



## MAYOR & COUNCIL COMMUNICATION

**DATE: November 15, 2016**  
**REGULAR**  
**ITEM #26**

**AGENDA ITEM:** Tahoe Response Policy  
**SUBMITTED BY:** Greg Malmquist, Fire Chief  
**THROUGH:** City Administrator  
**REVIEWED BY:**

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**SUGGESTED ORDER OF BUSINESS:**

- Introduction of Item ..... City Administrator
- Report/Presentation..... Fire Chief
- Questions from Council to Staff..... Mayor Facilitates
- Call for Motion ..... Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

**POLICY RECCOMENDER:**

**FISCAL IMPACT:** N/A

**SUMMARY AND ACTION REQUESTED:** Copy of “Tahoe Response Policy” requested by Council at October 18, 2016 meeting.

**LEGISLATIVE HISTORY:** We began operating a “Duty Vehicle” (originally was a used Crown Vic and now Tahoe’s) in 2002 to improve response times and get a trained Responder on scene ASAP, when available, as we had no fulltime staff. This vehicle was rotated between the 3 Chief Officers, for one week periods. Over time we discovered the shortcoming of this type of vehicle and in 2007, we moved to the larger SUV style to allow for all the necessary equipment to be carried and provide a safer response in all types of weather and terrain. When a Fulltime Chief was hired, we moved to the second Duty Vehicle as it was necessary for the Chief to have a vehicle 24/7 to allow for the Chief to respond Monday thru Friday 8-4:30, on “larger” events outside

scheduled work hours, Mutual Aid, Duty Officer rotation, provide back up, etc., when available. The second Duty Vehicle also increased our chances of a responding Duty Officer. And allow us to provide “back up”.

**BACKGROUND INFORMATION (SWOT):**

<b>Strengths</b>	Improved service to community with quicker response.
<b>Weaknesses</b>	Outside of scheduled Duty Crew shifts, response is on an “availability” basis. Limited number of staff that are qualified to respond in the Duty Vehicle as they must be trained to a level that allows them to be the Incident Commander in any situation.
<b>Opportunities</b>	Clarify response protocols for Duty Vehicles, (Tahoes)
<b>Threats</b>	Inability to provide 24/7 staffing for Duty Vehicles.

**RECOMMENDATION:** Review policies.

**ATTACHMENTS:**

Policy 03-204, DUTY CREWS  
Policy 03-205, USE OF FIRE DEPARTMENT VEHICLES  
Standard Operating Guideline (SOG), DUTY OFFICER