



MAYOR & COUNCIL COMMUNICATION

DATE: October 4, 2016
CONSENT
ITEM # 10

AGENDA ITEM: Inwood Booster Station Improvements – Change Order No. 2

SUBMITTED BY: Chad Isakson, Project Engineer

THROUGH: Kristina Handt, City Administrator

REVIEWED BY: Rob Weldon, Public Works Director
Jack Griffin, City Engineer
Cathy Bendel, Finance Director

SUGGESTED ORDER OF BUSINESS (if removed from the Consent Agenda):

- Questions from Council to Staff Mayor Facilitates
- Public Input, if Appropriate.....Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Engineering.

FISCAL IMPACT: Contract increase in the amount of \$2,754.96. This change order increases the contract amount for the project by \$2,754.96 bringing the revised construction contract to \$1,306,110.47. With this change order the project remains within the authorized project budget and contingencies.

SUMMARY AND ACTION REQUESTED: The City Council is respectfully requested to consider approving Change Order No. 2 for the Inwood Booster Station Improvements project.

LEGISLATIVE HISTORY/BACKGROUND INFORMATION: This change order is being processed at the request of the City for project revisions with a net contract change in an increased amount of \$2,754.96. The change is to accommodate the installation of river rock with landscape fabric (125-feet by 1-foot by 3-inch depth) and steel edging between the proposed retaining wall and split rail fence. The change was requested by Public Works to reduce maintenance associated with turf establishment and weed control.

RECOMMENDATION: Staff is recommending that the City Council approve, *as part of the Consent Agenda*, Change Order No. 2 for the Inwood Booster Station Improvements project. If removed from the consent agenda, the recommended motion for the action is as follows:

“Move to approve Change Order No. 2 for the Inwood Booster Station Improvements thereby increasing the contract amount by \$2,754.96”.

ATTACHMENT(S):

1. Change Order No. 2.

CONTRACT CHANGE ORDER FORM

CITY OF LAKE ELMO, MINNESOTA INWOOD BOOSTER STATION IMPROVEMENTS PROJECT NO. 2014.129	FOCUS ENGINEERING, inc.
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CHANGE ORDER NO. 2 **DATE:** September 27, 2016

TO: Magney Construction, Inc., 1401 Park Road, Chanhassen, MN 55317

This Document will become a supplement to the Contract and all provisions will apply hereto. The Contract Documents are modified as follows upon execution of this Change Order.

CHANGE ORDER DESCRIPTION / JUSTIFICATION:

See summary breakdown and supporting documents for clarification & cost breakdowns

Attachments (list documents supporting change): Attached cost proposal

ITEM	DESCRIPTION OF PAY ITEM	UNIT	QTY	UNIT PRICE	INCREASE/(DECREASE)
CO2	Proposal Request 4	LS	1	\$2,754.96	\$2,754.96
NET CONTRACT CHANGE					\$2,754.96

Amount of Original Contract	\$ <u>1,308,404.00</u>
Sum of Additions/Deductions approved to date (CO Nos. 1)	\$ <u>(5,048.49)</u>
Contract Amount to date	\$ <u>1,303,355.51</u>
Amount of this Change Order (ADD) (DEDUCT) (NO CHANGE)	\$ <u>2,754.96</u>
Revised Contract Amount	\$ <u>1,306,110.47</u>

The Contract Period for Completion will be ~~(UNCHANGED)~~ (INCREASED) ~~(DECREASED)~~ 1 days

<p>APPROVED BY ENGINEER: MSA PROFESSIONAL SERVICES</p> <p><u><i>Juan A. Gorr</i></u> ENGINEER <u>9/28/16</u> DATE</p>	<p>APPROVED BY CONTRACTOR</p> <p><u><i>Peter Altmitt</i></u> BY <u>9-28-16</u> DATE</p>
<p>APPROVED BY OWNER: CITY OF LAKE ELMO, MINNESOTA</p> <p>_____ BY</p> <p>_____ DATE</p>	

CHANGE ORDER NO. 2

INWOOD BOOSTER STATION IMPROVEMENTS
CITY OF LAKE ELMO, MINNESOTA
PROJECT NO. 2014.129

FOCUS ENGINEERING, inc.

ITEM	DESCRIPTION OF PAY ITEM	UNIT	CHANGE ORDER			DESCRIPTION / JUSTIFICATION
			QUANTITY	UNIT PRICE	AMOUNT	
CO2-1	PR4: Install fabric, landscape rock & edging around landscape fence	LS	1	\$2,754.96	\$2,754.96	To reduce required maintenance of hand work (weed whiping)

TOTALS - CHANGE ORDER NO. 1

\$2,754.96



Proposal

SEND TO			
<i>Company name</i> MSA		<i>From</i> Peter Aldritt	
<i>Attention</i> Lucas Jones		<i>Date</i> 9/15/2016	
<i>Fax</i>	<i>Phone</i>	<i>Proposal #</i> MC-P4	

Urgent
 Please comment
 Please review
 For your information

Total pages, including cover: 1

COMMENTS

RE: Landscape rock under split rail fence.

Lucas,

We are offering the following price quotation to install river rock 1' wide 3" deep by 125' feet with landscape fabric and 125' of steel edging between the retaining wall and the split rail fence.

Material:	\$	-
Labor:	\$	-
Subcontractor: Peterson Companies	\$	2,585.00
Subtotal	\$	2,585.00
General Contractor's Overhead	\$	129.25
Bond & Insurance premiums	\$	40.71
Total	\$	2,754.96

Please review this proposal and feel free to contact me with any questions, comments or concerns.

Thank you,

Peter Aldritt
 Project Manager

<i>Accepted By</i>	<i>Date</i>