Demo  Lienholder \_\_\_\_\_ Address: \_\_\_\_\_

YEAR	MAKE	MODEL	BODY	TRANSMISSION	COLOR	INTERIOR
2017	CHEVROLET	EQUINOX	EQUINOX AWD		SUMMIT WHITE	JET BLACK
VIN #		LIC. #	TAB EXP. DATE	STATE	MILEAGE	DELIVERED ON OR ABOUT
2GNFLEEK8H6167340					10	10/05/2016
CASH PRICE OF VEHICLE						25905.00
FREIGHT						
DEALER INSTALLED OPTIONS (SEE WE OWE FORM)						N/A
THIS VEHICLE HAS HAD ITEMS AND/OR ACCESSORIES INSTALLED WHICH ARE NOT COVERED BY THE MANUFACTURER WARRANTY.						
THESE INCLUDE:						
<b>TRADE-IN DATA</b>						
YEAR	MAKE	MODEL	BODY STYLE			
VIN #						
LIEN HOLDER'S NAME	CUSTOMER INITIALS X _____					
ADDRESS						
LICENSE PLATE #	LICENSE STATE	EXP. DATE				
MILEAGE NOW	TRANSMISSION	MFG. CUSTOMER REBATE				1750.00
DOES YOUR TRADE-IN HAVE A BRANDED TITLE OR INSURANCE SALVAGE HISTORY? YES <input type="checkbox"/> NO <input type="checkbox"/>						
IS THE POLLUTION CONTROL EQUIPMENT ON YOUR TRADE-IN INTACT AND IN OPERATING CONDITION? YES <input type="checkbox"/> NO <input type="checkbox"/>						
<b>Dealer's Disclaimer Of Warranty</b>						
Unless the vehicle is sold with a separate written dealer warranty or the dealer enters into a service contract with the buyer, the vehicle is sold "AS IS". Dealer expressly disclaims all warranties, either express or implied, including the implied warranties of merchantability and fitness for a particular purpose. The entire risk of the quality and performance of the vehicle is with the buyer.						
Important: A manufacturer warranty may apply.						
TOTAL						24155.00
LESS TRADE-IN ALLOWANCE FOR USED VEHICLE						N/A
TRADE DIFFERENCE						24155.00
LICENSE PLATE	361.00	STATE & LOCAL TAXES				N/A
TITLE & TRANSFER FEES	45.75	TRANSIT TAX				20.00
LIEN RECORDING FEE	N/A	DOCUMENT ADMINISTRATIVE FEE				75.00
OPTIONAL ELECTRONIC TRANSFER FEE	N/A	SERVICE CONTRACT				N/A
TOTAL LICENSE & FEES						406.75
CASH SUBMITTED WITH ORDER	N/A	SUBTOTAL				24656.75
LESS BALANCE OWING TO LEINHOLDER ON TRADE IN	N/A					N/A
TOTAL DOWN PAYMENT						N/A
<b>TOTAL AMOUNT DUE ON DELIVERY</b>						<b>24656.75</b>

The front and back of this CONTRACT comprise the entire CONTRACT affecting this purchase. THE DEALER will not recognize any verbal agreement, or any other agreement or understanding of any nature. You certify that no credit has been extended by dealer for the purchase of this motor VEHICLE. You certify that you are 18 years of age or older, and acknowledge receiving a copy of this contract.

The terms of this CONTRACT were agreed upon and the CONTRACT signed in this dealership on the date noted at top of this form. If DEALER is arranging credit for YOU, this CONTRACT is not valid until a credit disclosure is made as described in Regulation Z and you have accepted

**IMPORTANT: THIS MAY BE A BINDING CONTRACT AND YOU MAY LOSE ANY DEPOSITS IF YOU DO**