



MAYOR AND COUNCIL COMMUNICATION

DATE: 10/18/2016

CONSENT

ITEM #: 12

AGENDA ITEM: Purchase of Public Works Pick-up

SUBMITTED BY: Rob Weldon, Public Works Director

THROUGH: Kristina Handt, City Administrator

REVIEWED BY: Cathy Bendel, Finance Director

Finance Committee

BACKGROUND:

The City of Lake Elmo Public Works Department uses a wide array of vehicles to delivery daily and essential services to its residents. To accomplish daily tasks, the department utilizes 7 vehicles for its 8 fulltime public works employees to achieve daily and emergency tasks. With the growth of the community and increase in daily workloads and services the department is experiencing difficulties in fulfilling these requirements with its aging fleet. Of the 7 vehicles that are utilized daily two of them are over 16 years old with severe signs of wear and extensive mechanical issues. These mechanical issues have plagued the department with down time, repair costs and the need to use personal vehicles to carry out city business on a daily basis.

ISSUE BEFORE COUNCIL:

Council is being asked to consider the purchase of a 2017 Ford F-150 Crew Cab for the Public Works Department.

PROPOSAL DETAILS/ANALYSIS:

Purchase of this vehicle will help alleviate down time and repairs to the aging and undersized Public Works fleet. Also, by making this purchase, the department will be able to operate the aging vehicles in more of a reserve capacity until they can ultimately be replaced.

Use of this new vehicle will primarily be for the Public Works Director with availability to other staff in public works when needed. This vehicle will also be utilized to transport public works and other city staff to and from training events, as well as being made available to city hall staff when needed.

FISCAL IMPACT:

Cost of the truck through State of Minnesota Cooperative Purchasing Agreement and warning lights shall not exceed \$35,000. If approved, this vehicle would be funded with reserves in the general fund.

OPTIONS:

Approve purchase of truck.

Deny purchase of truck.

Table purchase of truck.

RECOMMENDATION:

Staff is recommending the purchase of a 2017 Ford F-150 Crew Cab for the Public Works Department for an amount not to exceed \$35,000.

“Move to approve the purchase of a Ford F-150 Crew Cab pick-up truck for the Public Works Department in an amount not to exceed \$35,000”

ATTACHMENTS:

Midway Ford (State bid - truck)

Emergency Automotive Technologies Inc. (warning lights)