



## MAYOR & COUNCIL COMMUNICATION

**DATE:** December 6, 2016  
**CONSENT**  
**ITEM #** 7

**AGENDA ITEM:** Approval of 2017 Liquor License Renewals – Kwik Trip & Elmo Liquor

**SUBMITTED BY:** Julie Johnson, City Clerk

**THROUGH:** Kristina Handt, City Administrator

**REVIEWED BY:** Julie Johnson, City Clerk  
Washington County Sheriff's Office (Pending)

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**FISCAL IMPACT:** License application revenue of \$350.

**SUMMARY AND ACTION REQUESTED:** The City has received liquor license renewal applications for 2016, required fees, and insurance certificates. As all applications are in order, it is respectfully requested that the City Council approve these renewals as part of its Consent Agenda. If removed from the Consent Agenda, staff recommends the following motion:

*“Move to approve 2017 Liquor License Renewals, as presented.”*

**LEGISLATIVE HISTORY:** According to State Statute and City Code, each year, all Liquor Licenses must be renewed. All renewals are contingent upon approval by the Washington County Sheriff's Department.

**BACKGROUND INFORMATION:** The City is respectfully requested to consider granting the following 2017 Liquor License applications:

- Off-sale intoxicating liquor license to **Kwik Trip #248**, contingent upon approval by the Washington County Sheriff's Department.
- Off-sale intoxicating liquor license to **Elmo Liquor**, contingent upon approval by the Washington County Sheriff's Department.

**RECOMMENDATION:** As all applications are in order, it is respectfully requested that the City Council approve all liquor license renewals. As part of its Consent Agenda, no formal motion is required. If removed from the Consent Agenda, staff recommends the following motion:

*“Move to approve 2017 Liquor License Renewals, as presented.”*