

MAYOR AND COUNCIL COMMUNICATION

DATE: 10/18/2016 CONSENT ITEM #: 18

AGENDA ITEM:Inwood 4th Addition Final Plat and Final Planned Unit Development PlansSUBMITTED BY:Stephen Wensman, Planning DirectorTHROUGH:Kristina Handt, City AdministratorREVIEWED BY:Jack Griffin, City Engineer
Emily Becker, City Planner
Mike Bent, Building Official
Greg Malmquist, Fire Chief
Sarah Sonsalla, City Attorney

BACKGROUND:

M/I Homes of Minneapolis./St. Paul (Hans Hagen Homes) is requesting final plat and final PUD (planned unit development) plans for Inwood 4th Addition. The Inwood 4th Addition final plat and PUD plans is the replat of f Outlot B, Inwood into 38 single family lots and corresponding right-of-way.

ISSUE BEFORE COUNCIL:

The City Council should consider approval of Resolution 2016-90 approving the Inwood 4th Addition final plat and PUD plans with associated conditions of approval.

PROPOSAL DETAILS/ANALYSIS:

M/I Homes of Minneapolis./St. Paul (Hans Hagen Homes) is requesting final plat and final PUD (planned unit development) plans for Inwood 4th Addition. The Inwood 4th Addition final plat and PUD plans is the replat of the 10.91 acre Outlot B, Inwood into 38 single family lots and corresponding right-of-way. The final plat and PUD plans are in substantial conformance with the approved preliminary plans.

The Planning Commission is recommending that the City Council approve a Final Plat and Final PUD request from M/I Homes of Minneapolis./St. Paul (Hans Hagen Homes) for Final Plat and PUD plans for 38 single-family lots and corresponding right-of-way.

Public Hearing. The Planning Commission held a public hearing to consider the final plat at its October 10, 2016 meeting. At the public hearing, a number of residents expressed frustration over the construction traffic and the need for another access such as the completion of Island Trail to

City Council Meeting

October 18, 2016

Regular Agenda Item #18

10th Street. John Rask, the Developer, spoke and explained the reasons for the phasing is to stage the utility construction and that Inwood 4th Addition is needed in order to construct the sanitary sewer. Inwood 5th Addition will be finalized over the winter and will also be constructed next summer at the same time as the 4th Addition which is needed to construct storm sewer. Both of these projects are needed in order to complete Island Trail to 10th Street North. John Rask also pointed out that Inwood 4th Addition will be different than previous phases in that there will be full basements, some walk-out lots and a few new housing products introduced and some with slightly higher price point.

The Planning Commission recommended approval with a 6-0 vote.

FISCAL IMPACT:

The City Council will be asked to review a developer's agreement concerning the final plat which will include a detailed accounting of any development costs that will be the responsibility of the City.

OPTIONS:

The City Council must approve the final plat if it is found to be in substantial conformance with the preliminary plat.

<u>RECOMMENDATION</u>:

The Planning Commission and Staff are recommending that the City Council approve the final plat for Inwood 4th Addition PUD with the following suggested motion:

"Move to adopt Resolution No. 2016-90 approving the final plat for Inwood 4th Addition planned unit development."

ATTACHMENTS:

- 1. Resolution No. 2016-90 approving Inwood 4th Addition final plat and PUD plans
- 2. Planning Commission packet, October 10, 2016
- 3. Planning Commission minutes, October 10, 2016

CITY OF LAKE ELMO WASHINGTON COUNTY STATE OF MINNESOTA

RESOLUTION NO. 2016-90

A RESOLUTION APPROVING A DEVELOPER'S AGREEMENT FOR THE INWOOD 4TH ADDITION PLANNED UNIT DEVELOPMENT

WHEREAS, the City of Lake Elmo is a municipal corporation organized and existing under the laws of the State of Minnesota; and

WHEREAS, Hans Hagen Homes, 941 NE Hillwind Road, Suite 300, Fridley, MN ("applicant") has previously submitted an application to the City of Lake Elmo ("City") for a Final Plat for InWood 3rd Addition; and

WHEREAS, the Lake Elmo City Council considered and approved the InWood PUD General Concept Plan on September 16, 2014; and

WHEREAS, the Lake Elmo City Council approved the InWood Preliminary Plat and Preliminary PUD Plan on December 2, 2014; and

WHEREAS, the Lake Elmo City Council adopted Resolution 2016-90 on October 18, 2016 approving the Final Plat and Final PUD for InWood 4th Addition; and

WHEREAS, a condition of approval of said Resolution 2016-90, establishes that prior to execution of the Final Plat by City officials, the Applicant shall enter into a Developer's Agreement with the City; and

WHEREAS, the Applicant and the City have agreed to enter into such a contract and a copy of the Developer's Agreement was submitted to the City Council for consideration at its October 18, 2016 meeting;

NOW, THEREFORE, BE IT RESOLVED THAT the City Council does hereby approve the Developer's Agreement for Inwood 4th Addition PUD and authorizes the mayor and city Clerk to execute the document.

Passed and duly adopted this 18th day of October, 2016 by the City Council of the City of Lake Elmo, Minnesota.

Mike Pearson, Mayor

ATTEST:

Julie Johnson, City Clerk



Planning Commission Date: 10/10/16 Agenda Item: 4a– Public Hearing Item Case # 2016-38

ITEM: Inwood 4th Addition Final Plat and Final Planned Unit Development Plans

SUBMITTED BY: Stephen Wensman, Planning Director

REVIEWED BY: Jack Griffin, City Engineer Emily Becker, City Planner

SUMMARY AND ACTION REQUESTED:

M/I Homes of Minneapolis/St. Paul (Hans Hagen Homes) is requesting approval of Final Plat and Final Planned Unit Development (PUD) Plans for Inwood 4th Addition to create 38 single family lots. Staff is recommending the Planning Commission recommend approval of the request subject to the conditions listed in this report.

GENERAL INFORMATION

Applicant:	M/I Homes/Hans Hagen Homes (John Rask), 941 NE Hillwind Rd. Suite 300, Fridley, MN		
Property Owners:	M/I Homes (Joh	M/I Homes (John Rask), 941 NE Hillwind Rd. Suite 300, Fridley, MN	
Location:	Outlot B, Inwoo	Outlot B, Inwood 1 st Addition.	
PID#:	330.292.114.0030		
Request:	Application for Final Plat and Final PUD approval of a 38 unit residential subdivision to be named Inwood 4th Addition.		
<i>Existing Land Use and Zoning:</i> Vacant land –within Inwood Final Plat area. Current Zoning: PUD/LDR – Low Density Residential			
<i>Surrounding Land Use and Zoning</i> : Surrounded by residential lots to the north (vacant) and we parkland to the east and parkland and 5 th Street to the south within Inwood.		parkland to the east and parkland and 5 th Street to the south, all	
Comprehensive Plan: Urban Low Density Residential (2.5 - 4 units per acre)			
<i>History</i> : The City Council approved the general concept plan for the Inwood on September 16, 2014, the preliminary plat on December 2, 2014 and the Final Plat on May 19, 2015 for phase 1. Inwood 2^{nd} was approved on $9/1/15$, Inwood 3^{rd} was approved on $4/19/16$.			
Deadline for Actic	60 Day Extensi	ation Complete – 9/1/2016 Deadline – 10/31/2016 on Letter Mailed – No y Deadline – 12/30/16	

PUBLIC HEARING ITEM 4a

Applicable Regulations:	Chapter 153 – Subdivision Regulations
	Article 10 – Urban Residential Districts (LDR)
	Article 16 – Planned Unit Development Regulations
	\$150.270 Storm Water, Erosion, and Sediment Control

REQUEST DETAILS

M/I Homes/Hans Hagen Homes is requesting Final Plat and Final Planned Unit Development (PUD) approval of Inwood 4th Addition, replat of Outlot B, Inwood 1st Addition. The final plat will result in 38 single family lots on 10.91 acres. The final plat will have a gross density of 3.5 (DUA) dwelling units per acre compared to the overall Inwood gross density of 2.7 DUA. The Net density is 3.5 DUA as there are no ponds, wetlands, collector roads or parkland in the 4th phase. Lot widths vary from 64.3 feet to 105 feet and lot sizes vary from 8,171 sq. ft. to 13,650 sq. ft., consistent with the preliminary plat and the LDR – Urban Low Density Residential zoning requirements.

Plat Summary:	
Development area (Outlot B):	10.91 acres
Total lot area:	8.4 acres
Residential lots:	38
R/W area:	2.51 acres
Average lot size:	.22 acres
Gross density:	3.51 dwelling units per acre
Net density:	3.51 dwelling units per acre

There is no parkland dedication in this phase. All parkland dedication was dedicated with the first phase. No trails are proposed with this plat, however condition of the 3rd Addition final plat was that the surrounding trails be installed prior to issuance of building permits. The trails have been constructed including the east-west trail to the north of this phase of the plat. The previously dedicated parkland is located between this plat and 5th Street. Street access to the park will be from Ivywood Ave or Ivywood Lane (or new name given to these streets).

The City's subdivision ordinance establishes the procedure for obtaining final subdivision approval. A final plat can only be approved if it is in substantial conformance with the approved preliminary plat and if in conformance it must be approved. Staff has reviewed the final plat and found that it is consistent with the preliminary plat. The developer will need to follow all approved development and construction plans for Inwood 4th Addition.

REVIEW AND ANALYSIS

Staff has reviewed the final plat and final PUD development plans and has identified a number of issues that need to be addressed prior to recoding the final plat. A summary of the issues are as follows:

Landscape Plans. Staff has reviewed the landscape plans and has the following comments:

• The landscape plans/utility plans must be revised to maintain 10 foot offset between trees to utilities. As proposed there are multiple conflicts with the boulevard trees being placed too close to water/sewer service stubs. Also Lots s 5 and 6, Block 1 have trees located over a

stormsewer pipe. These trees need to be relocated to the lot side of the sidewalk outside the 10' drainage and utility easement or in the easement with approval of the City after staking.

- Add plan note to the landscape plans to require all trees to be field located and approved by the city prior to planting trees.
- Remove plan note #3 on sheet L2. Tree installation is required as part of the developer installed improvements.
- Revise plan note #7 on sheet L2 as follows; "Trees may be adjusted with prior city approval to accommodate final home plans and driveway locations."
- One irrigation service is proposed from Ivywood Avenue to the proposed Park. Location must be reviewed and approved by Planning/Public Works prior to installation. The City of Lake Elmo Irrigation service detail must be on the landscape plans.

Engineering Review. The City Engineer has reviewed the final plat submittal and has prepared a memorandum for the Commission and Council's review. The comments in the City Engineer's review memorandum dated September 28, 2016 should be addressed prior to releasing the plat for recording.

Preliminary Plat Conditions. The Inwood 4th Addition final plat is in conformance with the preliminary plat. The preliminary plat and PUD plans for Inwood were approved with conditions. From that preliminary plat approval, the following conditions remain outstanding (Staff has provided comments related to each condition in bold italics):

- The applicant shall work with Community Development Director to name all streets in the subdivision in a manner acceptable to the City prior to the submission of final plat. The Planning Department had named all streets within the entire plat, however, the City is in the process of revising its street naming policy. Based on discussions with the City Council, the Council may want to provide guidance on street names within the plat. Based on discussions, Staff is recommending renaming the new road Ivywood Circle North.
- 2) The preliminary landscape plan shall be updated to address the review comments from the City's landscape architecture consultant as noted in a review letter dated November 18, 2014. The preliminary landscape plan has been updated and Phases 1 3 have been approved. The landscape plan for phase 4 is consistent with the preliminary landscape plans except as noted below.
- 10) All center median planting areas as depicted on the preliminary plat and plans shall be owned by the City of Lake Elmo and maintained by the Home Owners Association. The applicant shall enter into a maintenance agreement with the City that clarifies the individuals or entities responsible for any landscaping installed in areas outside of land dedicated as public park, trails, or open space on the final plat. *There is no signed maintenance agreement for the 4th phase. An approved and executed landscape license agreement shall be required prior to the release of building permits in the 4th phase.*
- 18) The developer shall install a multi-purpose trail along 10th Street between "Street B" and Inwood Avenue. *This condition will be addressed in a future phase.*

Any conditions that would still apply to Inwood 4th addition are included as part of the Staff recommendation below.

RECOMMENDED CONDITIONS OF APPROVAL:

Staff is recommending conditions as part of this final plat review to address issues highlighted in this report that include conditions of the preliminary plat that have not been fully addressed by the applicant. The City Engineer's review memorandum dated September 28, 2016 identifies a number of issues that need to be addressed by the developer in order for the City to deem the final plans complete. Based on the above Staff report and analysis, Staff is recommending approval of the final plat and final PUD development plans for Inwood 4th Addition with the following conditions:

Recommended Conditions of Approval:

- 1) All easements as requested by the City Engineer or Public Works Department shall be documented on the Final Plat prior to the execution of the final plat by City Officials.
- 2) All conditions/comments from the City Engineer's review memorandum dated September 28, 2016 be complied with prior to the execution of the final plat by City Officials.
- 3) That the Landscape Plans be revised to address the Planning and Engineering review comments prior to recording the final plat.
- 4) That the 5th Street Irrigation water service be installed with the 4th Addition improvements consistent with the Landscape Specifications for 5th Street, and that the City's standard water service for irrigation detail be added to the final landscape plans.
- 5) A Common Interest Agreement concerning management of the common areas of Inwood 4th Addition and establishing a homeowner's association shall be submitted in final form to the Planning Director before a building permit may be issued for any structure within this subdivision.
- 6) That the new street in the final plat be named Ivywood Circle North.
- 7) The applicant shall also enter into a landscape license agreement and maintenance agreement with the City that clarifies the individuals or entities responsible for any landscaping installed in areas outside of land dedicated as public park and open space on the final plat.

DRAFT FINDINGS

Staff is recommending that the Planning Commission consider the following findings with regards to the proposed Inwood 4th Addition Final Plat:

- That all the requirements of City Code Section 153.08 related to the Final Plat have been met by the Applicant.
- That the proposed Final Plat for Inwood 4th Addition consists of the creation of 38 singlefamily detached residential structures.
- That the Inwood 4th Addition Final Plat is consistent with the Preliminary Plat and Plans as approved by the City of Lake Elmo on December 2, 2014.

BUSINESS ITEM 4a

- That the Inwood 4th Addition Final Plat is consistent with the Lake Elmo Comprehensive Plan and the Future Land Use Map for this area.
- That the Inwood 4th Addition Final Plat generally complies with the City's Urban Low Density Residential zoning district except as previously approved as part of the Inwood PUD.
- That the Inwood 4th Addition Final Plat complies with all other applicable zoning requirements, including the City's landscaping, storm water, sediment and erosion control and other ordinances, except as previously approved as part of the Inwood PUD.
- That the Inwood 4th Addition Final Plat complies with the City's subdivision ordinance.

RECCOMENDATION:

Staff recommends that the Planning Commission recommend approval of the Inwood 4th Addition Final Plat with the 7 conditions of approval as listed in the Staff report.

Suggested motion:

"Move to recommend approval of the Inwood 4th Addition Final Plat with 7 conditions of approval as drafted by Staff based on the findings listed in the Staff Report."

ATTACHMENTS:

- 1. Application Forms and Narrative
- 2. Inwood 4th Addition Final Plat
- 3. Inwood 4th Addition Final PUD Plans

SUGGESTED ORDER OF BUSINESS:

- Introduction	Planning Staff
- Report by Staff	Planning Staff
- Questions from the Commission	Chair & Commission Members
- Public Comments	Chair
- Discussion by the Commission	Chair & Commission Members
- Action by the Commission	Chair & Commission Members

Date Received:	North
AUG 17 2016	
CITY OF LAKE BLIND	
Comprehensive Plan Zoning District Amend Zoning Text Amend Variance*(see below) Zoning Appea	I
Conditional Use Permit (C.U.P.)	
Lot Line Adjustment Minor Subdivision Residential Subdivision Sketch/Concept Plan	
🗆 PUD Concept Plan 🔲 PUD Preliminary Plan 🄀 PUD Final Plan 🛛 Wireless Communications	
Applicant: M/I Homes, of Mole/St. And Address: 941 NE Hillwind Rd, Sinto 300 Fridly mm Phone # 767-586-7202 Email Address: Jrask @ mihomos-Com	_
Fee Owner: m/1 Homes Address: Same Phone # Email Address:	_
Property Location (Address):	
PID#:	_
Detailed Reason for Request: Final plating lats	_
*Variance Requests: As outlined in Section 301.060 C. of the Lake Elmo Municipal Code, the applicant must demonstrate practical difficulties before a variance can be granted. The practical difficulties related to this application are as follows:	
	_
	—
In signing this application, I hereby acknowledge that I have read and fully understand the applicable provisions of the Zoning ordinance and current administrative procedures. I further acknowledge the fee explanation as outlined in the application	

procedures and hereby agree to pay all statements received from the	City pertai	ning to additional application expense.
Signature of applicant:	Date:	8/5/14
Signature of fee owner:	Date:	8/5/4



AUG 17 2016

Lake Elmo City Hall 651-747-3900 3800 Laverne Avenue North Lake Elmo, MN 55042

ACKNOWLEDGEMENT OF RESPONSIBILITY

This is to certify that I am making application for the described action by the City and that I am responsible for complying with all City requirements with regard to this request. This application should be processed in my name and I am the party whom the City should contact regarding any matter pertaining to this application.

I have read and understand the instructions supplied for processing this application. The documents and/or information I have submitted are true and correct to the best of my knowledge. I will keep myself informed of the deadlines for submission of material and of the progress of this application.

I understand that this application may be reviewed by City staff and consultants. I further understand that additional information, including, but not limited to, traffic analysis and expert testimony may be required for review of this application. I agree to pay to the City upon demand, expenses, determined by the City, that the City incurs in reviewing this application and shall provide an escrow deposit to the City in an amount to be determined by the City. Said expenses shall include, but are not limited to, staff time, engineering, legal expenses and other consultant expenses.

I agree to allow access by City personnel to the property for purposes of review of my application.

Signature of applicant	Date5/16
Name of applicant John Rask	Phone 763-586-7202
(Please Print)	

Name and address of Contact (if other than applicant)_____





AFFIRMATION OF SUFFICIENT INTEREST

I hereby affirm that I am the fee title owner of the below described property or that I have written authorization from the owner to pursue the described action.

Name of applicant mts Homes	
(Please Print)	
Street address/legal description of subject property	K-1444
Outlos B, Enoot	
	8/5-176
Signature	Date

If you are not the fee owner, attach another copy of this form which has been completed by the fee owner or a copy of your authorization to pursue this action.

If a corporation is fee title holder, attach a copy of the resolution of the Board of Directors authorizing this action.

If a joint venture or partnership is the fee owner, attach a copy of agreement authorizing this action on behalf of the joint venture or partnership.

Dale Received: Received By: LU File #:	LAKE ELMO	
		651-747-3900 3800 Davenne AvenDe North Lake Elmo, MN 55042
FINAL PLAT APPLICA	TION	OTH OF LAKE ELMO
Applicant: <u>M/I Home</u> Address: <u>941 NG</u> Phone #: <u>763-586-</u> Email Address: <u>Jrask</u>		tul 220.
Fee Owner:Sam~		
Address:		
Phone #: Email Address:		
	East of Inwood Ave	and North of 542 Starl
PID#: 33-029-21-	14-0030	
General information of proposed	subdivision: <u>Sc. a Hacher</u>	
· · · · · · · · · · · · · · · · · · ·		
Ordinance and current administrative p	nowledge that I have read and fully understand rocedures. I further acknowledge the fee expla statements received from the City pertaining to	nation as outlined in the application
Signature of applicant:	Date:	5/5/2
Fee Owner Signature	Date:	3/5/12





AUG 17 2016

Lake Elmo City Hall 651-747-3900 3800 Laverne Avenue North Lake Elmo, MN 55042

AFFIRMATION OF SUFFICIENT INTEREST

I hereby affirm that I am the fee title owner of the below described property or that I have written authorization from the owner to pursue the described action.

Name of applicant Matter Homes	
(Please Print)	
Street address/legal description of subject property	+ 3 Innood
	8/5/10
Signature	Date

If you are not the fee owner, attach another copy of this form which has been completed by the fee owner or a copy of your authorization to pursue this action.

If a corporation is fee title holder, attach a copy of the resolution of the Board of Directors authorizing this action.

If a joint venture or partnership is the fee owner, attach a copy of agreement authorizing this action on behalf of the joint venture or partnership.



Lake Elmo City Hall 651-747-3900 AUG 1 7 203800 Laverne Avenue North Lake Elmo, MN 55042

ACKNOWLEDGEMENT OF RESPONSIBILITY

This is to certify that I am making application for the described action by the City and that I am responsible for complying with all City requirements with regard to this request. This application should be processed in my name and I am the party whom the City should contact regarding any matter pertaining to this application.

I have read and understand the instructions supplied for processing this application. The documents and/or information I have submitted are true and correct to the best of my knowledge. I will keep myself informed of the deadlines for submission of material and of the progress of this application.

I understand that this application may be reviewed by City staff and consultants. I further understand that additional information, including, but not limited to, traffic analysis and expert testimony may be required for review of this application. I agree to pay to the City upon demand, expenses, determined by the City, that the City incurs in reviewing this application and shall provide an escrow deposit to the City in an amount to be determined by the City. Said expenses shall include, but are not limited to, staff time, engineering, legal expenses and other consultant expenses.

I agree to allow access by City personnel to the property for purposes of review of my application.

Signature of applicant	Date8/5/16
Name of applicant John Cash (Please Print)	Phone 763 - 586-7202
Name and address of Contact (if other than applicant)	Sans

Final Plat and PUD Final PlanNarrative Hans Hagen Homes January 17, 2016

2. Written Statements

a. List of contact information:

Applicant John Rask Hans Hagen Homes 941 NE Hillwind Road, Suite 300 Fridley, MN 55432 763-586-7200

Property Owner John Rask Hans Hagen Homes 941 NE Hillwind Road, Suite 300 Fridley, MN 55432 763-586-7200

<u>Surveyor</u> Dan Obermiller EG Rud and Sons, Inc. 6776 Lake Drive NE, Suite 110 Lino Lakes, MN 55014 651-361-8200

<u>Civil Engineer</u> Brian Krystofiak, PE Carlson McCain, Inc. 248 Apollo Drive, Suite 100 Lino Lakes, MN 55014 763-489-7905

Wetland Consultant Melissa Barrett Kjolhaug Environmental 26105 Wild Rose Lane Shorewood, MN 55331 952-401-8757 AUG 17 2016

b. A listing of the following site data: Address, current zoning, parcel size in acres and square feet, property identification number(s) (PID), and current legal description(s);

See attached.

c. Final Subdivision and Lot Information

AUG 17 2016

- i. InWood 4th Addition
- ii. Lot Tabulation see attached plat and table. The 4th addition plat includes a total of 38 lots, which is consistent with the approved preliminary plat for this part of the neighborhood.
- iii. There is no park land dedicated in this phase.
- iv. 2.51 acres of public right-of-way.
- *d.* An explanation of how issues have been addressed since the Preliminary Plat phase of the development;

The final plat for the 4th Addition is consistent with the preliminary plat and conditions of approval as discussed below.

Conditions of Preliminary Plat Approval:

1. The applicant shall work with Community Development Director to name all streets in the subdivision in a manner acceptable to the City prior to the submission of final plat.

Response: The Community Development Director has supplied street names for the entire plat.

2. The City and the applicant shall reach an agreement concerning the location and dedication of land associated with the proposed water necessary to provide adequate water service to the InWood project area prior to the acceptance of a final plat for any portion of the PUD area.

Response: The applicant and City have agreement on the final water system design. The property owner, Inwood 10 LLC, has provided land for a future City water tower.

3. The preliminary landscape plan shall be updated to address the review comments from the City's landscape architecture consultant as noted in a review letter dated November 18, 2014.

Response: The applicant has submitted revised plans to the City addressing the above. Landscaping for the first phase and 5th Street has been partially installed.

4. Prior to the submission of a final plat for any portion of the InWood PUD, the developer shall work with the City to determine the appropriate park dedication calculations for the entire development area.

Response: The Park Dedication requirements were satisfied with the Final Plat for Inwood. Outlot L, Inwood was dedicated to the City for future park.

5. As part of any development agreement that includes improvements to one of the adjacent County State Aid Highways (CSAH 13 and 10th Street), the City and the 2016 developer shall determine the appropriate responsibility for the cost of these improvements.

Response: There are no improvements or connections planned to either CSAH 13 or 10th Street with this phase. Cost sharing was determined and agreed upon with the Inwood final plat for CSAH 13 and funds were provided by Hans Hagen Homes.

6. The applicant must enter into a separate grading agreement with the City prior to the commencement of any grading activity in advance of final plat and plan approval. The City Engineer shall review any grading plan that is submitted in advance of a final plat, and said plan shall document extent of any proposed grading on the site.

Response: The applicant entered into a separate grading agreement with the City and has graded the property consistent with the approval.

7. The applicant shall continue to work with the City on the final design of 5th Street, and in particular, the transition from the InWood PUD to properties located further to the east (including the Boulder Ponds development and land owned by Bremer Financial Services).

Response: The applicant worked with the City on the final design and has constructed 5th Street through the project site.

8. The utility construction plans shall be updated to incorporate the recommendations of the City Engineer concerning the appropriate location and size of sewer services through the PUD planning area, including any requested oversizing of these facilities to service adjacent properties.

Response: The utility plans were updated and resubmitted to the City Engineer prior to the approval of the Inwood Final Plat.

9. The proposed public street access to 5th Street from Streets D2 and the southwest park area (Park 1) shall be eliminated from the preliminary development plans in order to bring the proposed spacing into conformance with the City's access spacing guidelines. Staff is requesting that the developer continue working with the City to determine the most appropriate access into and out of the southwest park area.

Response: This change was made to the preliminary plat. The 4th Addition Plat is consistent with this requirement.

10. All center median planting areas as depicted on the preliminary plat and plans shall be owned by the City of Lake Elmo and maintained by the Home Owners Association. The applicant shall enter into a maintenance agreement with the City that clarifies the individuals or entities responsible for any landscaping installed in areas outside of land dedicated as public park, trails, or open space on the final plat.

Response: The HOA documents for the project were drafted consistent with this condition. The documents are recorded against the property.

11. The applicant must either move the planned north/south tail through Park 1 further to the west around an existing wetland area located approximately 400 feet south of 10th Street or will need to work with the South Washington Watershed District to design a multi-purpose trail through the buffer area that complies with all applicable watershed district's requirements.

Response: The trail was installed with the previous phase of the development

12. The Final Plat and Plans must address the requested modifications outlined in the City Engineer's review memorandum dated November 16, 2014.

Response: The applicant updated the preliminary streets and utility plans to be consistent with the City Engineer's comments. The update plans were submitted to the City prior to the Final Plat and Final PUD plan for the 1st phase.

13. The applicant shall be responsible for updating the final construction plans to include the construction of all improvements within County rights-of-way as required by Washington County and further described in the review letter received from the County dated November 17, 2014.

Response: The plans are updated to include the necessary right-of-way as required by Washington County.

14. Prior to recording the Final Plat for any portion of the area shown in the Preliminary Plat, the Developer shall enter into a Developers Agreement acceptable to the City Attorney that delineates who is responsible for the design, construction, and payment of public improvements.

Response: The applicant has entered into a Developers Agreement consistent with this condition.

15. The developer must follow all the rules and regulations of the Wetland Conservation Act, and adhere to the conditions of approval for the South Washington Watershed District Permit.

AUG 17 2016

Response: There are no wetlands being impacted as a result of this project and all the conditions of South Washington Watershed District are being met. The applicant has received the necessary development approvals from the Watershed District.

- e. A statement showing the proposed density of the project with the method of calculating said density shown (Below numbers are based on all the single family lots, and not just this phase);
 - i. Single Family land use area of the overall plat includes 102.9 acres (The 4th additional includes 10.91 acres
 - ii. 275 total single family homes (38 lots in 4th Addition).
 - iii. Single Family Gross Density of 3.5 units per acre (Overall project density is 2.7 units per gross acres)
 - iv. Single Family Net Density of 3.51 units per acre (there is no park land, ponds, wetlands, and collector roads in this phase of the neighborhood.)
- f. Discuss proposed infrastructure improvements and phasing thereof (i.e. proposed roadways, sewer systems, water systems, sidewalks/trails, parking, etc) necessary to serve the subdivision;

The 4th phase will include the construction of the necessary roads, sewer and water. The storm water improvements, including ponding and infiltration basins were installed with the first phase of development.

g. A narrative addressing concerns/issues raised by neighboring properties (discussing your proposal with the neighboring land owners is recommended to get a sense of what issues may arise as your application is processed);

Neighborhood input was provided during the PUD Plan review stage. Comments generally related to concerns over the extension of municipal services in this area of the community and the impacts that come along with changes to land use.

The land uses and density of the InWood neighborhood are consistent with the City's Comprehensive Plan, and no changes are necessary as a result of the Preliminary Plat application.

Hans Hagen Homes has also designed the neighborhood to lessen the impacts on adjacent property owners, as well as to enhance the neighborhood for future residents. These design features include:

> i. A linear park along the eastern edge of the property that exceeds the City's initial standard of 100 feet. The InWood linear park varies from 100 feet to over 200 feet.

- ii. The lots and streets were orientated east/west with cul-de-sac lots backing to the linear park. There are only 19 lots that back up to the linear park over a distance of 2,640 feet. Under standard zoning, there could be 40 lots backing up to the buffer.
- iii. Additional land for a neighborhood park adjacent to the existing Stonegate development. This park will serve the needs of residents living in InWood as well as the neighborhoods to the east.
- iv. Landscaped berms along 10th Street, 5th Street, and along a portion of the western edge of the neighborhood.
- *h.* A description of how conflicts with nearby land uses (livability, value, potential future development, etc.) and/or disturbances to wetlands or natural areas are being avoided or mitigated;

The InWood neighborhood is consistent with the City's Comprehensive Plan which provides for a graduation of land use intensities over the site. North of the 5th Street parkway will be single family homes. Transitioning to the west will be commercial. The neighborhood plan for InWood provides a large pond and berms to help transition between the commercial and single family neighborhood.

The InWood neighborhood plan avoids and preserves the three wetland basins found on the site. While these wetlands are currently farmed and significantly degraded, it's our intent to restore them with native vegetation.

i. Provide justification that the proposal will not place an excessive burden on roads (traffic), sewage, water supply, parks, schools, fire, police, or other public facilities/services (including traffic flows) in the area.

The City's Comprehensive Plan provides for the planned and orderly growth of the community by making sure that the necessary infrastructure and services are in place as growth occurs. Because the proposed neighborhood is consistent with the City's Comprehensive Plan, no impacts or excessive burdens are anticipated to the roads, public utilities, or public services.

A detailed traffic study was prepared as part of the EAW, and found no traffic impacts that could not be mitigated.

The majority of the homes in the neighborhood will not contain school age children. As such, no impacts are anticipated to the North St. Paul school district.

j. If applicable, provide a description of proposed lakeshore access (i.e. shared dock with multiple slips, individual docks for each lot, etc.);

Not applicable.	
	AUG 17 2016

INWOOD FOURTH ADDITION (PHASE 3) LOT SUMMARY TABULATIONS 8-Aug-16

Lot #	Block #	Area (sq.ft.)	Lot Width	Lot Depth
1	1	9,772	75.8	128.8
2	1	8,552	65.0	131.6
3	1	10,099	75.0	134.3
4	1	10,250	70.0	146.4
5	1	10,402	65.0	161.1
6	1	10,071	65.0	155.1
7	1	11,957	87.8	139.5
8	1	10,972	87.3	131.5
9	1	8,964	65.0	138.1
10	1	8,875	65.0	136.5
11	1	8,774	65.0	135.0
12	1	8,672	65.0	133.4
13	1	8,571	65.0	131.9
14	1	12,428	93.1	130.0
1	2	13,650	105.0	130.0
2	2	8,515	65.5	130.0
3	2	8,515	65.5	130.0
4	2	8,515	65.5	130.0
5	2	8,515	65.5	130.0

10				
Lot #	Block #	Area (sq.ft.)	Lot Width	Lot Depth
6	2	10,749	75.0	142.9
7	2	10,303	70.0	146.6
8	2	9,660	64.4	131.6
9	2	10,715	79.8	130.0
10	2	11,529	73.2	127.5
11	2	9,790	64.3	121.8
12	2	9,165	64.3	115.9
13	2	9,128	64.3	126.8
14	2	8,450	65.0	130.0
15	2	9,840	64.4	130.0
16	2	10,804	64.4	127.2
17	2	10,572	64.4	125.2
18	2	9,550	64.5	121.1
19	2	8,662	64.5	120.1
20	2	8,171	65.0	125.7
21	2	8,171	65.0	125.7
22	2	8,171	65.0	125.7
23	2	8,171	65.0	125.7
24	2	<mark>8,17</mark> 1	65.0	125.7
	TOTAL	365,841	Sto 99848	. 570.5 22

RIGHT OF WAY	Area (sq.ft.)	
RESIDENTIAL	109,502	
L		
TOTAL SITE AREA	475,343	

Please Note: Lots widths shown represent the width of the lot at the proposed house location.

E.G. Rud & Sons, Inc. Job No. 13777PP

AUG 17 2016

INWOOD FOURTH ADDITION

KNOW ALL PERSONS BY THESE PRESENTS: That M/I Homes of Minneapolis/St. Paul, LLC, a Delaware limited liability company, fee owner of the following described property situated in the County of Washington, State of Minnesota, to wit:

Outlot B, INWOOD, according to the recorded plat thereof, Washington County, Minnesota.

Has caused the same to be surveyed and platted as INWOOD FOURTH ADDITION and does hereby dedicate to the public the public ways and the drainage and utility easements created by this plat.

In witness whereof said M/I Homes of Minneapolis/St. Paul, LLC, a Delaware limited liability company, has caused these presents to be signed by its proper officer this _____day of _____ _____, 20___ M/I HOMES OF MINNEAPOLIS/ST. PAUL, LLC

Gary M. White, president

STATE OF MINNESOTA COUNTY OF___ This instrument was acknowledged before me on this _____day of ______, 20_____, by Gary M. White, president of M/I Homes of Minneapolis/St. Paul, LLC, a Delaware limited liability company, on behalf of the company. ___ County, Minnesota Notary Public, My Commission Expires____ I Daniel W. Obermiller do hereby certify that I have surveyed and platted or directly supervised the survey and platting of the property described on this plat as INWOOD FOURTH ADDITION; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on the plat; that all monuments depicted on the plat have been or will be correctly set within one year as indicated on the plat; that all water boundaries and wet lands as defined in MS Section 505.01, Subd. 3 existing as of the date of this certification are shown and labeled on the plat; and that all public ways are shown and labeled on the plat. _____ day of _ Dated this Daniel W. Obermiller, Licensed Land Surveyor Minnesota License No. 25341 STATE OF MINNESOTA COUNTY OF____ The foregoing Surveyor's Certificate was acknowledged before me on this_____day of______, 20_____ by Daniel W. Obermiller, Licensed Land Surveyor, Minnesota License No. 25431. ___ County, Minnesota Notary Public, My Commission Expires____ LAKE ELMO PLANNING COMMISSION Approved by the Planning Commission of the City of Lake Elmo, Minnesota, this _____day of PLANNING COMMISSION, CITY OF LAKE ELMO, MINNESOTA By _____ Chairman By_____ Secretary CITY OF LAKE ELMO, MINNESOTA The foregoing plat of INWOOD FOURTH ADDITION was approved by the City Council of Lake Elmo, Minnesota, this _____day of ______, 20_____, and hereby certifies compliance with all requirements as set forth in Minnesota Statutes, Section 505.03, Subdivision 2. CITY OF LAKE ELMO, MINNESOTA By Mayor Clerk COUNTY SURVEYOR Pursuant to Chapter 820, Laws of Minnesota, 1971, and in accordance with Minnesota Statutes, Section 505.021, Subd. 11, this plat has been reviewed and approved this _____ day of _ _____, 20_____

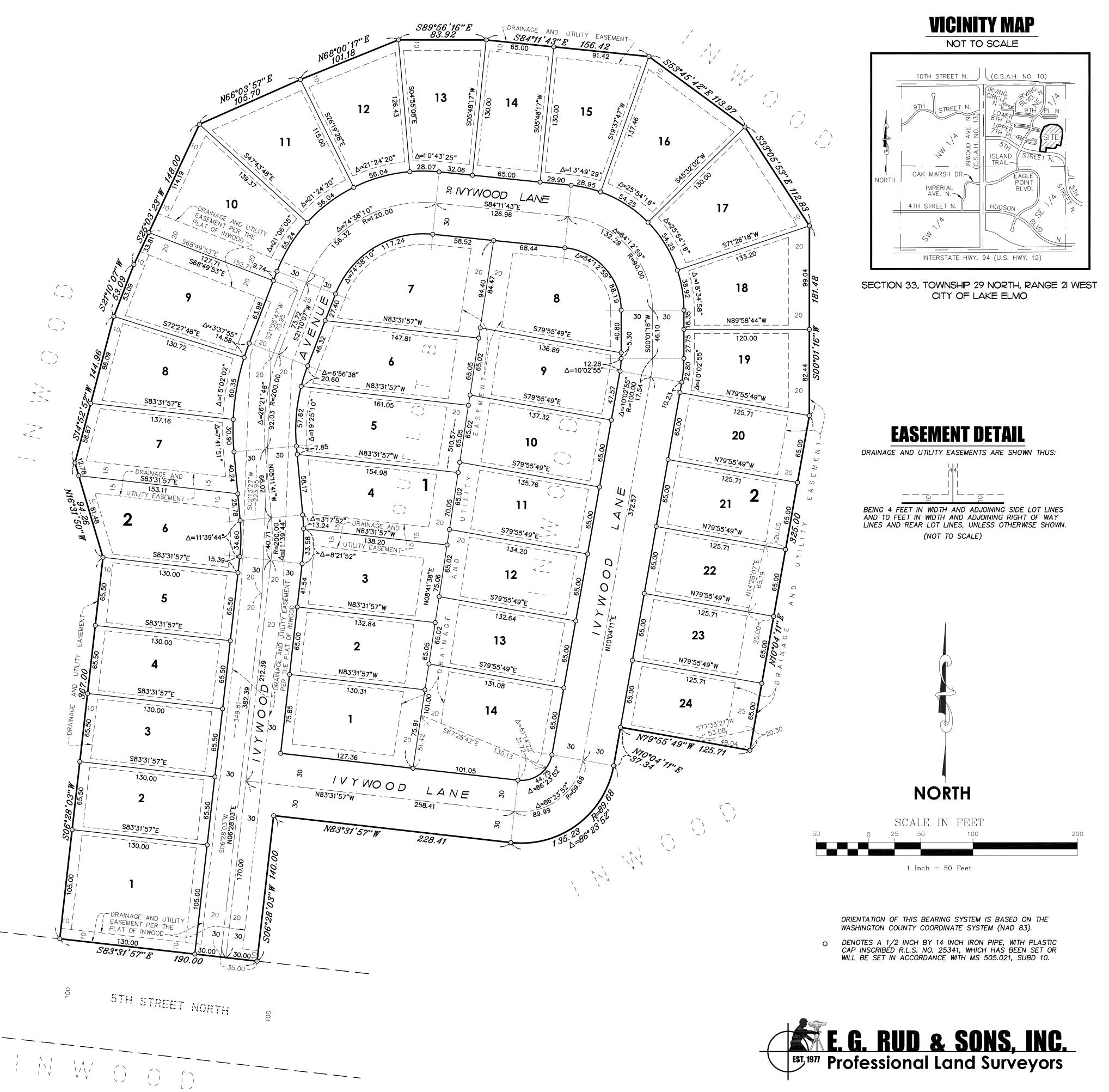
By Washington County Surveyor

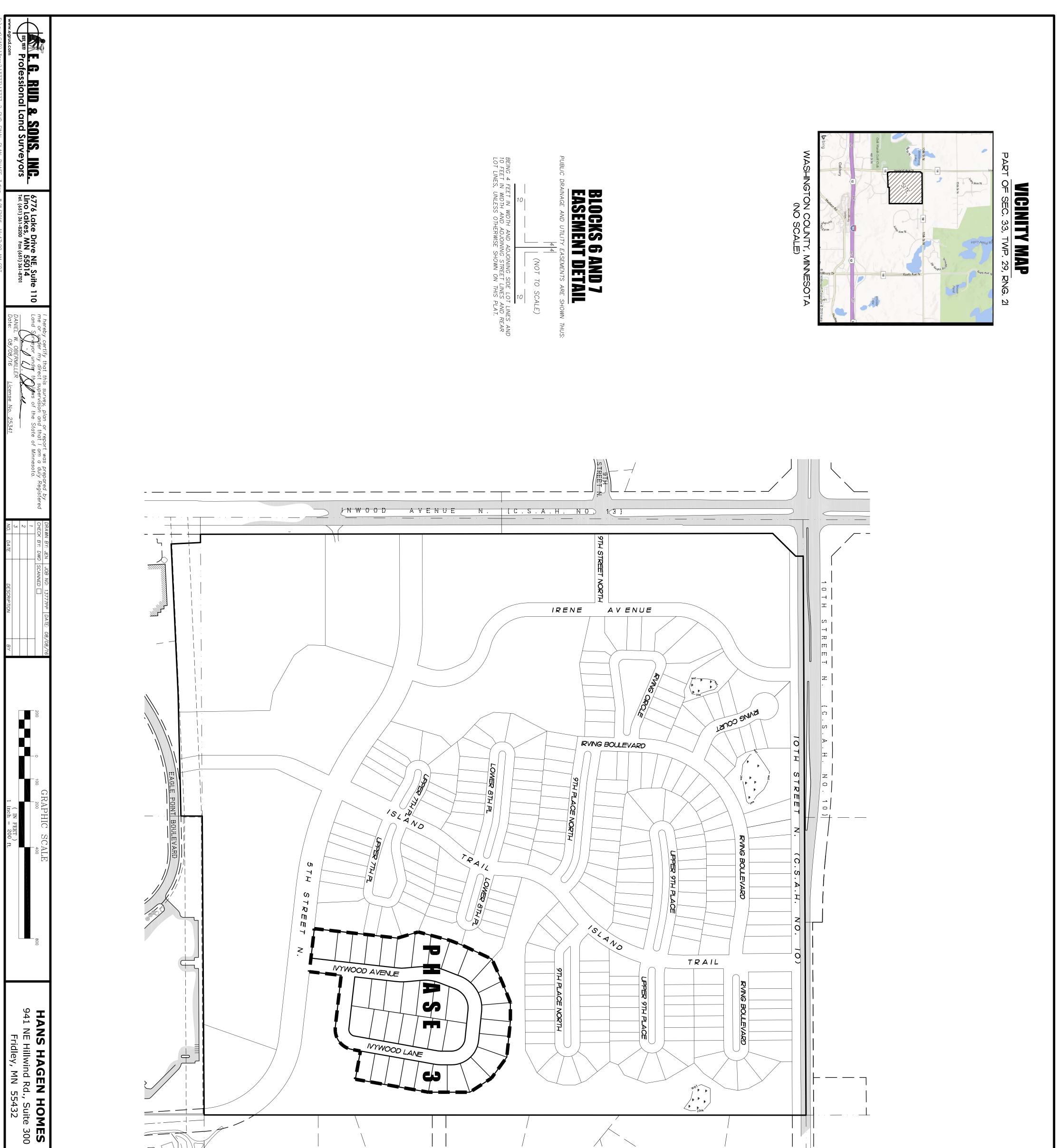
), taxes payable in the year 20 on the land Minnesota Statutes, Section 272.12, there are no day of, 20
Ву
Deputy

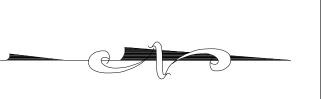
COUNTY RECORDER Document Number_

I hereby certify that this instrument was recorded in the Office of the County Recorder for record on this ____ __, at ______ o'clock ______. M., and was duly recorded in Washington County 20 day of Records

By Washington County Recorder







NORTH

APPLICANT:

M/I Homes of Minneapolis/St. Paul, LLC 941 NE Hillwind Road, Suite 300 Fridley, MN 55432 763-586-7200

PROPERTY OWNER:

M/I Homes of Minneapolis/St. Paul, 941 NE Hillwind Road, Suite 300 Fridley, MN 55432 763-586-7200

PROPERTY DESCRIPTION:

ying north of the n-lo. 4 of 12, State F Abstract) NND ND the Southeast Quarter of Section 33, Township 29 North, Range 21 West, north right of way line as shown on State Highway Right-of-way Plat e Project 8282 (94=392) 902, Washington County, Minnesota.

The Northeast Quarter of Section 33, Township 29, Range 21, less and except: Parcel No. 4 of Washington County Highway Right-of-way Plat No. 41; and Parcel No. 3 of Washington County Highway Right-of-way Plat No. 42, Washington County, Minnesota. (Torrens)

- **NOTES:**
- Field survey was completed by E.G. Rud and Sons, Inc. on 4/10/14.
 Bearings shown are on the Washington County Coordinate System.
 Curb shots are taken at the top and back of curb.
 This survey was prepared without the benefit of title work. Additional easements, restrictions and/or encumbrances may exist other than those shown hereon. Survey subject to revision upon receipt of a current title commitment or an attorney's title opinion.
 Parcel ID Nos. 33-029-21-11-0001, 33-029-21-11-0002, 33-029-21-12-0001, 33-029-21-12-0003, 33-029-21-42-0002.
 Total parcel area = 157.18 acres.
 Wetland delineation/location provided by Kjolhaug Environmental Services. See report dated July 3, 2014.
 Borings done by American Eng. Testing, Inc. from 5/13/14 Report.

SITE DATA AND LAND USE NOTES:

d 157.2 ACRES 38 8.4 ACRES 2.5 ACRES 10.9 ACRES

SINGLE FAMILY HOME BUILDING SETBACKS:

SIDE YARD Corner Sideyard . Rear Yard 20 FEET . 20 FEET . 20 FEET



MEMORANDUM

FOCUS ENGINEERING, inc.

651.300.4261
651.300.4264
651.300.4267
651.300.4283

Date: September 28, 2016

To: Stephen Wensman, City PlannerCc: Chad Isakson, P.E., Municipal Engineer

- CC. Chau Isakson, P.E., Municipal Engine
- From: Jack Griffin, P.E., City Engineer

Re: Inwood 4th Addition – Final Plat Engineering Review Comments

An engineering review has been completed for the Inwood 4th Addition. Final Plat/Final Construction Plans were received on August 17, 2016. The submittal consisted of the following documentation prepared by Carlson-McCainst, Inc. or as noted:

- Inwood Fourth Addition Final Plat, dated August 8, 2016.
- Inwood 4th Addition Street and Utility Construction Plans dated July 20, 2016.
- Inwood 4th Addition Specifications dated July 20, 2016.
- Inwood 4th Addition Landscape Plans dated August 9, 2016.

STATUS/FINDINGS: Engineering review comments have been provided in two separate memos; one for Final Plat approval consideration, and one to assist with the completion of the final Construction Plans. Please see the following review comments relating to the Final Plat application.

FINAL PLAT: INWOOD 4TH ADDITION

- Final Construction Plans and Specifications must be revised in accordance with the Construction Plan engineering review memorandum dated September 28, 2016.
- Final Construction Plans and Specifications must be prepared in accordance with the City Engineering Design Standards Manual using City details, plan notes and specifications and meeting City Engineering Design Guidelines.
- All easements as requested by the City Engineer and Public Works department shall be documented on the Final Plat prior to the release of the Final Plat for recording.
- All easements as requested by the City Engineer and Public Works department shall be documented on the Final Construction Plans.

FINAL CONSTRUCTION PLANS & SPECIFICATIONS

- No construction for Inwood 4th Addition may begin until the applicant has received City Engineer approval for the Final Construction Plans; the applicant has obtained and submitted to the City all applicable permits, easements and permissions needed for the project; and a preconstruction meeting has been held by the City's engineering department.
- The Final Plat shall not be recorded until final construction plan approval is granted.
- A separate memorandum will be provided to direct additional plan corrections necessary for final construction plan approval.

Steven,

There are a couple changes we would like to see to the water and street plans.

Water – Add a 12" gate valve on the north side of Ivywood Ave. at its intersection w/ Ivywood Ln. As the current plans show, we would be shutting water off to the entire addition it work/repairs would be needed in the area from 5th St. north to were the 12" main ties in from the easement on the west. Adding this valve would help us isolate the area and better control water flowage.

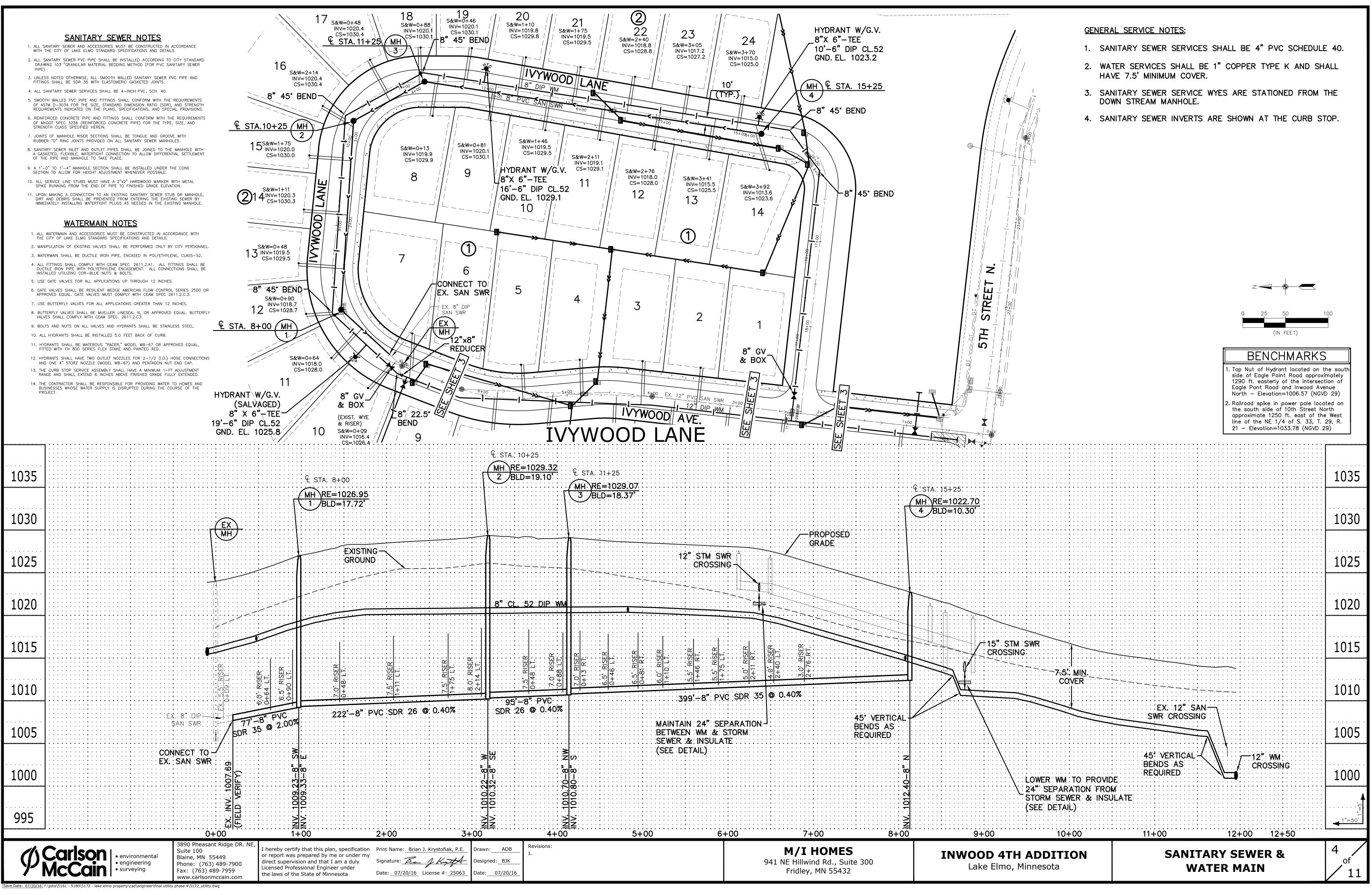
Streets – R8-3 No Parking (symbol) signs shall be $18'' \times 18''$. This is the size we currently stock and prefer to stay with.

Another point of concern and question is the size of trees being proposed for boulevard landscaping. We would like to stay away from trees that will grow to a size that impacts traffic flow and creates damage to streets, curbs and walks.

Thanks! Rob

Rob Weldon Public Works Director City of Lake Elmo 651-747-3941 rweldon@lakeelmo.org







City of Lake Elmo Planning Commission Meeting Minutes of October 10, 2016

Chairman Kreimer called to order the meeting of the Lake Elmo Planning Commission at 7:00 p.m.

COMMISSIONERS PRESENT: Fields, Dodson, Williams, Dunn, Kreimer, and Lundquist

COMMISSIONERS ABSENT: Haggard, Larson & Griffin

STAFF PRESENT: Planning Director Wensman

Approve Agenda:

M/S/P: Lundquist/Dodson, move to approve the Agenda as amended, *Vote: 6-0, motion carried Unanimously.*

Approve Minutes: September 26, 2016

M/S/P: Dodson/Fields, move to approve the September 26, 2016 minutes as amended, *Vote: 6-0, motion carried Unanimously.*

Public Hearing – Inwood 4th Addition Final Plat

Wenman started his presentation for Inwood 4th Addition Final Plat which includes 38 single family homes. Wensman went through some background regarding the development. There is parkland that is adjacent to this phase. This phase is 10.91 acres for 38 single family lots. The lot sizes vary from 8171 sq ft to 13,650 sq ft. and lot widths are 64.3 to 105 feet. The landscape plans are consistent with approved plans, the city still needs some information for the irrigation system. There are 3 conditions from the Preliminary Plat that are not met. Condition #1) the street naming policy changes, and staff is recommending that the new road be named to Ivywood Circle N condition # 10) there is no maintenance agreement for phase 4 which will be required before the release of building permits #18) the developer shall install a multi-purpose trail along 10th Street. This condition will be met in a future phase.

There are 7 findings of fact for approval. Staff is recommending 7 conditions of approval which include complying with the engineers memo, landscape licensing agreement, a CIC Homeowners agreement, etc.

Kreimer asked if there would be water service in the park. The public works department and Engineering has been in communication with the developer to find the best location for the stub.

John Rask, MI Homes, they are phasing south to north based on where the water and utilities are coming from. This phase will have full basements and larger lots, but will be part of the overall HOA.

Kreimer asked if the same style homes will be built. Rask stated that some will be walkouts, there will be 2 additional style homes, but many will be similar.

Public Hearing opened at 7:21 pm

Alan Stocker, 8680 Upper 7th Place, he is wondering about the completion of Island Trail through to 10th Street. All of the construction traffic comes right through their neighborhood. They were led to believe that Island Trail would go through to 10th Street.

Wensman stated that this phase was not platted to include that road. The road is intended to be platted in the next phase.

Rask explained how the sewer and storm water works for this development and that to make the connection, the other loop needs to be made. It is more of a sequencing thing. Utilities and infrastruction are dictating the phasing. The road connection is anticipated to be opened up in the Spring. They have started to work with Washington County to work out the details.

Lisa McGinn, 8756 Upper 7th Place N, they were all told that once the construction went through the first 4 cul-de-sacs, the construction traffic would come from the north for the next phase. There are children, buses, disabled, etc and there have been some circumstances where there have been some near misses. She is wondering why they can't use the construction road coming off of Inwood where it would not affect any of their homes, or not to start construction until they can put that road through to give this neighborhood relief.

Williams is wondering about where the construction access is located. Lisa McGinn stated that she believes it is 9th Street and there are currently construction trailers there.

Mike McGinn, 8756 Upper 7th Place N, he understands that it may be inconvenient and expensive, but he feels construction access is separate from sewer access and is typical for large construction sites. They could fence off the area so that you would not have residential traffic or speculative traffic. He feels that it would be a reasonable accommodation for the residents living there.

There were no other written or electronic comments received

Public hearing closed at 7:38 pm

Williams is not sure how they can legally tie another construction access to this plat. Wensman stated that he would defer to the developer. He does not feel that they can tie it to this plat.

M/S/P: Williams/Dodson, move to recommend approval of the Inwood 4th Addition Final Plat and PUD with the findings and 7 conditions of approval drafted by staff and listed in the Staff Report, *Vote: 6-0, motion carried.*

Fields would like to hear from the developer to see if they are willing to do anything to accommodate the traffic issues.

Rask stated that they are not starting this addition this year. This addition will probably coincide with the Island Trail road access. They are working with the County to work through some issues regarding this. The construction access previously talked about is a restricted access that they were granted early on and was intended to be that in between access point before roads were built.

Public Hearing – Wildflower 2nd Addition Final Plat and Final PUD Plan

Wensman started his presentation for the Wildflower 2nd addition final plat and final PUD plans. Wensman gave the background regarding the development. The lot area is 4.4 acres for 20 residential lots (10 villa and 10 regular). Average garden villa lot is .16 acres and average single family lot is .29 acres. The landscape plans are not approved yet, but will be required before building permits are issued. Wensman brought up an issue that was discovered with the development. The PUD agreement was written that the sideyard setback is from a public street vs. from a property line. For this phase, he clarified the language to "from the property line", but shrunk the setback to 10 feet, specifically for Lot 1 Block 3 and Lot 4, Block 3. Parking has been an issue for this development during construction, so the engineer is asking for designated allowed construction parking for this development. There is an unmet condition that there be a recorded landscape license agreement to include the public art.

Wensman went through the findings for approval. There are 9 conditions of approval which include the CIC agreement, landscape/public art agreement, street B be to be named, 15' setback, etc.

Lundquist brought up the water problem at 43rd Street and Lake Elmo Ave. She feels that it is because the landscaping for first addition was not done correctly. There is a berm that isn't built high enough so that what used to be a marsh is now a lake and is